

Discovery Public School
126 - 8th Street N.W.
Faribault, MN 55021
Regular Meeting
June 19, 2025 @ 4:30pm

The mission of Discovery Public School of Faribault is to meet the current and future needs of middle and high school students by providing a stable and consistent environment in which each student builds necessary social, academic, personal, and career skills for a satisfying and productive life.

1. **Call to Order and Roll Call:** *The meeting was called to order at 4:39 p.m. by Sharon Hansen. Dan Weisser (Ex-Officio), Cody Hanson, Sharon Hansen (Vice Chair), S. Sam Macklay (Secretary), Brooke Rindahl and Ally Luthe were present.*
2. **Approval of the Agenda:** *Sharon asked for a motion to approve the agenda. Cody made a motion to approve the agenda. The motion was seconded by Ally. The motion carried (5-0).*
3. **A. Approval of the May 15, 2025 Minutes:** *Sam made a motion to approve the May 15, 2025 Regular Meeting minutes. The motion was seconded by Cody. The motion carried (5-0).*

B. Approval of the 2025 Annual Meeting Minutes: *Ally made a motion to approve the 2025 Annual Meeting minutes. The motion was seconded by Cody. The motion carried (5-0).*
4. **Monthly Financial Statement:** *The Board reviewed and discussed the financial report. There were questions about Receipt Listing #2230 and the Actual ADM. The questions will be forwarded to Travis Berends. Sam made a motion to accept the [As of] May 31, 2025 Financial Report, as printed in the meeting packet. The motion was seconded by Brooke. The motion carried (5-0).*
5. **Citizen Participation:** *None.*
6. **Reports:**
 - 6.1 **Director's Report:** Cash Balance: \$118,137 Enrollment: 54
 - DPS Graduation took place on May 29, 2025 at the Paradise Center for the Arts, and was a success! 8 students graduated from DPS.
 - Session 1 of Summer School started on 6/2/25. We have 7 students attending, and all are currently on track to earn at least some Credit. Session 1 of Summer School ends on 6/20/25.
 - Dan is planning to attend the 2025 COMPASS Summer Institute Conference in Minneapolis on W/TH (6/25, 6/26) next week. Continuing Education Units (CEU) and The Minnesota Board of School Administrators (BOSA) CEUs will be available for Institute attendees.
 - 6.2 **Community:** *No report.*
 - 6.3 **Finance:** *(Russ K., Dan W.) There are no significant deviations from our revised budget. We questioned why the actual ADM in the financial report (47) does not match what was submitted in the MARS report (50). [See Item 3, above.]*

6.4 Academic Committee: (Dan W., Sharon H.) End of year data update:

Measure 1.1 [CCR]: From FY24 to FY28, the aggregate percentage of students in grades 9-12 who will be on-track to graduate will be equal to or greater than 70%.

Results: As of the end of the school year, 75.6% (31/41) of high school students are on track to graduate. This does not include credits that are recovered in summer school. (Exceeds Target)

Measure 3.3 [CCR]: From FY24 to FY28, the aggregate percentage of students in grades 6-12 who meet their fall to spring NWEA RIT expected growth target as measured by the NWEA MAP Reading assessment will be at least 50%.

Results: 54.1% (20/37) of students met or exceeded their RIT goal on the NWEA MAP Reading Growth assessment. (Meets Target)

Measure 4.3 [CCR]: From FY24 to FY28, the aggregate percentage of students in grades 6-12 who meet their fall to spring NWEA RIT expected growth target as measured by the NWEA MAP Math assessment will be at least 50%.

Results: 56.8% (21/37) of students met or exceeded their fall to spring RIT goal on the NWEA MAP Mathematics assessment. (Meets Target)

Measure 7.2 [CCR]: From FY24 to FY28, the aggregate percentage of students in grades 6-12 who meet their fall to spring NWEA RIT expected growth target as measured by the NWEA MAP Science assessment will be at least 50%.

Results: 45.7% (16/35) of students met or exceeded their fall to spring RIT goal in the NWEA MAP Growth Science Assessment. (Approaches Target)

Measure 8.1 [CCR]: From FY24 to FY28, the aggregate percentage of students in grades 6-12 who achieve a score of at least 3.0 on a five-paragraph essay as measured by the MCA GRAD Writing Rubric will be at least 80%.

Results: 79.5% (31/39) of students in grades 6-12 received a score of at least 3.0 on a five-paragraph essay. (Approaches Target)

6.5 Environmental Education: (Sharon H., Garret Bitker) Our ELP (Environmental Literacy Plan) is due to Osprey Wilds on June 30, 2025. Environmental Literacy Plan Summary:

Indicator 1: Awareness

Evaluation Method: During the year, students in the Biology classes (10th grade) will create a project demonstrating their awareness of the environmental impact of a topic they chose. Seventy-five percent of students who complete a project will earn an average score of 70 or greater on a 100 point rubric that reflects their awareness of the topics studied.

Results: Out of six 10th grade Biology students, 4 earned an 70% or better for a result of 66.7%.

Indicator 2: Knowledge

Evaluation Method: Middle school students will maintain a successful composting program for our food waste from school lunch. Students will follow a rotating schedule of documenting food waste and maintaining the compost pile, so that 100% of middle school students participate.

- Seventy five percent of middle school students will complete a pretest and posttest to measure learning before and after the unit. The mean score from pretest to posttest will increase by at least 10%.

Results: The mean score increased from 5.67 to 6.25, which is an increase of 10.2%.

Indicator 3: Attitudes

Evaluation Method: All students who participate in trash cleanup will complete a short survey to measure the impact this task had on their attitude, appreciation, and concern for the environment. The average response on a scale of 1 to 5 will be greater than 3.

Results: Of a total of 29 students who participated in trash cleanup and completed the survey, the average score was 3.2.

Indicator 4: Skills

Evaluation Method: Seventy five percent of students in English (11th-12th grade) will complete an essay and present it in front of the class or individually to the teacher. Seventy percent will earn at least 70 on a 100 point rubric.

Results: 76.5% of students (13/17) earned a score of 70 or greater on a 100 point rubric.

Indicator 5: Action

Evaluation Method: Students in Social Studies (11th-12th grade) will take action by writing to at least two government officials or organizations. The letters/emails will be graded on a 100 point rubric. Seventy percent of the students who complete the written action plan will earn a score of 70% or greater.

Results: 100% (17/17) of students who completed the written action plan scored 70% or greater.

We met all but one of our goals this year.

7. Discussion Items:

7.1 School Board Training: None

7.2 Director Evaluation: The Board reviewed the “certificates of completion” that Dan presented to document his 25 (annually) required hours of professional development. The Board requested that copies be placed in his personnel file.

7.3 Staff Salaries 2025-2026 (updated): The Board reviewed the updated spreadsheet. It reflected changes in duties for Sharon Hansen and the salaries offered to new teachers.

7.4 OW – DPS Academic Evaluation (FY24): The Board reviewed the evaluation from last year (year 1 of our 5-year contract). Data from this year (FY25) will be presented for comparison, in the near future.

7.5 READ Act (Literacy Lead): To continue implementing this new state requirement, Sharon Hansen will be responsible for our “Local Literacy Plan”. Her duties will include monitoring and screening students, leading cross-discipline training, submitting paperwork, etc. She will be paid with a stipend (amount unknown until funding levels are announced).

8. Action Items:

8.1 Garret Bitker Teacher Agreement: The Board reviewed the agreement (printed in the meeting packet). *Sam made a motion that Discovery Public School of Faribault enter into agreement with Garret Bitker to perform the service of Science Teacher for the school year 2025 to 2026. The motion was seconded by Cody. The motion carried (5-0).*

8.2 Cody Hansen Teacher Agreement: The Board reviewed the agreement (printed in the meeting packet). *Ally made a motion that Discovery Public School of Faribault enter into agreement with Cody Hanson to perform the services of Physical Education Teacher, Health Teacher, Art Teacher, Sports Club Coordinator, and Lunch Server for the school year 2025 to 2026. The motion was seconded by Brooke. The motion carried (4-0). Cody abstained.*

8.3 Rachael Ingalls Teacher Agreement: The Board reviewed the agreement (printed in the meeting packet). *Cody made a motion that Discovery Public School of Faribault enter into agreement with Rachael Ingalls to perform the service of Special Education Teacher for the school year 2025 to 2026. The motion was seconded by Ally. The motion carried (5-0).*

8.4 Brandon Katzung Hokanson Teacher Agreement: The Board reviewed the agreement (printed in the meeting packet). *Sam made a motion that Discovery Public School of Faribault enter into an agreement with Brandon Katzung Hokanson to perform the service of Social Studies Teacher for the school year 2025 to 2026. The motion was seconded by Ally. The motion carried (5-0).*

8.5 Sharon Hansen Teacher Agreement: The Board reviewed the agreement (printed in the meeting packet). *Sam made a motion that Discovery Public School of Faribault enter into agreement with Sharon Hansen to perform the services of Math Teacher, Instructional Leader, Title I Coordinator, Senior Advisor,*

504 Coordinator, Testing Coordinator, Environmental Education Coordinator, IT Coordinator and Graduation Coordinator for the school year 2025 to 2026. The motion was seconded by Cody. The motion carried (4-0). Sharon abstained.

8.6 Office Manager's Hourly Wage: The Board and the Finance Committee previously discussed and agreed upon a rate increase (\$.75/hour) for our office manager. *Cody made a motion that the hourly wage of the Office Manager, Karen Natole, be increased to \$28.25/hour, beginning July 1, for the 2025 to 2026 fiscal year. The motion was seconded by Brooke. The motion carried (5-0).*

8.7 Paraprofessionals' Hourly Wages: The Board and the Finance Committee previously discussed and agreed upon a (\$.75/hour) rate increase for our paraprofessionals. *Cody made a motion that we pay Yvonne Ackmann \$21.00/hour, Sonia Flores \$23.00/hour, and Madison VanErp \$19.75/hour, for the 2025 to 2026 school year. The motion was seconded by Ally. The motion carried (5-0).*

8.8 Occupational Therapist Contract: The Board reviewed the contract (printed in the meeting packet). *Ally made a motion that Discovery Public School contract with R. Riley Consulting, LLC to provide a qualified person for occupational therapy direct and indirect special education/IEP and evaluation services from July 1, 2025 until June 30, 2026. The motion was seconded by Cody. The motion carried (5-0).*

8.9 MSHSL Agreement: The membership renewal form was printed in the meeting packet. Annual membership is required for our sports co-op with Bethlehem Academy. Dan will research the possibility of a music program co-op. *Sam made a motion to approve the 2025-2026 RESOLUTION FOR MEMBERSHIP IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE. The motion was seconded by Cody. The motion carried (5-0)*

8.10 Director's Evaluation: Dan left the room and the Board reviewed the results of the Director Evaluation Survey, completed by the students and staff at the end of the year. The Board then completed the annual Executive Director Evaluation for the 2023- 2024 school year. The Board agreed that Dan "meets expectations" in all areas of the evaluation. We also feel Dan has exceeded expectations in his communication with Chairman of the School Board and other Board members. *Sharon made a motion that we submit the just-completed evaluation and surveys to our authorizer. The motion was seconded by Cody. The motion carried (5-0).*

8.17 Dan Weisser Agreement (Executive Director): The Board reviewed the agreement (printed in the meeting packet). *Sam made a motion that Discovery Public School of Faribault enter into agreement with Dan Weisser to perform the services of Executive Director, ELL Coordinator, and Title One Director for the school year 2025 to 2026. The motion was seconded by Sharon. The motion carried (5-0).*

9. Adjournment: The next Regular Board Meeting is scheduled for Thursday, July 17th, 2025 at 4:30pm in the school cafeteria. *Sharon made a motion to adjourn the meeting. The motion was seconded by Cody. The motion carried (5-0).*

Respectfully submitted: Sam Macklay, Secretary