

Discovery Public School
126 - 8th Street N.W.
Faribault, MN 55021
Regular Meeting
November 17, 2022 @ 4:30pm

The mission of Discovery Public School of Faribault is to meet the current and future needs of middle and high school students by providing a stable and consistent environment in which each student builds necessary social, academic, personal, and career skills for a satisfying and productive life.

Per MN statute 13D.021 subdivision 1.1: “The DPS Board Chair has determined that an in-person meeting is not practical or prudent because of a health pandemic.”

1. **Call to Order and Roll Call:** *The meeting was called to order at 4:30 p.m. by Russ Kennedy. Russ Kennedy (Chair), Jim Severson (Vice-Chair), Dan Weisser (Ex-Officio), Cody Hanson, and Sharon Hansen were present. Kari-Ann Schmidt and Sarah Hammer attended remotely, via “Google Meet”. S. Sam Macklay (Secretary) arrived at 4:33 p.m.*
2. **Approval of the Agenda:** *Russ K. asked for a motion to approve the agenda. Jim S. made a motion to approve the agenda. The motion was seconded by Cody H. The motion carried (6-0).*
3. **Approval of the October 13, 2022 Minutes:** *Sharon H. made a motion to approve the October 13, 2022 Regular Meeting minutes. The motion was seconded by Cody H. The motion carried (6-0).*
4. **Monthly Financial Statements:** *The Board reviewed and discussed the financial statement. Sam had submitted a question to Travis Berends about the report and his (email) reply was considered confusing. Sam M. made a motion to accept the [As of] October 31, 2022 Financial Statements, as printed in the meeting packet, with the proviso that Travis meet with the Finance Committee and clarify his answer. The motion was seconded by Sharon H. The motion carried (7-0).*
5. **Citizen Participation:** None.
6. **Reports:**
 - 6.1 **Director’s Report:** Cash on Hand: \$188.162.22 Enrollment: 50
 - Qtr. 2 started 11/7/22.
 - DPS students had a Halloween Party/Haunted House on Friday Oct. 28. Party went well. DPS students/staff also held a food drive leading up to the party. All food was donated to St. Vincent de Paul’s food shelf.
 - Field Trip to South Central College scheduled for our Career Readiness class on 11/17.
 - 6.2 **Community:** Dan reported that five DPS students intend to play basketball with the Bethlehem Academy team. Dan met with the students and reviewed the academic and sportsmanship expectations of the schools.
 - 6.3 **Finance:** (Russ K., Jim S., Dan W.) Dan met with Travis Berends. Travis reported that although we based or budget on 52 students and our current ADM is 49.5, our finances look “okay”. Our compensatory revenue has increased above projections because more students are being certified for federal programs.

6.4 Academic Committee: (Dan W., Jim S., Sharon H.)

NWEA Testing is completed and we have begun meeting with students to set goals and review credits.

In our contractual goals with Osprey Wilds, Indicator 1 is our Mission Related Goals. Our goal for that area is: Measure 1.1 [CCR] – 8 Points: From FY19 to FY23, the aggregate percentage of students in grades 9-12 who will be on-track to graduate will be equal to or greater than 70%.

We currently have 28/32 high school students (87.5%) on track to graduate as of the end of first quarter. Of those students, all of our ninth and tenth grade students are on track to graduate.

6.5 Environmental Education: (Sharon H., Garret Bitker, Jim S.)

Physics students have completed a climate change research project, each student has identified a topic related to climate change, researched peer reviewed articles on it and summarized them in a paragraph. Middle school has started a unit on composting and will create their own micro composter to measure temperature and mass changes. Mussels and smallmouth bass are being studied in ecology class. Ecology is also doing an experiment on the effect of stream bottom substrate on removal of suspended solids from water.

Our Environmental Literacy Plan has been approved by Osprey Wilds.

7. Discussion Items:

7.1 School Board Training: None.

7.2 Osprey Wilds Point of Contact: The Board discussed the email from Erin Anderson (included in the meeting packet) informing us that Nalani McCutcheon will no longer serve as the liaison with our authorizer.

8. Action Items:

8.1 DPS Health Insurance Policy: Dan met with our Employers Benefit Group representative, Michael Konzen. Together, they narrowed down the possibilities to those that most closely met our employees' needs and expectations. The Board reviewed and discussed the comparison (costs and benefits) of the employee health insurance policies that were printed in the meeting packet. Renewing our current plan would entail a 1.7% increase in the premium. *Jim S. made a motion to renew the Medica Choice Passport MN 10%-10-40 plan for the 2023 calendar year. The motion was seconded by Cody H. The motion carried (7-0).*

8.2 Revised Internal Controls: The Board reviewed and discussed the internal control policies, procedures and forms that were printed in the meeting packet. *Sam M. made a motion to approve the Revised Internal Controls, as printed in the meeting packet. The motion was seconded by Sharon H. The motion carried (7-0).*

8.3 MACS Membership: The Board discussed the pros and cons of membership in the MN Association of Charter Schools. The annual fee is \$1,250. *Sharon H. made a motion that we not join MACS, this year. The motion was seconded by Jim S. The motion carried (7-0).*

9. Adjournment: The next Regular Board Meeting is scheduled for November 17, 2022 at 4:30pm. *Sharon H. made a motion to adjourn the meeting. The motion was seconded by Sam M. The motion carried (5-0).*

Respectfully submitted: Sam Macklay, Secretary