

**Discovery Public School
126 - 8th Street N.W.
Faribault, MN 55021
Regular Meeting
August 18, 2022 @ 4:30pm**

We believe all children can learn.
We believe a trusting, caring, and nurturing environment must pervade the entire school.
We believe in including as many children as possible in all of the learning opportunities.
We believe all of our actions should be consistent with our purpose and vision.
We believe students should be taught "how" to think, not "what" to think.
We believe the primary purpose of education is to teach children "how" to learn.
We believe children must take responsibility for and be actively involved in their learning.

Per Statute 13D.021 subdivision 1.1:

"The DPS Board Chair has determined that an in-person meeting is not practical or prudent because of a health pandemic."

1. Call to Order and Roll Call –

___ Russ Kennedy, Chair

___ Jim Severson, Vice-Chair

___ Sarah Hammer

___ Authorizer (Osprey Wilds):

___ Guest(s):

___ Steven (Sam) Macklay;
Clerk/Treasurer

___ Cody Hanson

___ Sharon Hansen

___ Kari-Ann Schmidt

___ Dan Weisser, Ex-Officio

2. Approval of the Agenda-

Motion: _____ Second: _____ Carried: _____ Failed: _____ Abstain: _____

3. Approval of the July 21st, 2022 Regular Meeting Minutes-

Motion: _____ Second: _____ Carried: _____ Failed: _____ Abstain: _____

4. Monthly Financial Statement (Supplemental Packet) –

Motion: _____ Second: _____ Carried: _____ Failed: _____ Abstain: _____

5. Citizen Participation –

6. REPORTS –

1. **Director's Report –**

2. **Community – (Dan Weisser)**

3. **Finance – (Russ Kennedy, Jim Severson, Dan Weisser)**

4. **Academic Committee – (Dan Weisser, Jim Severson, Sharon Hansen)**

5. **Environmental Education - (Allie Peterson, Jim Severson, Sharon Hansen)**

7. DISCUSSION ITEMS:

7.1 SCHOOL BOARD TRAINING: NONE

7.2 SPED TEACHER RESIGNATION-

7.3 SPED TEACHER OPTIONS-

7.4 BERGAN KDV NEW ACCOUNT MANAGER (Travis Berends) –

7.5 OSPREY WILDS – DPS AUTHORIZING ACTIVITIES 2022-2023-

8. ACTION ITEMS:

8.1 DPS SAFE RETURN TO IN-PERSON LEARNING PLAN –

Motion: _____ Second: _____ Carried: _____ Failed: _____ Abstain: _____

Our next meeting is scheduled for **September 15th, 2022 at 4:30.**

Agenda items:

Board members are requested to check their schedules to confirm this date and time *prior to Adjournment* today.

9. ADJOURNMENT:

Motion: _____ Second: _____ Carried: _____ Failed: _____ Abstain: _____

**Discovery Public School
126 - 8th Street N.W.
Faribault, MN 55021
Regular Meeting
July 21, 2022 @ 4:30pm**

The mission of Discovery Public School of Faribault is to meet the current and future needs of middle and high school students by providing a stable and consistent environment in which each student builds necessary social, academic, personal, and career skills for a satisfying and productive life.

Per MN statute 13D.021 subdivision 1.1: "The DPS Board Chair has determined that an in-person meeting is not practical or prudent because of a health pandemic."

1. **Call to Order and Roll Call:** *The meeting was called to order at 4:35 p.m. by Russ Kennedy. Russ Kennedy (Chair), S. Sam Macklay (Secretary), Dan Weisser (Ex-Officio), Cody Hanson, and Sharon Hansen were present. Kari-Ann Schmidt attended remotely, via "Google Meet", connecting at 4:41 p.m.*
2. **Approval of the Agenda:** *Russ K. asked for a motion to approve the agenda. Sam M. made a motion to approve the amended agenda. The motion was seconded by Sharon H. The motion carried (4-0).*
3. (a) **Approval of the June 16, 2022 Minutes:** *Sharon H. made a motion to approve the June 16, 2022 Regular Meeting minutes. The motion was seconded by Cody H. The motion carried (4-0).*
3. (b) **Approval of the June 16, 2022 Annual Meeting Minutes:** *Cody H. made a motion to approve the June 16, 2022 Annual Meeting minutes. The motion was seconded by Sam M. The motion carried (4-0).*
4. **Monthly Financial Statement (Supplemental Information):** *Brenda Kes explained in an email (included in the meeting packet) that June financial statements are so preliminary that BerganKDV will no longer prepare the usual financial statements for the month of June. They did provide supplemental information that included payroll checks, receipts, checks & wire transfers issued, and journal entries. The supplemental information was reviewed by the Board. Sharon H. made a motion to accept the [As of] June 30, 2022 Supplemental Information, as printed in the meeting packet. The motion was seconded by Cody H. The motion carried (4-0).*
5. **Citizen Participation:** *The Board asked about feedback from Nalani McCutcheon, our liaison from Osprey Wilds, who observed our last two meetings. Dan reported on her verbal feedback and said we will receive a written report about the site visits, in the future.*
6. **Reports:**

6.1 Director's Report: Cash on Hand: \$ 138,572.56 Enrollment: 48 (end of year)

- Session 1 of Summer School is complete. Majority of students earned Credit. Some were given the opportunity to take work home and finish prior to Session 2. Session 2 starts Monday July 11th. 3 Students are currently enrolled.
- Teacher Workshop days 8/22 – 8/25. 1st Day of School Tuesday 8/30/22

6.2 Community: No report.

6.3 Finance: (Russ K., Jim S., Dan W.) The Finance Committee has not met recently. Dan and Russ will meet with Brenda in August.

6.4 Academic Committee: (Dan W., Jim S., Sharon H.)

We have received our Academic Performance Evaluation from Osprey Wilds for the 2020-21 school year and our summary scores through FY21.

Our lowest areas are Math Growth, Reading Proficiency, Math Proficiency, and Attendance

We expect Math Growth to improve since we had positive results for 2021-2022. Reading Growth did not meet for FY22, but we have been strong in that area, so our overall score in that area shouldn't drop too much.

Math and Reading Proficiency scores have always been low. We continue to work towards proficiency with our students by improving their growth each year.

Attendance is another area we have tried to improve. We need to develop better strategies for improving attendance in our students, but given the fact that most of our students come to us with poor attendance at prior schools, this area is an uphill battle.

We are approaching our goals in our Mission Related Outcomes, which is the percentage of students on-track to graduate, and Post-Secondary Readiness. Our scores in these areas took a hit during the pandemic due to distance learning. We expect to rebound on these before our contract is up for renewal.

Our areas of strength are Reading Growth, Science Growth and Proficiency, and Other Proficiency or Growth (Writing). Our Reading Growth scores did dip below 50% for FY22, but have been strong for the past few years. Science is expected to continue to be strong, as well as our Writing scores.

6.5 Environmental Education: (~~Alli Peterson~~, Jim S., Sharon H.)

We have submitted our final Environmental Literacy Plan Summary to Osprey Wilds. We will make plans for the upcoming school year with teachers when they return from summer break.

Since Alli Peterson resigned from the DPS faculty, the Board will need to appoint someone to take her place on the Environmental Education Committee, in the near future.

Russ Kennedy reported that he is building an "eagle pole" on his property, in the hope of attracting a nesting pair of raptors.

7. Discussion Items:

7.1 School Board Training: None. OW New Board Member Training will occur on 8/2/22, virtually. All Board members are welcome to attend, at no cost.

7.2 Insurance Question from the June 16th Regular Meeting: "Why is \$2217 being sent to Employers Preferred Ins. Co. in addition to the \$10065 paid out to The Hanover Insurance Group?" Answer: Employers Preferred is for Workers' Compensation Insurance while the Hanover Insurance Group handles our "umbrella coverage". Both amounts are for the whole year. In past years we paid the Hanover Insurance in two installments.

7.3 Van Sold to Harley's Auto Salvage: We received \$375. The JUNKING CERTIFICATE OF TITLE was included in the meeting packet. Insurance coverage has been dropped.

7.4 Goaliath Basketball Hoop Purchase: The old basketball goal (stand, backboard, and hoop) was no longer serviceable. A new unit was purchased and installed for \$1500.

7.5 Osprey Wilds Academic Performance Evaluation (2020-21 SY): The evaluation was included in the meeting packet. The Board reviewed and discussed the results. Attendance is a concern.

7.6 DPS-BA Co-op: Dan confirmed that we will have one or more students who want to participate in MSHSL sports with the Bethlehem Academy football and basketball teams. Dan and Russ will make sure all the paperwork is up to date and inform our students of practice, and weight room schedules.

7.7 Teacher Re-Licensure: Some of the employment agreements that we approved last month had stipulations that the teachers in question get out-of-area waivers or higher level licenses. The waivers have been approved by MDE but we are still waiting for Tier II approval for two staff members. Dan is confident that these teachers will be approved before school starts but wants us to be aware that we would have to advertise for those positions and use some substitute teachers if they are not licensed.

8. Action Items:

8.1 Kristen Pecha Contract: This contractor is required for student(s), identified by the IEP team, that are physically impaired or have other health disabilities. The Board reviewed the contract, printed in the meeting packet. Her maximum rate is \$100/hr. and she is limited to 8 hours. *Sharon H. made a motion that Discovery Public School of Faribault enter into agreement with Kristen Pecha, P/HD/OHD/TBI Consultant, to provide consultative services and evaluation as identified by the IEP team and documented in the student's IEP, from September 1, 2022 until June 30, 2023. The motion was seconded by Cody H. The motion carried (5-0).*

8.2 Designation of DPS's Identified Official with Authority (IOWA) for SY 2022-2023: *Sharon H. made a motion to designate Dan Weisser as our Identified Official with Authority (IOWA) for the MDE External User Access Recertification System. The motion was seconded by Cody H. The motion carried (5-0).*

9. Adjournment: The next Regular Board Meeting is scheduled for August 18, 2022 at 4:30pm. *Russ K. made a motion to adjourn the meeting. The motion was seconded by Cody H. The motion carried (5-0).*

Respectfully submitted: Sam Macklay, Secretary



Discovery Public School of Faribault #4081
Faribault, MN

Financial Statements

As of July 31, 2022

Prepared by:
Travis Berends
Outsourced Controller,
School Services

Discovery Public School of Faribault

July 2022

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Discovery Public School of Faribault
Faribault, Minnesota
July 2022 Financial Statements
Executive Summary

Summary of Key Financial Indicators

- * Average Daily Membership (ADM) Overview –
 - Original Budget: 52 ADM
 - Working Budget: TBD
 - Actual: TBD
- * The school has a budgeted surplus for the year of \$7,867. A projected cumulative fund balance of \$250,215 or 27.2% of expenditures at fiscal year-end.
- * Projected Days Cash on Hand for the projected fiscal year-end is 53 days. Above 30 days meets best practices.

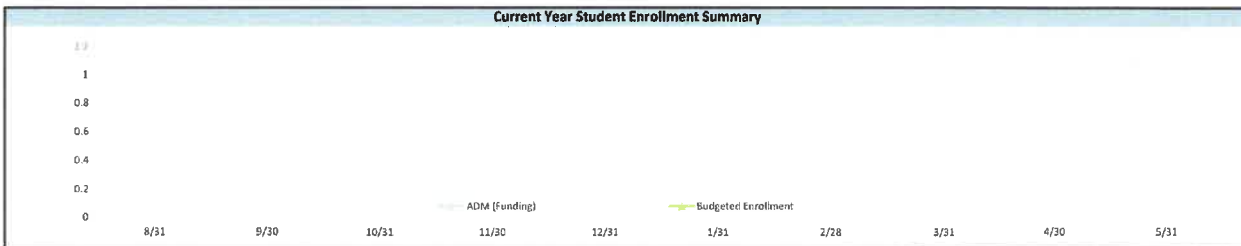
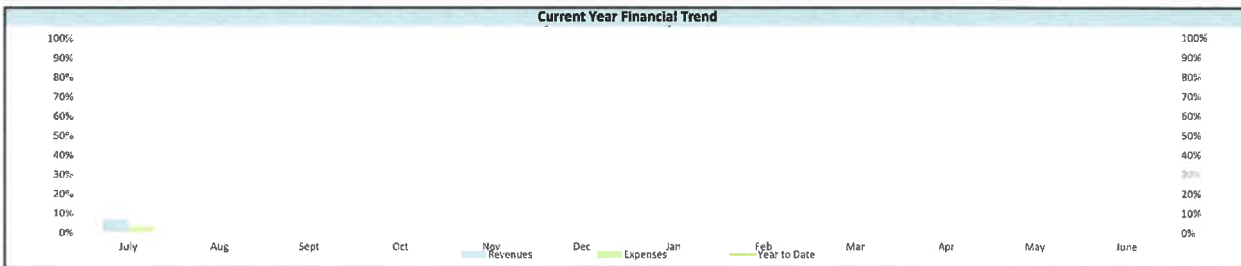
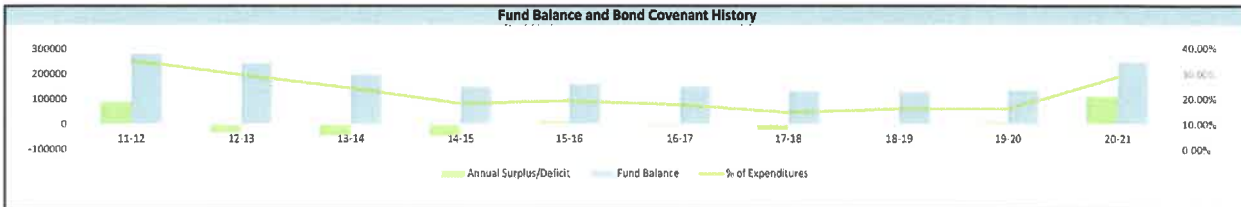
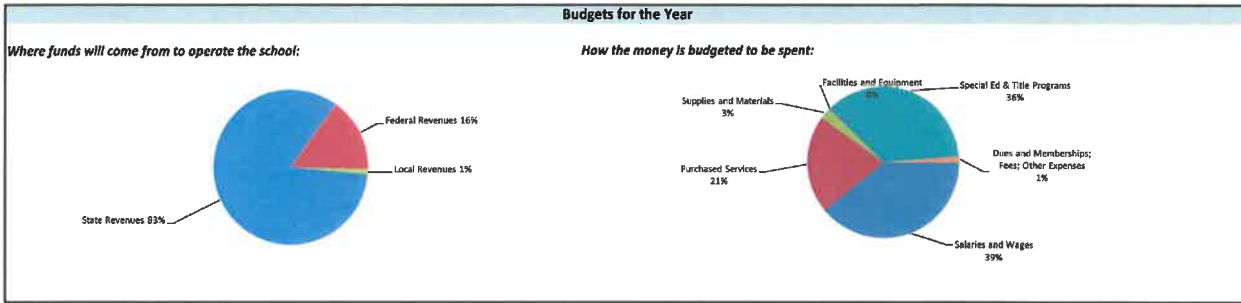
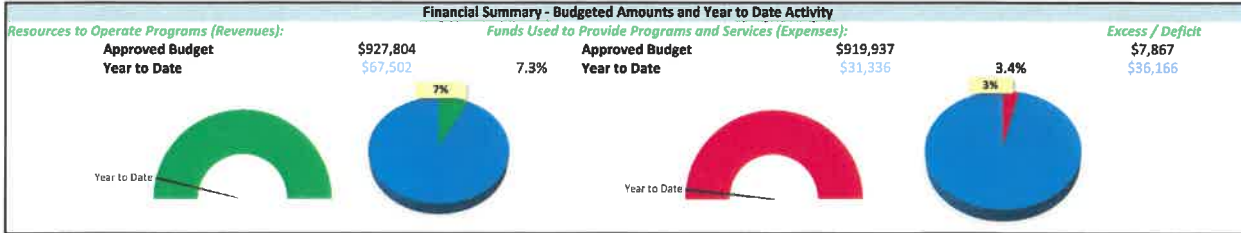
Financial Statement Key Points

- * As of month-end, 8% of the year was complete.
- * Cash Balance as of the reporting period is \$132,477 down from the previous month of \$150,639.
- * Prior year holdback balance is \$69,073 as of the reporting period. Amounts will be received, final payments will be made as MDE finalizes their review of annual entitlements.
- * Revenues received at end of the reporting period - 7%
- * Expenditures disbursed at end of the reporting period - 3%
- * Nothing significant to mention on the Revenues and Expenditures this month, all is on track currently when comparing budget to actual.

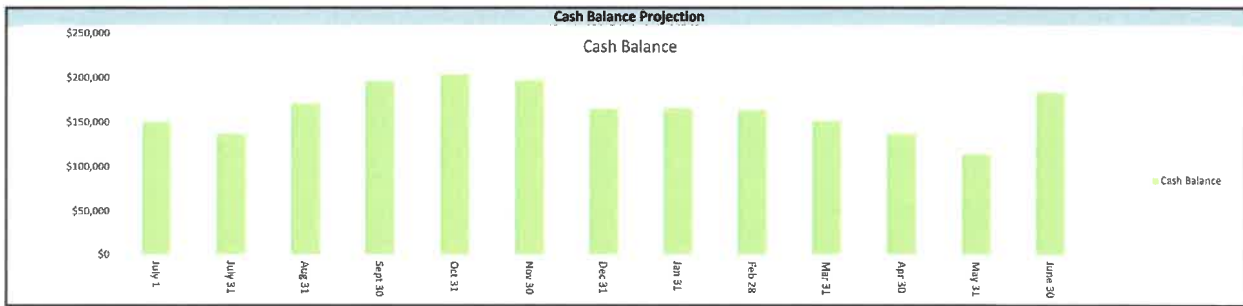
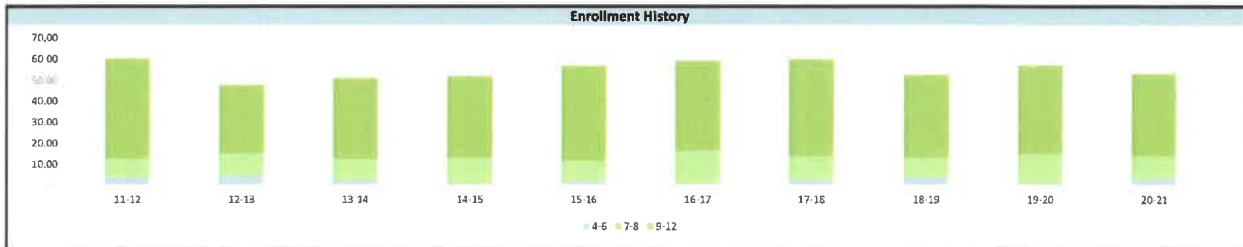
Other Items

- * FY23 Title II application is now open and due to MDE by 09.01.22.
- * Discovery did not qualify for Title I this year due to December 1st FRP counts.
- * Supplemental information is provided, that shows checks that were written during the month, receipts that were posted this month, journal entries that were completed, payroll check history for the month and FY23 projected cashflow.

Discovery Public School of Faribault
Faribault MN
Financial Statements Dashboard
As of July 31, 2022



Discovery Public School of Faribault
Faribault MN
Financial Statements Dashboard
As of July 31, 2022



Discovery Public School of Faribault
Faribault MN
July 31, 2022

	Unaudited Balance June 30, 2022	Ending Balance July 31, 2022
<u>Assets</u>		
Current Assets		
Cash and Investments	150,639	132,477
Accounts Receivable	1,828	1,828
MDE/State Aids Receivable/(Deferred Rev.) 21-22	69,073	69,073
MDE/State Aids Receivable balance 22-23	0	8,826
Federal Aids Receivable	15,775	18,695
Prepaid Expenses and Deposits	16,807	16,807
Total Current Assets	254,123	247,706
Total All Assets	254,123	247,706
<u>Liabilities and Fund Balance</u>		
Current Liabilities		
Salaries and Wages Payable, fy 2020-21	29,655	9,152
Accounts Payable	11,623	6,906
Payroll Deductions and Contributions	16,341	(1,022)
Deferred Revenue	65	65
Total Current Liabilities	57,683	15,101
Fund Balance		
Audited Fund Balance 6-30-2022	196,439	196,439
Net Income fy 21-22 & fy 22-23		36,166
Total Fund Balance	196,439	232,605
Total Liabilities and Fund Balance	254,123	247,706

0

Discovery Public School of Faribault
Faribault MN

Statement of Revenues and Expenditures
July 31, 2022

	FY 22-23 Adopted Budget 52 ADM, 64.9 pu as of 6-30-22	1 Year to Date Activity TBD ADM	8.3% Percent of Budget	Working Budget Changes from adopted
General Fund - 01				
Revenues				
State Revenues				
General Education Aid	502,216	55,756	11.1%	7,016
Charter School Lease Aid	66,241	0	0.0%	-
Long-Term Facilities Maintenance	8,213	0	0.0%	(689)
Special Education Aid	197,091	0	0.0%	(5,107)
Estimated State Aid fyd 2022-23	0	8,826	0.0%	-
Prior year - Over/under	0	0	0.0%	-
Total State Revenues	773,761	64,582	8.4%	
Federal Revenues				
Title Programs, I & II	35,258	0	0.0%	-
Special Education Aid, F419 & 425	20,373	730	3.6%	-
CARES Funds, GEER & ESSER	68,960	0	0.0%	461
CRF, Coronavirus Relief Funds		0	0.0%	-
PPP Loan Revenues		0	0.0%	-
REAP Funds	8,778	2,190	25.0%	-
Total Federal Revenues	133,369	2,920	2.2%	
Local Revenues				
Donations & Contributions	6,500	0	0.0%	-
Miscellaneous local Revenues, snack fund	2,774	0	0.0%	-
Total Local Revenues	9,274	0	0.0%	
Total Revenues	916,404	67,502	6.8%	1,680

Statement of Revenues and Expenditures

July 31, 2022

	1	8.3%	
	FY 22-23 Adopted Budget 52 ADM, 64.9 pu as of 6-30-22	Year to Date Activity TBD ADM	Percent of Budget
Expenditures			Working Budget Changes from adopted
Salaries and Benefits not including special ed	356,038	8,392.00	2.4%
Contracted Services	66,770	3,711.14	5.6%
Legal fees	3,276	0	0.0%
Communications Services	4,896	0	0.0%
Postage	506	0	0.0%
Utilities	14,000	2,333	16.7%
Property and Liability Insurance	11,495	0	0.0%
Repairs and Maintenance, mowing and plowing	2,550	0	0.0%
Contracted Transportation	1,536	0	0.0%
Entry Fees/Student Travel	0	0	#DIV/0!
Travel, Conferences, and Staff Training	200	0	0.0%
Building Lease	73,601	12,267	16.7%
Other Rentals and Operating Leases	5,004	0	0.0%
Supplies - Non Instructional	7,580	1,093	14.4%
Supplies - Bldg Maint	2,550	0	0.0%
Computer Software License (SMART Finance & google)	5,484	1,157	21.1%
Instructional Supplies	4,760	1,653	34.7%
Textbooks & Media resources	1,481	0	0.0%
Fuel	189	0	0.0%
Equipment & Technology Equipment	2,500	0	0.0%
Dues and Memberships; Fees	8,722	0	0.0%
Other Expenses	1,196	0	0.0%
Misc. Expenses	1,548	0	0.0%
State Special Ed	207,464	0	0.0%
Title Programs - Federal	35,258	0	0.0%
Federal Special Ed, Director and Specialists	20,373	730	3.6%
CRF, Coronavirus Relief Funds		0	0.0%
CARES Federal Funds,	68,960	0	0.0%
Subtotal Expenditures	907,937	31,336	3.5%
Transfers to Other Funds	600	0	(600)
Total Expenditures	908,537	31,336	3.5%
Expenditures Working Budget adjustments			
General Fund Net Income	7,867	36,166	(14,618)

Statement of Revenues and Expenditures

July 31, 2022

	1		8.3%	
	FY 22-23 Adopted Budget 52 ADM, 64.9 pu as of 6-30-22	Year to Date Activity TBD ADM	Percent of Budget	Working Budget Changes from adopted
Food Services Fund - 02				
Revenues				
State Revenues	500	0	0.0%	(500)
Federal Revenues	10,500	0	0.0%	(10,500)
Sale of Lunches and Other Local Revenues	400	0	0.0%	(400)
Transfer from General Fund	600	0	0.0%	(600)
Total Revenues	12,000	0	0%	(12,000)
Expenditures				
Salaries and Wages	2,500	0	0.0%	(2,500)
Employee Benefits	0	0	0.0%	-
Purchased Services, Food & Milk, 490 & 495	9,500	0	0.0%	(9,500)
Supplies and Materials	0	0	0.0%	335
Equipment	0	0	0.0%	-
Dues and Memberships	0	0	0.0%	-
Total Expenditures	12,000	0	0.0%	(11,665)
Food Services Fund Net Income	0	0		(335)
Total All Funds				
Revenues				
State Revenues	774,261	64,582	8.3%	719
Federal Revenues	143,869	2,920	2.0%	(10,039)
Local Revenues	9,674	0	0.0%	(400)
Transfers				
Total Revenues	927,804	67,502	7.3%	(9,720)
Expenditures				
Salaries and Benefits	358,538	8,392	2.3%	19,347
Purchased Services	193,334	18,311	9.5%	(13,096)
Supplies and Materials	22,044	3,903	17.7%	(645)
Equipment	2,500	0	0.0%	4,767
Other (Fundraising, Special Ed, Dues, etc.)	343,521	730	0.2%	(5,140)
Total Expenditures	919,937	31,336	3.4%	5,233
Total Revenues All Funds	927,804	67,502	7.3%	(9,720)
Total Expenditures All Funds	919,937	31,336	3.4%	5,233
Net Income - All Funds	7,867	36,166		(14,953)

per budget model

Net working budget adjustments revenue less expense

Fund Balance, All Funds as of June 30, 2021 242,348
 Projected Fund Balance, All Funds, June 30, 2022 250,215
 27.2%

Discovery Public School of Faribault
Check History

Calendar	Ck Date	Gross Pay	Taxes				Before Tax			After Tax		Net Pay
			FIT-EIC	SIT	OASDI	Medicare	Retire	TSA	DEFCOMP	FLEX	Other	
Hansen, Sharon Marie												
S202224S-0	07/15/2022	2,208.33	163.00	ID 53 81.53 MN	136.91	32.02	165.62 TRA					1,629.25
S202224S-1	07/29/2022	2,208.33	163.00	81.53 MN	136.92	32.02	165.62 TRA					1,629.24
Z202224S-0	07/29/2022	-2,208.33	-163.00	-81.53 MN	-136.92	-32.02	-165.62 TRA					-1,629.24
S202224S1-0	07/29/2022	2,208.33	144.28	73.19 MN	127.25	29.76	165.62 TRA			155.99		1,512.24
		4,416.66		154.72		61.78		0.00		155.99	0.00	
			307.28		264.16		331.24		0.00		0.00	3,141.49
Hanson, Cody A												
S202224S-0	07/15/2022	1,791.67	147.06	ID 54 71.79 MN	111.09	25.98	134.38 TRA					1,301.37
S202224S-1	07/29/2022	1,791.67	147.06	71.79 MN	111.08	25.98	134.38 TRA					1,301.38
Z202224S-0	07/29/2022	-1,791.67	-147.06	-71.79 MN	-111.08	-25.98	-134.38 TRA					-1,301.38
S202224S1-0	07/29/2022	1,791.67	135.05	64.98 MN	104.87	24.53	134.38 TRA			100.13		1,227.73
		3,583.34		136.77		50.51		0.00		100.13	0.00	
			282.11		215.96		268.76		0.00		0.00	2,529.10
Hanson, Pamela A												
S202224S-0	07/15/2022	1,791.67	0.00	ID 66 0.00 MN	111.09	25.98	134.38 TRA					1,520.22
S202224S-1	07/29/2022	1,791.67	0.00	0.00 MN	111.08	25.98	134.38 TRA					1,520.23
Z202224S-0	07/29/2022	-1,791.67	0.00	0.00 MN	-111.08	-25.98	-134.38 TRA					-1,520.23
S202224S1-0	07/29/2022	1,791.67	0.00	0.00 MN	99.70	23.31	134.38 TRA			183.53	42.60	1,308.15
		3,583.34		0.00		49.29		0.00		183.53	42.60	
			0.00		210.79		268.76		0.00		0.00	2,828.37
Horak, Michele D												
S202224S-0	07/15/2022	2,041.67	101.50	ID 64 73.28 MN	126.58	29.61	153.13 TRA					1,557.57
S202224S-1	07/29/2022	2,041.67	101.50	73.28 MN	126.59	29.60	153.13 TRA					1,557.57
Z202224S-0	07/29/2022	-2,041.67	-101.50	-73.28 MN	-126.59	-29.60	-153.13 TRA					-1,557.57
S202224S1-0	07/29/2022	2,041.67	75.36	60.71 MN	112.02	26.20	153.13 TRA			234.95		1,379.30
		4,083.34		133.99		55.81		0.00		234.95	0.00	
			176.86		238.60		306.26		0.00		0.00	2,936.87

Discovery Public School of Faribault
Check History

Calendar	Ck Date	Gross Pay	FIT-EIC	SIT	OASDI	Medicare	Retire	TSA	DEFCOMP	FLEX	Other	After Tax Other	Net Pay
Johnson, Lawrence													
S202224S-0	07/15/2022	99.00	0.00	ID 72 0.00 MN	6.13	1.44	6.44 PERA						84.99
		99.00	0.00	0.00	6.13	1.44	6.44	0.00	0.00	0.00	0.00	0.00	84.99
Luthe, Alexandra F													
S202224S-0	07/15/2022	1,833.33	151.69	ID 59 74.41 MN	113.66	26.58	137.50 TRA						1,329.49
S202224S-1	07/29/2022	1,833.33	151.69	74.41 MN	113.67	26.58	137.50 TRA						1,329.48
Z202224S-0	07/29/2022	-1,833.33	-151.69	-74.41 MN	-113.67	-26.58	-137.50 TRA						-1,329.48
S202224S1-0	07/29/2022	1,833.33	141.65	68.72 MN	108.49	25.37	137.50 TRA			83.61			1,267.99
		3,666.66	293.34	143.13	222.15	51.95	275.00	0.00	0.00	83.61	0.00	0.00	2,597.48
Natole, Karen T.													
S202224S-0	07/15/2022	2,012.50	157.49	ID 35 99.66 MN	124.78	29.18	130.81 PERA						1,470.58
S202302-0	07/29/2022	2,000.00	138.05	88.64 MN	114.68	26.82	130.00 PERA			150.28		49.00	1,302.53
		4,012.50	295.54	188.30	239.46	56.00	260.81	0.00	0.00	150.28	0.00	49.00	2,773.11
Palmer, Maria													
S202224S-0	07/15/2022	1,554.43	99.23	ID 69 69.48 MN	96.37	22.53	116.58 TRA						1,150.24
S202224S-1	07/29/2022	1,554.43	99.23	69.48 MN	96.37	22.54	116.58 TRA						1,150.23
Z202224S-0	07/29/2022	-1,554.43	-99.23	-69.48 MN	-96.37	-22.54	-116.58 TRA						-1,150.23
S202224S1-0	07/29/2022	1,554.43	99.23	69.48 MN	96.37	22.54	116.58 TRA						1,150.23
		3,108.86	198.46	138.96	192.74	45.07	233.16	0.00	0.00	0.00	0.00	0.00	2,300.47
Peterson, Allison L													
S202224S-0	07/15/2022	1,708.33	86.00	ID 65 56.79 MN	105.92	24.77	128.12 TRA						1,306.73
S202224S-1	07/29/2022	1,708.33	86.00	56.79 MN	105.91	24.77	128.12 TRA						1,306.74
Z202224S-0	07/29/2022	-1,708.33	-86.00	-56.79 MN	-105.91	-24.77	-128.12 TRA						-1,306.74
S202224S1-0	07/29/2022	1,708.33	86.00	56.79 MN	105.91	24.77	128.12 TRA						1,306.74
		3,416.66	172.00	113.58	211.83	49.54	256.24	0.00	0.00	0.00	0.00	0.00	2,613.47

Discovery Public School of Faribault

Check History

Calendar	Ck Date	Gross Pay	Taxes				Before Tax		After Tax		Net Pay
			FIT-EIC	SIT	OASDI	Medicare	Retire	TSA DEFCOMP	FLEX	Other	
Weisser, Dan R.											
S202301-0	07/15/2022	2,625.00	187.75	ID 8 92.43 MN	162.75	38.06	196.88 TRA			17.90	1,929.23
S202302-0	07/29/2022	2,625.00	187.75	92.43 MN	162.75	38.06	196.88 TRA			17.90	1,929.23
		5,250.00		184.86		76.12		0.00	0.00	35.80	
			375.50		325.50		393.76	0.00	0.00		3,858.46
Employee Count 10											
Totals:		35,220.36		1,194.31		497.51		0.00	908.49	127.40	
			2,101.09		2,127.32		2,600.43	0.00	0.00		25,663.81

Discovery Public School of Faribault
Receipt Listing Report with Detail by Deposit

Deposit Co		Bank	Batch	Rct No	Receipt		Receipt	St	Date	Check No	Pmt	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount	
1991	4081	WF	CR0726	2079	Credit	A	07/15/22	4081	R 01 005 000 000 000 211	Check 1	M	Misc.						27,914.17	0.00	
																		Receipt Total:	\$27,914.17	\$0.00
																		Deposit Total:	\$27,914.17	\$0.00
1992	4081	WF	CR0726	2080	Credit	A	07/29/22	4081	R 01 005 000 000 000 211	Check 1	M	Misc.						27,841.90	0.00	
																		Receipt Total:	\$27,841.90	\$0.00
																		Deposit Total:	\$27,841.90	\$0.00
																		Report Total:	\$55,756.07	\$0.00

Discovery Public School of Faribault
Payment Reg by Bank and CheckPage 1 of 1
8/15/2022
11:23:48

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
WF		9159		BP	1	1186	Hoa D. Nguyen		No	No	No	07/01/2022	7,300.00
WF		9160		BP	1	1356	Loffler Companies, Inc.		No	No	No	07/06/2022	490.52
WF		9161		BP	1	1409	Filan Lawn Service LLC	Ind/Sole Proprietor	No	No	No	07/06/2022	180.39
WF		9162		Wire	1	1007	MN DEPT OF REVENUE - WIRE TRSF		No	No	No	07/06/2022	792.95
WF		9163		Wire	1	1054	TEACHERS RETIREMENT ASSOCIATIO		No	No	No	07/06/2022	2,463.84
WF		9164		Wire	1	1074	PUBLIC EMPLOYEES RETIREMENT AS		No	No	No	07/06/2022	279.31
WF		9165		Wire	1	1143	IRS - WIRE TRANSFER		No	No	No	07/06/2022	4,890.05
WF		9166		Wire	1	1392	Bill.com		No	No	No	07/11/2022	75.48
WF		9167		Wire	1	1240	Wells Fargo Bank-Business Acct		No	No	No	07/11/2022	78.14
WF		9168		Wire	1	1197	Medica		No	No	No	07/12/2022	6,164.29
WF		9169		BP	1	1180	AFLAC		No	No	No	07/11/2022	190.61
WF		9170		BP	1	1190	Wells Fargo Business Card		No	No	No	07/11/2022	379.03
WF		9171		BP	1	1241	The McDowell Agency, Inc.		No	No	No	07/11/2022	201.00
WF		9172		BP	1	1231	Syand Corporation		No	No	No	07/11/2022	550.00
WF		9173		BP	1	1231	Syand Corporation		No	No	No	07/11/2022	158.00
WF		9174		BP	1	1295	NWEA-Northwest Evaluation Ass.		No	No	No	07/11/2022	1,652.50
WF		9175		BP	1	1412	AFLAC Inc		No	No	No	07/11/2022	125.08
WF		9176		BP	1	1413	Onder		No	No	No	07/11/2022	730.00
WF		9177		Wire	1	1007	MN DEPT OF REVENUE - WIRE TRSF		No	No	No	07/20/2022	619.37
WF		9178		Wire	1	1054	TEACHERS RETIREMENT ASSOCIATIO		No	No	No	07/20/2022	2,496.49
WF		9179		Wire	1	1074	PUBLIC EMPLOYEES RETIREMENT AS		No	No	No	07/20/2022	295.62
WF		9180		Wire	1	1143	IRS - WIRE TRANSFER		No	No	No	07/20/2022	3,796.58
WF		9181		BP	1	1407	SWWC Service Cooperative	Other	No	No	No	07/28/2022	1,103.50
WF		9182		BP	1	1409	Filan Lawn Service LLC	Ind/Sole Proprietor	No	No	No	07/28/2022	257.16
WF		9183		BP	1	1016	REGION V COMPUTER SERVICES		No	No	No	07/28/2022	1,073.50
WF		9184		BP	1	1060	QUILL		No	No	No	07/28/2022	190.18
WF		9185		BP	1	1060	QUILL		No	No	No	07/28/2022	315.87
WF		9186		BP	1	1060	QUILL		No	No	No	07/28/2022	36.99
WF		9187		BP	1	1180	AFLAC		No	No	No	07/28/2022	190.61
WF		9188		BP	1	1186	Hoa D. Nguyen		No	No	No	07/28/2022	7,300.00
WF		9189		BP	1	1372	BergankDV Outsourced Services LLC		No	No	No	07/28/2022	3,475.00
WF		9190		Wire	1	1190	Wells Fargo Business Card		No	No	No	07/13/2022	318.73
WF		9191		Wire	1	1190	Wells Fargo Business Card		No	No	No	07/13/2022	83.88
Bank Total:												\$48,254.67	
Report Total:												\$48,254.67	

Discovery Public School of Faribault
Journal Entry Listing

JE Cd	Period	Date	St	Src	Ref	Description	Detail Desc	L	Fd	Org	Pro	Crs	Fin	O/S	Account Description	Debit Amount	Credit Amount
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Discovery Public School of Faribault
Cash Flow Projection Summary
2022-23 School Year

Period Ending	Cash Inflows (Revenues)				Cash Outflows (Expenditures)				Cash Balance	
	State Aid Payments	Federal Aid Payments	Other Receipts	Prior Year State/Federal Holdback	Total Receipts	Salaries and Benefits	Other Expenditures	Rent		Total Expenditures
July 31	55,756	-	-	-	55,756	25,664	33,655	14,600	73,918	132,477
Aug 31	55,823	11,771	879		68,474	25,943	42,186	7,300	75,429	125,521
Sept 30	55,756	11,771	879		68,407	25,943	42,186	7,300	75,429	118,498
Oct 31	55,756	11,771	879		68,407	25,943	42,186	7,300	75,429	111,475
Nov 30	55,823	11,771	879		68,474	25,943	42,186	7,300	75,429	104,519
Dec 31	55,756	11,771	879		68,407	25,943	42,186	7,300	75,429	97,497
Jan 31	55,756	11,771	879		68,407	25,943	42,186	7,300	75,429	90,474
Feb 28	55,823	11,771	879		68,474	25,943	42,186	7,300	75,429	83,518
Mar 31	55,756	11,771	879		68,407	25,943	42,186	7,300	75,429	76,495
Apr 30	55,756	11,771	879		68,407	25,943	42,186	7,300	75,429	69,472
May 31	55,823	11,771	879		68,474	25,943	42,186	7,300	75,429	62,516
June 30	55,756	11,771	879		68,407	25,943	42,186	-	68,129	62,793
Projected Totals	669,341	129,482	9,674	-	808,496	311,038	497,704	87,600	896,342	
	669,341	129,482	9,674	-	808,496	311,038	497,704	87,600	896,342	

Assumptions: 10% State Aid Holdback

Management has elected to omit substantially all disclosures, government-wide financial statements, and required supplementary information. No CPA provides any



Dan Weisser <dweisser@isd4081.org>

DPS FY23 Authorizing Activities

1 message

Addie Washington <washington@ospreywilds.org>
To: cenneidighinc@gmail.com, Dan Weisser <dweisser@isd4081.org>
Cc: Charter School Admin <csdadmin@ospreywilds.org>

Tue, Aug 9, 2022 at 12:54 PM

Dear Russ and Dan,

Attached is a summary of FY23 OW Authorizing Activities for your school. Information gathered through these activities will help inform the annual OW performance evaluations and later your charter renewal decisions.

This document also includes a summary of your school responsibilities. Epicenter tasks are set up for your document submissions; other benchmarks will be observed by OW staff at site visits and via document reviews.

The name and email address of your primary OW contact is indicated in this document. We will, of course, still operate with a team approach, and your school will have contact with others on the OW staff. Our goal is that your primary contact will serve as the conduit to the OW team. If you have any questions, please direct it to your primary contact. Also, please let your primary contact know when your school has news to share as we love to hear about our schools' successes!

Lastly, when you send your board packets out to your full Board every month, please also send one to your primary contact via email.

We look forward to a great school year!
Sincerely,

Addie

--

Addie Washington*Environmental Education Evaluator**Administrative Assistant**She / Her / Hers*

Office: (612) 331-4181, x1000
ospreywilds.org/charter-school-division/

1730 New Brighton Blvd
Suite 104, PMB 196
Minneapolis, MN 55413

Check our upcoming events [here!](#)**Osprey Wilds**

Environmental Learning Center

(formerly Audubon Center of the North Woods)

The authorizing mission of Osprey Wilds is to ensure quality academic and environmental literacy outcomes for Minnesota students through effective charter school authorizing.

**DPS_FY23 Authorizing Activities_07.25.2022.pdf**

94K

**Osprey Wilds Environmental Learning Center
Discovery Public School
2022-23 School Year Authorizing Activities**

Primary Contact: Nalani McCutcheon
Associate Director of Charter School Authorizing
(612) 331-4181
mccutcheon@ospreywilds.org

The following is a summary of expected oversight and monitoring activities for your school for the current school year. Osprey Wilds may conduct further activities, with or without notice as deemed necessary to fulfill our authorizing responsibilities, consistent with the charter contract and MN statutes. Information gathered through these activities will help inform the annual Osprey Wilds performance evaluations and charter renewal decisions. For more information about our oversight activities, please [visit our website](#).

Osprey Wilds Oversight Activities

- Monthly review of board meeting documents (agenda, packet, minutes, financials)
- Attendance at approximately one board meeting
- Approximately one site visit, and additional site visits as needed
- Monitor Epicenter compliance task completion (on-time rate)
- Monitor the school's Safe Learning Plan
- Monitor the school's Performance Improvement Plan progress (Exhibit S)

Site visits: Site visits will take place in-person for as long as in-person schooling continues. (All OW evaluators are fully vaccinated against Covid-19 and will mask.) However, we will continue to monitor conditions related to Covid-19 and distance learning and may conduct some virtual site visits as needed.

Board meeting observations: When streaming or remote observation is available, OW evaluators will conduct board meeting evaluations virtually. Should the school hold on-site meetings, OW expects schools in greater Minnesota to use the conference speaker and webcam OW sent during the 2019-20 school year to enable the observer to hear and see all board members.

Osprey Wilds Feedback and Evaluation

- Site visit feedback letter(s)
- Annual budget review
- Completed board meeting observation form(s) and immediate feedback during formal board meeting observations
- Periodic feedback on board meeting and packet reviews
- Annual performance evaluations, including:
 - Academic
 - Financial

School Responsibilities

- As requested, provide a complete board packet prior to any meetings that Osprey Wilds staff will attend when it is sent to the full Board.
- Satisfy Epicenter compliance tasks accurately and on time.
- Notify Osprey Wilds of significant changes at the school that relate to the charter contract.
- Implement the school's Performance Improvement Plan (Exhibit S), including updating Osprey Wilds on the need for changes to the plan.
- Implement requirements related to any intervention or other notice that Osprey Wilds may issue during the school year.
- Ensure all formal communications from Osprey Wilds are included in the next board meeting packets and are on the agenda for board discussion and action as needed.
- Per Section 6.20 of the school's contract, notify OW via an updated board roster of any resignations or additions to its School Board within ten business days of such a change.
- The school also is required to inform OW of any special and emergency meetings at the same time as notice is provided to board members and the public. This responsibility also extends to notification of changes in the normal board meeting schedule.
- Notify OW if the school is changing learning modes. This notification should be provided at the same time the school community is notified.
- Per Section 6.7 of the school's contract, provide student assessment and school performance data via the annual academic data request and FY22 Annual Report, and submit to OW by the indicated deadline.