

Discovery Public School
126 - 8th Street N.W.
Faribault, MN 55021
Regular Meeting
February 22, 2024 @ 4:30pm

We believe all children can learn.

We believe a trusting, caring, and nurturing environment must pervade the entire school.

We believe in including as many children as possible in all of the learning opportunities.

We believe all of our actions should be consistent with our purpose and vision.

We believe students should be taught “how” to think, not “what” to think.

We believe the primary purpose of education is to teach children “how” to learn.

We believe children must take responsibility for and be actively involved in their learning.

1. **Call to Order and Roll Call:** *The meeting was called to order at 4:30 p.m. by Russ Kennedy. Russ Kennedy (Chair), Jim Severson (Vice-Chair), Sharon Hansen, Cody Hanson, and Dan Weisser (Ex-Officio) were present.*
2. **Approval of the Agenda:** *Jim S. made a motion to approve the agenda. The motion was seconded by Cody H. The motion carried (4-0).*
3. **Approval of the July 13, 2023 minutes:** *Jim S. made a motion to approve the January 18, 2024 Regular Meeting minutes. The motion was seconded by Cody H. The motion carried (4-0).*
4. **Monthly Financial Statement:** *The financial statement was reviewed by the board. Cody H. made a motion to accept the [As of] January 31, 2024 Financial Statements, as submitted in the school board packet. The motion was seconded by Jim S. The motion carried (4-0).*
5. **Citizen Participation:** None.
6. **Reports:**
 - **6.1 Director’s Report:** * Cash on Hand: (see note below) *Enrollment: 54
 - *Cash on Hand: It was determined that we would use the cash flow month ending cash balance in place of COH. That is what Creative Planning (formerly Bergan KDV) does for their other schools.
 - *Parent - Teacher conferences were held on 2/15/24, we had a very good turnout
 - *DPS is conducting its Annual Pennies 4 Patients fundraiser during the month of February (the name of the fundraiser has changed to Light the Night, but we call it Pennies 4 Patients here). Teachers are selling items, and there is a competition between grade clusters with a reward for the winning group.
- 6.2 **Community:** Coop with BA is going well. Dan was offered an assistant coach position with the BA football team,
- 6.3 **Finance:** (Russ K., Jim S., Dan W.) Dan met with Travis. He informed us that the budget is looking good. We should continue to increase enrollment.

6.4 Academic Committee: (Dan W., Jim S., Sharon H.)

Our mission related goal in our contract with Osprey Wilds is:

Measure 1.1 [CCR] – 8 Points: From FY19 to FY23, the aggregate percentage of students in grades 9-12 who will be on-track to graduate will be equal to or greater than 70%.

As of the end of Quarter 2 we have 74.4% (29/39) of students on track to graduate.

Students will take the ACT test in April. We currently have 13 juniors and seniors interested in taking the test.

6.5 Environmental Education: (Jim S., Sharon H., Garret B.)

The trout we are raising for Trout in the Schools are doing well.

Students are working on their Environmental Essays for our ELP. I will report when we have completed data in any area of our Environmental Literacy Plan.

7. Discussion Items:

7.1 School Board Training: None

7.2 DPS Financial Audit Options (Next Year)

Dan spoke to a representative from Abdo, a MN company. There is another option available out of Florida. The board agreed that going with a local company that does work for other Osprey Wilds schools feels more comfortable and is probably the better choice.

7.3 DPS-OW Renewal Process

We received our Renewal Evaluation from Osprey Wilds. Overall it looks good. We had a lot of positive areas. There are a few loose ends that we are tying up, some policies that needed to be addressed and a few changes to our bylaws. We will be handling those things at this meeting and the next. We are expecting to receive a renewal proposal soon.

7.4 DPS Bylaws (Review OW guidance and review)

The board reviewed the recommended actions in the OW Compliance spreadsheet regarding our bylaws. Suggested changes will be made and reviewed by the board at the next meeting.

8. Action Items:

8.1 Group Health Insurance Policy: The board reviewed the proposed Group Health Insurance Policy included in the packet. *Jim S. made a motion to approve the DPS Group Health Insurance Policy. The motion was seconded by Cody H. The motion carried (4-0).*

8.2 Electronic Funds Transfer Policy:

The board reviewed the proposed Electronic Funds Transfer Policy included in the packet. *Cody H. made a motion to approve the DPS Electronic Funds Transfer Policy. The motion was seconded by Jim S. The motion carried (4-0).*

8.3 Use of Peace Officers and Crisis Teams to Remove Students from School Grounds Policy:

The board reviewed the proposed policy included in the packet. *Cody H. made a motion to approve our Use of Peace Officers and Crisis Teams to Remove Students from School Grounds Policy. The motion was seconded by Jim S. The motion carried (4-0).*

8.4 World's Best Workforce Policy:

The board reviewed the proposed World's Best Workforce Policy included in the board packet. The policy was written to clarify the process we use to comply with World's Best Workforce requirements. *Jim S. made a motion to accept the World's Best Workforce Policy. The motion was seconded by Cody H. The motion carried (4-0).*

8.5 DPS Employee Handbook (Add/update PTO/ESST Language):

The board reviewed the updated PTO/ESST section in the DPS Employee Handbook. . *Jim S. made a motion to accept the updated Employee Handbook. The motion was seconded by Cody H. The motion carried (4-0).*

8.6 DPS Parent/Student Handbook (Background checks):

The board reviewed the updated Background Checks section in the 2023-24 DPS Parent/Student Handbook. *Jim S. made a motion to approve the updated 2023-24 DPS Parent/Student Handbook. The motion was seconded by Cody H. The motion carried (4-0).*

- 9. Adjournment:** Board members were reminded that our next Regular Board Meeting is scheduled for March 21, 2024 at 4:30pm. *Jim S. made a motion to adjourn the meeting. The motion was seconded by Russ K. The motion carried (4-0).*

Respectfully submitted: Sharon Hansen