

**Discovery Public School
126 - 8th Street N.W.
Faribault, MN 55021
Regular Meeting
December 19, 2024 @ 4:30pm**

We believe all children can learn.

We believe a trusting, caring, and nurturing environment must pervade the entire school.

We believe in including as many children as possible in all of the learning opportunities.

We believe all of our actions should be consistent with our purpose and vision.

We believe students should be taught “how” to think, not “what” to think.

We believe the primary purpose of education is to teach children “how” to learn.

We believe children must take responsibility for and be actively involved in their learning.

1. **Call to Order and Roll Call:** *The meeting was called to order at 4:30 p.m. by Russ Kennedy. Russ Kennedy (Chair), Sharon Hansen, Cody Hanson, Ally Luthe, and Dan Weisser (Ex-Officio) were present.*
2. **Approval of the Agenda:** *Cody H. made a motion to approve the agenda. The motion was seconded by Ally L. The motion carried (4-0).*
3. **Approval of the November 21, 2024 Regular Meeting minutes:** *Sharon H. made a motion to approve the November 21, 2024 Regular Meeting minutes. The motion was seconded by Cody H. The motion carried (4-0).*
4. **Monthly Financial Statement:** *The supplemental packet was reviewed by the board. Cody H made a motion to accept the [As of] November 30, 2024 Financial Statements as submitted in the school board packet. The motion was seconded by Sharon H. The motion carried (4-0).*
5. **Citizen Participation:** None.
6. **Reports:**
 - 6.1 **Director’s Report:** * Cash on Hand: (see note below) *Enrollment: 47
*Dan checked in with Addie Mazza from Osprey Wilds. Discussed how the school year is going. Dan reported that staffing is good, the school year is going positively, but enrollment is a concern.
*DPS collected food to donate to St. Vincent’s as part of a food drive for the school. Students have the ability to earn a party / catch up day based on how many items they collect.
*DPS Holiday Break is from 12/19/24 - 1/2/25
 - 6.2 **Community:** Two DPS students are participating in Basketball at BA. They are doing well so far.
 - 6.3 **Finance:** (Russ K., Jim S., Dan W.)
 - *Current ADM 46
 - *Current enrollment 46 (3 new students projected to start after Holiday Break)
 - *Budgeted for 52 originally
 - *Fund Balance 20.5 %
 - *No Cuts necessary with current working budget
 - *\$1,000 - \$1,500 projected raise for staff at this time
 - *Money should be spent only as needed at this time

*Travis recommends inquiring about a Line of Credit at Bank just in case our Cash Flow drops and it is necessary over Summer (\$10,000 - \$15,000)

6.4 Academic Committee: (Dan W., Jim S., Sharon H.)

Juniors and seniors have set goals for NWEA and other academic goals. Freshmen have also set goals, but sophomores still need to complete this.

6.5 Environmental Education: (Jim S., Sharon H., Garret B.)

The trout for the Trout in the Classroom program have hatched!

7. Discussion Items:

7.1 School Board Training: None

7.2 Director Evaluation: None

7.3 Exhibit S:

The copy of Exhibit S in the board packet was incomplete. We will address this at our next meeting.

7.4 Website Compliance:

We are working to complete our website compliance check with Osprey Wilds. The policies included on this agenda are required. We also plan to update our Title IX policy, and we need to have our water tested for lead to be compliant.

8. Action Items:

8.1 DPS Student Journalism Policy: This is a policy required by statute for all schools. DPS does not have any student publications, but the policy is still required. *Sharon H. made a motion to approve the DPS Student Journalism Policy as printed in the packet. The motion was seconded by Cody H. The motion carried (4-0).*

8.2 Board Election Policies and Procedures: We are required by statute to include Board Election Policies and Procedures on our website. We put this policy together from our Bylaws and the statute. *Ally L. made a motion to approve the Board Election Policies and Procedures as printed in the packet. The motion was seconded by Cody H. The motion carried (4-0).*

9. Adjournment: Board members were reminded that our next Regular Board Meeting is scheduled for January 16, 2025 at 4:30pm. *Russ K. made a motion to adjourn the meeting. The motion was seconded by Cody H. The motion carried (4-0).*

Respectfully submitted: Sharon Hansen