

Discovery Public School
126 - 8th Street N.W.
Faribault, MN 55021
Regular Meeting
January 19, 2023 @ 4:30pm

The mission of Discovery Public School of Faribault is to meet the current and future needs of middle and high school students by providing a stable and consistent environment in which each student builds necessary social, academic, personal, and career skills for a satisfying and productive life.

Per MN statute 13D.021 subdivision 1.1: “The DPS Board Chair has determined that an in-person meeting is not practical or prudent because of a health pandemic.”

1. **Call to Order and Roll Call:** *The meeting was called to order at 4:30 p.m. by Russ Kennedy. Russ Kennedy (Chair), Jim Severson (Vice-Chair), and Dan Weisser (Ex-Officio were present.), Cody Hanson, Sharon Hansen, Sarah Hammer, S. Sam Macklay (Secretary), and KariAnn Schmidt attended remotely, via “Google Meet”.*
2. **Approval of the Agenda:** *Russ K. asked for a motion to approve the agenda. Jim S. made a motion to approve the agenda. The motion was seconded by Cody H. The motion carried (7-0).*
3. **Approval of the December 15, 2022 Minutes:** *Jim S. made a motion to approve the December 15, 2022 Regular Meeting minutes. The motion was seconded by Sarah H. The motion carried (7-0).*
4. **Monthly Financial Statements:** *The Board reviewed and discussed the financial statement. Sam M asked about the item listing for “Contracted Transportation” in conjunction with the check to ISD 656 for \$1474.92. Dan agreed to ask Travis about it, but clarified that we do not have a contract with Faribault Transportation for regular bussing. Any amount paid to them was for food service. Sam M. made a motion to accept the [As of] December 31, 2022 Financial Statements, as printed in the meeting packet. The motion was seconded by Sarah H. The motion carried (7-0).*
5. **Citizen Participation:** *None.*
6. **Reports:**
 - 6.1 **Director’s Report:** Cash on Hand: \$120,987.05 Enrollment: 50
 - DPS Holiday Party was moved to the last day of the Qtr. Due to snow days (1/20/23)
 - Students did meet their food drive goal on the last day
 - Qtr. 2 ends on 1/20/23
 - 6.2 **Community:** *No Report.*
 - 6.3 **Finance:** *(Russ K., Jim S., Dan W.) Finance committee did not meet this month. Russ and Dan will both meet with Travis before the next meeting and give a more thorough update.*
 - 6.4 **Academic Committee:** *(Dan W., Jim S., Sharon H.)*

Since the last board meeting we have only had about a week of in-school time, so no report this month.

6.5 Environmental Education: (Sharon H., Garret Bitker, Jim S.)

The Raptor Center offered to do a show for our school. We have scheduled it for February 16th, the day of spring conferences. Students will be divided into three groups for three separate shows.

7. Discussion Items:

7.1 School Board Training: None

7.2 DPS Audit Findings Follow Up: Dan explained the reason behind the findings on our audit, and a plan has been put in place to prevent future issues.

8. Action Items:

8.1 Revised DPS 2022-23 Calendar: The 2022-23 school calendar needed to be updated to reflect the snow days we have used so far. *Sharon H. made a motion to approve the updated 2022-23 DPS School Calendar. The motion was seconded by Sam M. The motion carried (7-0).*

8.2 DPS 2023 Mileage Reimbursement Rate: *Sharon H. made a motion to increase the mileage reimbursement rate to \$0.625/mile for 2023. The motion was seconded by Jim S. The motion carried (7-0).*

8.3 Filan Lawn Service 2022-23 Snow Removal Contract: There was a slight increase in the rate from last year to this year, but we have been pleased with the service they provide. *Jim S. made a motion to approve the snow removal contract with Filan Lawn Service for 2022-23. The motions was seconded by Cody H. The motion carried (7-0).*

9. Adjournment: The next Regular Board Meeting is scheduled for February 23, 2023 at 4:30pm. *Russ K. made a motion to adjourn the meeting. The motion was seconded by Jim S. The motion carried (7-0).*

Respectfully submitted: Sharon Hansen