

Discovery Public School
126 - 8th Street N.W.
Faribault, MN 55021
Annual Meeting
May 16, 2024 @ 6:00pm

We believe all children can learn.

We believe a trusting, caring, and nurturing environment must pervade the entire school.

We believe in including as many children as possible in all of the learning opportunities.

We believe all of our actions should be consistent with our purpose and vision.

We believe students should be taught “how” to think, not “what” to think.

We believe the primary purpose of education is to teach children “how” to learn.

We believe children must take responsibility for and be actively involved in their learning.

1. **Call to Order and Roll Call:** *The meeting was called to order at 5:30 p.m. by Russ Kennedy. Russ Kennedy (Chair), Jim Severson (Vice-Chair), S. Sam Macklay (Secretary), Cody Hanson, Sharon Hansen, Alexandra Luthe, and Dan Weisser (Ex-Officio) were present. Sarah Hammer arrived later.*

2. **Approval of the Agenda:** *Sam M. made a motion to approve the agenda. The motion was seconded by Ally L. The motion carried (6-0).*

3. **Citizen Participation:** None.

4. **Discussion Items:**
 - 4.1 **Review of Last Year’s Minutes:** The Board reviewed the minutes from the June 15, 2023 meeting.

 - 4.2 **Board Member Conflict of Interest Forms:** The Board Members filled out the required, annual, Conflict of Interest Disclosure Form, Administration and Members of the School Board. This was done as a group activity.

 - 4.3 **Law Update – Employee Safe and Sick Time:** Upon reviewing the recently updated Employee Handbook there was a question about the payout to an employee who quits or is terminated before the end of the school year. Dan and Russ will research this and consult the attorney. The issue will be revisited at the Regular Board Meeting on June 20, 2024.

5. **Action Items:**
 - 5.1 **Election of Officers:** Jim S. nominated Russ Kennedy for the School Board Chair position. Russ accepted the nomination. Russ K. nominated Jim Severson for the Vice Chair position. Jim accepted the nomination. Sharon H. nominated Sam Macklay for the Secretary/Treasurer position. Sam accepted the nomination. *Sharon H. made a motion to accept the election of the nominated officers. The motion was seconded by Cody H. The motion carried (6-0).*

 - 5.2 **Discuss 3 Year Strategic Plan / Academic Improvement Plan:** The Board reviewed and discussed the 2021-2024 strategic plan (included in the meeting packet). The Strategic Planning Areas are: Academic Proficiency and Growth, Graduation Rates, College and Career Readiness, Attendance, Enrollment, and Community Partnerships. In each goal area we discussed what we are doing well and we can specifically do to improve. Sharon H. agreed to update and publish the plan. *Sharon H. made a motion to prepare a formal 5-year Strategic Plan / Academic Improvement Plan based upon our discussion. The motion was seconded by Cody H. The motion carried (7-0).*

9. **Adjournment:** Board members were reminded that our next Annual Board Meeting is scheduled for May 15, 2025 at 5:30pm. *Jim S. made a motion to adjourn the meeting. The motion was seconded by Russ K. The motion carried (7-0).*

Respectfully submitted: Sam Macklay, Secretary