

Discovery Public School
126 - 8th Street N.W.
Faribault, MN 55021
Regular Meeting
April 20, 2023 @ 4:30pm

The mission of Discovery Public School of Faribault is to meet the current and future needs of middle and high school students by providing a stable and consistent environment in which each student builds necessary social, academic, personal, and career skills for a satisfying and productive life.

1. **Call to Order and Roll Call:** *The meeting was called to order at 4:30 p.m. by Russ Kennedy. Russ Kennedy (Chair), Jim Severson (Vice-Chair), Cody Hanson, Sharon Hansen, Sarah Hammer, and Dan Weisser (Ex-Officio) were present. S. Sam Macklay and KariAnn Schmidt were absent. Guests present were Nalani McCutcheon from Osprey Wilds and Travis Berends with Bergen KDV (via Google Meet).*
2. **Approval of the Agenda:** *Russ K. asked for a motion to approve the agenda. Sharon H. requested the addition of an additional Action Item for our insurance renewal. Sarah H. made a motion to approve the agenda, with the addition of Action Item 8.7 Insurance Renewal. The motion was seconded by Cody H. The motion carried (5-0).*
3. **Approval of the March 16, 2023 Regular Meeting Minutes:** *Sharon H. made a motion to approve the March 16, 2023 Regular Meeting minutes. The motion was seconded by Sarah H. The motion carried (5-0).*
4. **Monthly Financial Statements:** *The Board reviewed and discussed the financial statement. Jim S. made a motion to accept the [As of] March 31, 2023 Financial Statements, as printed in the meeting packet. The motion was seconded by Cody H. The motion carried (5-0).*
5. **Citizen Participation:** None.
6. **Reports:**

6.1 Director's Report: Cash on Hand: \$89,240.46 Enrollment: 48

*Students completed MCA Testing over the past two weeks, preliminary scores look good

*DPS Engineering club has been meeting more frequently in order to finish their Car for the Super mileage Competition at Brainerd International Raceway in May.

6.2 Community: Board brought up the new K-4 charter school that is opening in Town Square. We don't expect it to impact our school, but it might impact the Faribault Public Schools.

6.3 Finance: (Russ K., Jim S., Dan W.) Dan and Sharon met with Travis this month. Travis was here to present budget revisions and School Board training. He also answered questions regarding the bank transfer.

6.4 Academic Committee: (Dan W., Jim S., Sharon H.)

Our Mission Related Goal in our contract with Osprey Wilds is Measure 1.1 [CCR] – 10 Points: From FY19 to FY21, the aggregate percentage of students in grades 9-12 who will be on-track to graduate will be equal to or greater than 70%. This is measured by calculating each student's credits at the end of each year, and noting whether or not they will be able to earn 22.5 credits by the end of senior year.

As of the end of Quarter 3, we have 85.7% (30/35) of students on track to graduate. This has increased since Quarter 2 because we are losing a student who was not on track to graduate.

MCA Testing is pretty much complete. Preliminary results are looking much better than recent years.

NWEA Testing starts on May 2, 2023, a week from Tuesday.

6.5 Environmental Education: (Sharon H., Garret Bitker, Jim S.)

Biology students are studying plants and horticulture as well as nutrient cycling. They planted seeds this week. Middle School students tapped maple trees and made syrup. They are continuing to monitor and check on their vermicomposting project.

We are gathering and processing data for our Environmental Literacy Plan. I should have all of that data by the next meeting.

7. Discussion Items:

7.1 School Board Training: Finance Training, Travis Berends with Bergen, KDV.

7.2 School Board Elections (Cody and Sarah): Elections will be held next month. Two seats will be up for election, Sarah Hammer and Cody Hanson.

7.3 DPS Staff Salaries/Wages: Board reviewed proposed raises for staff. No concerns were voiced.

7.4 OW Academic Evaluation: Board reviewed our Academic Evaluation from Osprey Wilds for FY22.

7.5 OW Site Visit Evaluation: Board looked over our feedback from Pat Hartman at Osprey Wilds for our site visit last month. The report was accurate and fair.

7.6 OW Contract Renewal: Nalani McCutcheon was at the meeting to present the DPS/Osprey Wilds renewal process. We will be going through this process next year.

8. Action Items:

8.1 2022-2023 Revised Budget: Our ADM for the year will end up around 48. Our fund balance for this year will come in just below 25%, but is expected to rebound in future years. Our compensatory revenue was low this year due to free and reduced lunch count. F&R was low due to lunch being covered by the state through the Covid-19 pandemic. Next year our Title I funding will be granted again, and our compensatory revenue will return to normal. *Sharon H. made a motion to approve the 2022-2023 Budget Revisions as presented by Travis Berends. The motion was seconded by Sharon H. The motion carried (5-0).*

8.2 DPS Banking Transfer: The board discussed transferring our bank accounts to a local bank. We have had difficulty with the customer service at Wells Fargo, our current bank. The board agreed that our first choice of local banks is 1st United Bank of Faribault. *Sharon H. made a motion to transfer DPS's banking activities to 1st United Bank in Faribault, MN. The motion was seconded by Cody H. The motion carried (5-0).*

8.3 Licensed Speech/Language Pathologist - Strategic Staffing 23-24 Contract: This is a renewal of a contract for a licensed speech and language pathologist with Strategic Staffing. This is a required Special Education service and we have been happy with the service we have received. *Sharon H. made a motion to*

approve the contract with Strategic Staffing for a licensed speech/language pathologist. The motion was seconded by Sarah H. The motion carried (5-0).

8.4 Licensed Occupational Therapist - Strategic Staffing 23-24 Contract: This is a renewal of a contract for a licensed occupational therapist with Strategic Staffing. This is a required Special Education service and we have been happy with the service we have received. *Sharon H. made a motion to approve the contract with Strategic Staffing for a licensed occupational therapist. The motion was seconded by Cody H. The motion carried (5-0).*

8.5 Licensed Nurse – Navigate Contract: This is a renewal of a contract with Navigate Care Consulting. We are happy with the service we have received. *Cody H. made a motion to approve the contract with Navigate Care Consulting for a school nurse consultant. The motion was seconded by Sarah H. The motion carried (5-0).*

8.6 DPS Health and Wellness Plan: Dan and Sharon reviewed the policy we approved last month while conducting our Food Service audit and found several inaccurate statements. They revised the policy to reflect our current Food Service plans. *Sharon H. made a motion to approve the revised DPS Health and Wellness Plan. The motion was seconded by Cody H. The motion carried (5-0).*

8.7 DPS Insurance Renewal: Our insurance renewal is due before the next meeting. The proposed insurance renewal was not received until the middle of this week, so was added after the board packet went out. Dan read a statement from Grant Wilson with Hartman Insurance. He states that prices have increased with all companies. Staying with our current company was recommended. Their prices have remained competitive and they have provided good coverage. *Jim S. made a motion to approve the renewal of our insurance policies through Hartman Insurance. The motion was seconded by Sharon H. The motion carried (5-0).*

9. Adjournment: The next Regular Board Meeting is scheduled for Thursday, May 18, 2023 at 4:30pm. *Jim S. made a motion to adjourn the meeting. The motion was seconded by Russ K. The motion carried (5-0).*

Respectfully submitted: Sharon Hansen