

**Discovery Public School
126 - 8th Street N.W.
Faribault, MN 55021
Regular Meeting
August 15, 2024 @ 4:30pm**

We believe all children can learn.

We believe a trusting, caring, and nurturing environment must pervade the entire school.

We believe in including as many children as possible in all of the learning opportunities.

We believe all of our actions should be consistent with our purpose and vision.

We believe students should be taught “how” to think, not “what” to think.

We believe the primary purpose of education is to teach children “how” to learn.

We believe children must take responsibility for and be actively involved in their learning.

1. **Call to Order and Roll Call:** *The meeting was called to order at 4:30 p.m. by Russ Kennedy. Russ Kennedy (Chair), Sharon Hansen, Cody Hanson, Sarah Hammer, Ally Luthe, and Dan Weisser (Ex-Officio) were present.*
2. **Approval of the Agenda:** *Cody H. made a motion to approve the agenda. The motion was seconded by Sarah H. The motion carried (5-0).*
3. **Approval of the July 18, 2024 Regular Meeting minutes:** *Sharon H. made a motion to approve the July 18, 2024 Regular Meeting minutes. The motion was seconded by Cody H. The motion carried (5-0).*
4. **Monthly Financial Statement:** *The supplemental packet was reviewed by the board. Dan noted, as per Travis, that there will only be a financial summary for August due to the end of the fiscal year. Cody H made a motion to accept the [As of] July 31, 2024 Supplemental Finance Packet++, as submitted in the school board packet. The motion was seconded by Ally L. The motion carried (5-0).*
5. **Citizen Participation:** None.
6. **Reports:**
 - 6.1 **Director’s Report:** * Cash on Hand: (see note below) *Enrollment: 50
*Cash on Hand: It was determined that we would use the cash flow month ending cash balance in place of COH. That is what Creative Planning (formerly Bergan KDV) does for their other schools.
*Enrollment: 50
*Dan talked with Rod Haenke about the possibility of coordinating some School Board Training to meet new requirements for the Board and Ex Officio moving forward.
*Session 2 of Summer School completed. 5 students were enrolled, 5 students should receive at least some Credit. 1 student completed Session 2 and will officially graduate!
*DPS Open House will take place on Thursday 8/22 from 12pm - 5pm
*1st Day of School is Monday August 26th!
 - 6.2 **Community:** Football practice at BA has begun. Dan is helping coach. Two DPS student are participating. River Bend is ready to start planning our Haunted Trail for this year. We will meet early in the school year. We may be able to get more community support for our planning efforts.
 - 6.3 **Finance:** (Russ K., Jim S., Dan W.) *Dan met with Travis Berends (Creative Planning) on TH 7/11
*Dan and Russ met with Travis Berends (Creative Planning) on Wed. 8/14

*ADM was 50.5 for the 23-24 school year

*Projected ADM for the upcoming school year is 51, planning to start at that or higher

*Audit will be done by ABDO next month (August), this is sooner than we are used to. It will most likely be presented at the October meeting. ABDO will present virtually, Travis will plan to attend virtually as well. We are currently in the process of providing documents to ABDO to complete the audit.

6.4 Academic Committee: (Dan W., Jim S., Sharon H.)

MCA data is embargoed until 8/26/2024. Our annual report is due November 1, 2024. Between now and then I will put together a summary of our progress toward our goals with Osprey Wilds. Most of the data has been shared at past meetings.

We have training scheduled for staff next week for the required Mandated Reporter training and Employee Rights and Responsibilities. A session on executive function in students and how to teach study skills and strategies will also be presented. This is the area that is often impaired in students with learning disabilities and ADHD, which is a large portion of our population.

6.5 Environmental Education: (Jim S., Sharon H., Garret B.)

Next week is teacher workshop week. We have scheduled time for teachers to meet and update our Environmental Literacy Plan for the upcoming year.

7. Discussion Items:

7.1 School Board Training: OW Sounding Board – “Minnesota Government Data Practices Act”

The board discussed the article included in the packet. This is important legal information for schools, and the article was written very clearly.

7.2 Advertising and Enrollment:

We are running an ad on Facebook through August 31, 2024. We have been receiving a lot of calls since the ad started running. We also purchased yard signs for parents and alumni.

8. Action Items:

8.1 2024-25 DPS Student-Parent Handbook : *Sarah H. made a motion that Dan and Sharon would revise the Attendance, Dress Code, Cellphone Use, Tobacco/Vaping Policy, and the Technology Code of Ethics sections of the handbook , based on the detailed discussion of the board. The motion was seconded by Cody H. The motion carried (5-0).*

9. Adjournment: Board members were reminded that our next Regular Board Meeting is scheduled for September 19, 2024 at 4:30pm. *Russ K. made a motion to adjourn the meeting. The motion was seconded by Cody H. The motion carried (5-0).*

Respectfully submitted: Sharon Hansen