

Discovery Public School
126 - 8th Street N.W.
Faribault, MN 55021
Regular Meeting
May 18, 2023 @ 4:30pm

The mission of Discovery Public School of Faribault is to meet the current and future needs of middle and high school students by providing a stable and consistent environment in which each student builds necessary social, academic, personal, and career skills for a satisfying and productive life.

1. **Call to Order and Roll Call:** *The meeting was called to order at 4:30 p.m. by Jim Severson. Jim Severson (Vice-Chair), Dan Weisser (Ex-Officio), Cody Hanson, Sharon Hansen, S. Sam Macklay (Secretary) and Kari-Ann Schmidt were present. Travis Berends (Guest) attended remotely, via “Google Meet”.*
2. **Approval of the Agenda:** *Jim S. asked for a motion to approve the agenda. Sam M. made a motion to approve the agenda. The motion was seconded by Sharon H. The motion carried (5-0).*
3. **Approval of the April 20, 2023 Minutes:** *Sharon H. made a motion to approve the April 20, 2023 Regular Meeting minutes. The motion was seconded by Cody H. The motion carried (4-0), Sam abstained.*
4. **Monthly Financial Statements:** *The Board reviewed and discussed the financial statement. Topics included the size of the fund balance (Executive Summary) and “FIN codes” (p. 14). Sam M. made a motion to accept the [As of] April 30, 2023 Financial Statements, as printed in the meeting packet. The motion was seconded by Sharon H. The motion carried (5-0).*
5. **Citizen Participation:** None.
6. **Reports:**

6.1 Director’s Report: Cash on Hand: \$74,414.25 Enrollment: 48

- Students completed MCA and NWEA Testing.
- DPS Engineering club will be unable to compete in the Super Mileage Competition this year due to not having a Driver with a valid License to drive the vehicle. The Club plans to keep the car and continue working next year in order to compete.
- DPS staff/students planning to do Adopt-a-Highway trash pick-up on 5/19.
- Graduation will take place Thursday, 6/1 at 5:00 at Paradise Center for the Arts, DPS will have 3 students graduating this year.

6.2 Community: No Report.

6.3 Finance: (Russ K., Jim S., Dan W.) This report was given as part of Discussion Item 7.1.

6.4 Academic Committee: (Dan W., Jim S., Sharon H.)

We have completed NWEA testing for the year.

In our contract with Osprey Wilds, Indicator 3 is Reading Growth. Our goal for Measure 3.5 is: Measure 3.5 [CCR] – 16 Points: From FY20 to FY23, the aggregate percentage of students in grades 6-12 who meet their

fall to spring NWEA RIT expected growth target as measured by the NWEA MAP Reading assessment will be at least 50%.

Results: The percentage of students who met their fall to spring NWEA RIT expected growth target in reading was 51.2% (21/41).

Indicator 4 is Math Growth. Our goal for Measure 4.5 is: Measure 4.5 [CCR] – 16 Points: From FY19 to FY23, the aggregate percentage of students in grades 6-12 who meet their fall to spring NWEA RIT expected growth target as measured by the NWEA MAP Math assessment will be at least 50%.

Results: The percentage of students who met their fall to spring NWEA RIT expected growth target in math was 50.0% (19/38).

Indicator 7 is Science Proficiency (and Growth). Our goal for Measure 7.4 is: Measure 7.4 [CCR] – 5 Points: From FY19 to FY23, the aggregate percentage of students in grades 6-12 who meet their fall to spring NWEA RIT expected growth target as measured by the NWEA MAP Science assessment will be at least 50%.

Results: The percentage of students who met their fall to spring NWEA RIT expected growth target in science was 50.0% (19/38).

These results meet our goals in these areas.

6.5 Environmental Education: (Sharon H., Garret Bitker, Jim S.)

Students have created a garden between the parking lot and the basketball court outside our school. They have worked hard to dig out the sod and prepare the soil for planting. They planted their garden today.

ELP Update

For Indicator 1: Awareness our evaluation strategy was:

During the year, students in the Biology classes (9th-10th grade) will create a project demonstrating their awareness of the environmental impact of a topic they chose. Seventy-five percent of students who complete a project will earn an average score of 80 or greater on a 100 point rubric that reflects their awareness of the topics studied.

Results: All but one student completed the project. Of those 23 students 82.6% (19/23) scored 80 or greater on a 100 point rubric.

For Indicator 2: Knowledge we are still compiling the data. Posttests need to be graded.

For Indicator 3: Attitudes our evaluation strategy was:

All students who participate in trash cleanup will complete a short survey to measure the impact this task had on their attitude, appreciation, and concern for the environment. The average response on a scale of 1 to 5 will be greater than 3.

Results: The average response to the question *Since beginning this project, how much have you realized how our actions affect an ecosystem?* was 3.63 from 27 responses. Of these responses, 25 out of 27 responded with a 3, 4, or 5. Also, 81.5% of students said they would continue to pick up garbage to help our environment.

For Indicator 4: Skills we are still compiling data.

For Indicator 5: Action our evaluation strategy was:

Students in American Government (11th-12th grade) will take action by writing to at least two government officials (one local and one state). The letters/emails will be graded on a 100 point rubric. Seventy percent of the students who complete the written action plan will earn a score of 70% or greater.

Results: 100% (9 of 9) of the students in American Government who completed the written action plan earned a score of at least 70%.

7. Discussion Items:

7.1 School Board Training: Finance Training by Travis Berends from BerganKDV. We first discussed the news that our long-term auditing company has dropped us as a client, two months before the year-end Financial Audit. Dan and Travis will work on this problem. Travis then presented the FY24 Revised Budget (printed in the meeting packet) and discussed with us how the funding projections were determined. He answered many questions from the Board, to their satisfaction.

7.2 DPS/Osprey Wilds Renewal: Since the current contract with our authorizer expires on June 30, 2024, we must begin the renewal application process. The Renewal Application Guide was included in the meeting packet. The Board will be participating in this ongoing process and will receive monthly updates.

8. Action Items:

8.1 DPS School Board Elections (Sarah, Cody): Sharon H. and Sam M. counted the votes and verified the ballots submitted. Sarah Hammer (nine votes) and Cody Hanson (eleven votes) were both reelected as directors of the board of Discovery Public School. Both agreed to serve on the Board for a three-year term and submit to a background check. *Sam M. made a motion that we certify the results of the School Board Election. The motion was seconded by Sharon H. The motion carried (4-0). Cody abstained.*

8.2 FY 2023-24 Proposed Budget: The Long-range Budget Projection Model was printed in the meeting packet. The Board reviewed the proposed FY 2023-23 budget that was prepared by Travis Berends. *Sharon H. made a motion to accept the Fiscal Year 2023-2024 Budget Based on 52 ADM (62.4 Pupil Units). The motion was seconded by Cody H. The motion carried (5-0).*

8.3 SY 23-24 Indigo Education Special Education Director Contract: Dan reported that he is very satisfied with the work of our special education director, Kori Ryan. The Board reviewed the contract (included in the meeting packet). The cost (maximum \$18,900) is the same as last year. *Sam M. made a motion that we accept the DIRECTOR OF SPECIAL EDUCATION PROFESSIONAL SERVICES AGREEMENT BETWEEN INDIGO EDUCATION AND DISCOVERY PUBLIC SCHOOL OF FARIBAULT, commencing on July 1, 2023 and expiring on June 30, 2024. The motion was seconded by Sharon H. The motion carried (5-0).*

8.4 SY 23-24 Indigo Education Special Education Consultant W/ Due Process Focus: The Special Education Coordinator assists with special education program oversight and documentation in a timely manner. The Board reviewed the contract (included in the meeting packet). The cost will not exceed \$18,400. *Sharon H. made a motion that we accept the SPECIAL EDUCATION COORDINATOR with DUE PROCESS FOCUS AGREEMENT BETWEEN INDIGO EDUCATION AND DISCOVERY PUBLIC SCHOOL OF FARIBAULT, commencing on August 1, 2023 and expiring on June 30, 2024. The motion was seconded by Cody H. The motion carried (5-0).*

8.5 Physical/Health/Disabilities Teacher Contract: The Board reviewed the Independent Consultation Agreement (printed in the meeting packet). *Cody H. made a motion that Discovery Public School of Faribault enter into an agreement with Sally Poesch to provide physical/health disabilities teacher services, as described in the agreement, for the 2023-2024 school year (and additional hours during summer months if agreed upon by both parties). The motion was seconded by Kari-Ann S. The motion carried (5-0).*

8.6 School Psychologist Contract: The Board reviewed the School Psychologist Contract (printed in the meeting packet). *Cody H. made a motion that Discovery Public School of Faribault enter into an agreement with Gayle Reuvers, School Psychologist, to provide services and evaluation as identified by the Child Study and IEP teams, from August 15, 2023 through June 15, 2024. The motion was seconded by Sharon H. The motion carried (5-0).*

8.7 DPS Health and Wellness Policy: The Board Reviewed the DPS Wellness Policy (printed in the meeting packet). Item G. [Marketing will be restricted to foods/beverages that meet Smart Snacks standards.] has been added to the **GENERAL STATEMENT OF POLICY**. *Sharon H. made a motion that we accept the revision to the DPS Wellness Policy. The motion was seconded by Cody H. The motion carried (5-0).*

8.8 Revised Food Safety Plan: The Board reviewed the *extensive* Food Safety Plan (printed in the meeting packet). *Sam M. made a motion that we implement the DPS Food Safety Plan. The motion was seconded by Cody H. The motion carried (5-0).*

8.9 Dan Weisser Summer School Contract (Session 1): The Board reviewed the contract (printed in the meeting packet). *Sam M. made a motion that Discovery Public School of Faribault enter into a contract with Dan Weisser to teach Session One of summer school in the year 2023, contingent on enrollment of students. The motion was seconded by Cody H. The motion carried (5-0).*

8.10 Sharon Hansen Summer School Contract (Session 2): The Board reviewed the contract (printed in the meeting packet). *Sam M. made a motion that Discovery Public School of Faribault enter into a contract with Sharon Hansen to teach Session Two of summer school in the year 2023, contingent on enrollment of students. The motion was seconded by Cody H. The motion carried (4-0). Sharon H. abstained.*

8.11 2023-2026 Lease: “Mr. Lee” informed Dan that the new lease agreement will reflect an increase of \$500/month to cover higher costs for taxes and utilities. Since state lease aid covers 90% of the rent, the increase will have little effect on our budget. The Board reviewed the lease (printed in the meeting packet). *Sharon H. made a motion to lease our current school property, owned by Hoa Nguyen, from July 1, 2023 until June 30, 2026. The motion was seconded by Cody H. The motion carried (5-0).*

8.12 MSHSL Agreement: Dan asked that we approve Minnesota State High School League membership for the upcoming school year (even though we don’t have the actual paperwork yet) so that our athletes can start training with our co-op school. The membership dues are ~\$400. *Sharon H. made a motion that we approve the membership agreement with the MSHSL. The motion was seconded by Cody H. The motion carried (5-0).*

9. Adjournment: The next Regular Board Meeting is scheduled for Thursday, June 15th, 2023 at 4:30pm, followed by the Annual Meeting at 6:00pm. *Jim S. made a motion to adjourn the meeting. The motion was seconded by Sam M. The motion carried (5-0).*

Respectfully submitted: Sam Macklay, Secretary