

Discovery Public School
126 - 8th Street N.W.
Faribault, MN 55021
Regular Meeting
January 16, 2025 @ 4:30pm

We believe all children can learn.

We believe a trusting, caring, and nurturing environment must pervade the entire school.

We believe in including as many children as possible in all of the learning opportunities.

We believe all of our actions should be consistent with our purpose and vision.

We believe students should be taught “how” to think, not “what” to think.

We believe the primary purpose of education is to teach children “how” to learn.

We believe children must take responsibility for and be actively involved in their learning.

1. **Call to Order and Roll Call:** *The meeting was called to order at 4:30 p.m. by Sharon Hansen. Russ Kennedy (Chair) (arrived at 4:45 pm), Sharon Hansen, Cody Hanson, Sarah Hammer, Ally Luthe, and Dan Weisser (Ex-Officio) were present.*
2. **Approval of the Agenda:** *Sarah H. made a motion to approve the agenda. The motion was seconded by Cody H. The motion carried (4-0).*
3. **Approval of the December 19, 2024 Regular Meeting minutes:** *Sarah H. made a motion to approve the December 19, 2024 Regular Meeting minutes. The motion was seconded by Cody H. The motion carried (4-0).*
4. **Monthly Financial Statement:** *The supplemental packet was reviewed by the board. Ally L. made a motion to accept the [As of] December 31, 2024 Financial Statements as submitted in the school board packet. The motion was seconded by Cody H. The motion carried (4-0).*
5. **Citizen Participation:** None.
6. **Reports:**
 - 6.1 **Director’s Report:**
 - Cash on Hand: It was determined that we would use the cash flow month ending cash balance in place of COH. That is what Creative Planning (formerly Bergan KDV) does for their other schools.
 - Currently planning to start 7 students on the first day of Qtr 3
 - DPS donated food collected from the food drive to St. Vincent’s. Students earned a party prior to the Holiday Break.
 - Qtr 2 starts on 1/21/25
 - 6.2 **Community:** none
 - 6.3 **Finance:** (Russ K., Jim S., Dan W.)
 - *Current ADM 47
 - *Current enrollment 49 (7 new students projected to start at Qtr 3)
 - *Budgeted for 52 originally
 - *Fund Balance 20.5 %
 - *No Cuts necessary with current working budget
 - *\$1,000 - \$1,500 projected raise for staff at this time

*Money should be spent only as needed at this time

*Travis recommends inquiring about a Line of Credit at Bank just in case our Cash Flow drops and it is necessary over Summer (\$10,000 - \$15,000)

6.4 Academic Committee: (Dan W., Jim S., Sharon H.)

Third quarter begins next Tuesday, 1/21/2025. Our new schedule includes a Reading Intervention class for high school students (grades 9-11) in addition to the middle school Reading class. We will also be offering two elective options: Engineering and Personal Fitness. We offered Personal Fitness last year and the students really enjoyed it. Engineering will have students working hands on with engineering concepts, including some welding and forging metal.

Sharon met with a Regional Literacy Coach from the Southeast Service Cooperative. The coach will also meet with Dan and Pam. She will be a tremendous help in developing and updating our Local Literacy Plan in the spring.

6.5 Environmental Education: (Jim S., Sharon H., Garret B.)

- This Saturday (1/18/2025) a few of our middle school students will be attending the Future Cities competition as part of National Engineers Week.
- In February MN Trout Unlimited will teach our students about ice fishing. They will have the opportunity to do some ice fishing at the Cannon Reservoir.
- We will again release our trout from the Trout in the Classroom program in April, most likely at Whitewater State Park again.
- We are also working with River Bend on a full day field trip for all of our students for Earth Day on April 22.

7. Discussion Items:

7.1 School Board Training: OW Sounding Board - Disseminating Information About the School

The board discussed the reading printed in the packet, recognizing that we will have to describe how we are disseminating information in the near future.

7.2 Director Evaluation: None

7.3 Exhibit S:

The copy of Exhibit S in the board packet was discussed as a board. It was noted that there are items we will have to address.

7.4 Website Compliance:

The policies the board approved at this meeting are the last items needed to be compliant.

7.5 Lead Testing Plan

The Lead Testing Plan on our website has been updated to reflect the 5 year timeline for lead testing as required by the State of Minnesota.

8. Action Items:

8.1 Title IX Policy: This policy was updated to reflect the name and contact information for our Title IX Coordinator. *Sarah H. made a motion to approve the Title IX Policy as printed in the packet. The motion was seconded by Ally L. The motion carried (5-0).*

8.2 Non-discrimination Policy: This policy is required by the state and must be posted on our website. *Cody H. made a motion to approve the DPS Non-discrimination Policy as printed in the packet. The motion was seconded by Sarah H. The motion carried (5-0).*

8.3 Credit and Weighted Grade Point Average Policy: We are required to develop a policy and post it to our website describing to which classes we award weighted gpas (none). *Cody H. made a motion to approve the Credit and Weighted Grade Point Average Policy as printed in the packet. The motion was seconded by Sharon H. The motion carried (5-0).*

8.4 PSEO Credit and Weighted Grade Point Average Policy: This policy describes how credits are awarded for post-secondary course completion through PSEO. It also describes how weighted gpas are awarded. We do not award weighted grade point averages for any classes. *Sarah H. made a motion to approve the PSEO Credit and Weighted Grade Point Average Policy as printed in the packet. The motion was seconded by Ally L. The motion carried (5-0).*

9. Adjournment: Board members were reminded that our next Regular Board Meeting is scheduled for February 20, 2025 at 4:30pm. *Russ K. made a motion to adjourn the meeting. The motion was seconded by Cody H. The motion carried (5-0).*

Respectfully submitted: Sharon Hansen