

Discovery Public School
126 - 8th Street N.W.
Faribault, MN 55021
Regular Meeting
December 15, 2022 @ 4:30pm

The mission of Discovery Public School of Faribault is to meet the current and future needs of middle and high school students by providing a stable and consistent environment in which each student builds necessary social, academic, personal, and career skills for a satisfying and productive life.

Per MN statute 13D.021 subdivision 1.1: “The DPS Board Chair has determined that an in-person meeting is not practical or prudent because of a health pandemic.”

1. **Call to Order and Roll Call:** *The meeting was called to order at 4:30 p.m. by Jim Severson. Jim Severson (Vice-Chair), Dan Weisser (Ex-Officio), Cody Hanson, Sharon Hansen and Sarah Hammer were present. S. Sam Macklay (Secretary) and Travis Berends (Guest) attended remotely, via “Google Meet”. Russ Kennedy (Chair) arrived at 4:35 p.m.*
2. **Approval of the Agenda:** *Jim S. asked for a motion to approve the agenda. Sarah H. made a motion to approve the agenda. The motion was seconded by Cody H. The motion carried (5-0).*
3. **Approval of the November 17, 2022 Minutes:** *Sharon H. made a motion to approve the November 17, 2022 Regular Meeting minutes. The motion was seconded by Cody H. The motion carried (5-0).*
4. **Monthly Financial Statements:** *The Board reviewed and discussed the financial statement. Cody H. made a motion to accept the [As of] November 30, 2022 Financial Statements, as printed in the meeting packet. The motion was seconded by Sharon H. The motion carried (6-0).*
5. **Citizen Participation:** None.
6. **Reports:**
 - 6.1 **Director’s Report:** Cash on Hand: \$168,936 Enrollment: 51
 - DPS students will be having a Holiday Party on Wed. 12/21 prior to break, assuming students hit their goal of food items donated. DPS students/staff will also be holding a food drive leading up to the party. All food will be donated to St. Vincent de Paul’s food shelf.
 - Qtr. 2 ends on 1/20/22.
 - 6.2 **Community:** No Report.
 - 6.3 **Finance:** (Russ K., Jim S., Dan W.) This report was given as part of Discussion Item 7.1.
 - 6.4 **Academic Committee:** (Dan W., Jim S., Sharon H.)

We continue to meet with students to set goals and review credits. We have also met with new students to develop a graduation plan.

6.5 Environmental Education: (Sharon H., Garret Bitker, Jim S.)

Middle schoolers continue to study composting, additionally they have learned about recycling and plastics, and landfills. We are moving on to wastewater treatment and energy sources with a big lab on renewable energy. Mussels and smallmouth bass are still being studied as well as water quality issues. Dioramas of different biomes are being created as well.

Our Engineering Club was awarded a \$2000 grant for their super-mileage car project from the Gene Haas Foundation. The grant will be used to pay for parts for the car and/or transportation to Bemidji for the competition.

Juniors and seniors have completed their research and their essays on environmental issues. They will be writing emails to legislators in the next few weeks as the final step to the project.

7. Discussion Items:

7.1 School Board Training: Finance Training by Travis Berends from BerganKDV. Travis presented an overview of how the Financial Statements are prepared and answered specific questions from the board members. He reported that our current financial situation is acceptable but we may need to revise the working budget, depending on enrollment. We discussed the findings of the year-end Financial Audit and he recommended that we date-stamp all invoices when they are received in the office.

7.2 BA Boys Basketball CO-OP: Dan reported that of the five DPS students that are participating, one is a starter and scoring for the team. The others have somewhat erratic attendance but are being encouraged.

7.3 Osprey Wilds Point of Contact: Erin Anderson will be our official point of contact for the rest of the year. Our former liaison, Nalani McCutcheon, has started a new job (Growing-Up Healthy) in the local community. Nalani will still do our site visits and School Board meeting observations, this academic year.

7.4 WBWF Survey: The Board reviewed the 2021-22 Combined World's Best Workforce (WBWF) Summary and Achievement and Integration (A&I) Progress Report that has been prepared for submission to MDE. The information in the report was gleaned from our annual report to our authorizer.

8. Action Items:

8.1 DPS 2022 Year-End Financial Audit (Draft): The Board reviewed the rough draft (prepared by Strauss CPAs) that was printed in the meeting packet. We discussed the findings and Dan will follow-up on which actual invoices were not paid in a timely manner. *Sam M. made a motion to approve the Discovery Public School of Faribault, Charter District 4081, Financial Statements and Supplemental Information, Year Ended June 30, 2022. The motion was seconded by Sarah H. The motion carried (6-0).*

9. Adjournment: The next Regular Board Meeting is scheduled for January 19, 2023 at 4:30pm. *Russ K. made a motion to adjourn the meeting. The motion was seconded by Jim S. The motion carried (6-0).*

Respectfully submitted: Sam Macklay, Secretary