

**Discovery Public School**  
**126 - 8th Street N.W.**  
**Faribault, MN 55021**  
**Annual Meeting**  
**June 16, 2022 @ 6:00pm**

We believe all children can learn.

We believe a trusting, caring, and nurturing environment must pervade the entire school.

We believe in including as many children as possible in all of the learning opportunities.

We believe all of our actions should be consistent with our purpose and vision.

We believe students should be taught “how” to think, not “what” to think.

We believe the primary purpose of education is to teach children “how” to learn.

We believe children must take responsibility for and be actively involved in their learning.

Per MN statute 13D.021 subdivision 1.1: “The DPS Board Chair has determined that an in-person meeting is not practical or prudent because of a health pandemic.”

1. **Call to Order and Roll Call:** *The meeting was called to order at 6:00 p.m. by Russ Kennedy. Russ Kennedy (Chair), Jim Severson (Vice-Chair, via Google Meet), Sharon Hansen, Cody Hanson, Sarah Hammer, and Dan Weisser (Ex-Officio), were present. Steven (Sam) Macklay (Clerk/Treasurer) and Kari-Ann Schmidt were absent.*
2. **Approval of the Agenda:** *Sharon H. made a motion to approve the agenda. The motion was seconded by Cody H. The motion carried (5-0).*
3. **Citizen Participation:** None.
4. **Agenda Items**

**4.1. Election of Officers**

Sharon H. nominated Russ Kennedy for the School Board Chair position. The motion was seconded by Cody H. Russ K. accepted the nomination. Sharon H. nominated Jim Severson for the Vice Chair position. The nomination was seconded by Cody H. Jim accepted the nomination. Sharon H. nominated Sam Macklay for the Secretary/Treasurer position. The nomination was seconded by Cody H. Sam verbally accepted the nomination prior to the meeting. *Sharon H. made a motion to accept the election of the nominated officers. The motion was seconded by Cody H. The motion carried (5-0).*

**4.2. Discuss 3-Year Strategic Plan/Academic Improvement Plan:** The board discussed our plans and vision moving forward.

- We feel that we are seeing growth in our students, so we felt that academically we should keep doing what we are doing.
- We acknowledge that enrollment is a big concern currently. We hope to continue to increase enrollment. Some methods we will use to market our school to increase enrollment include:
  - Passing out flyers at Fairway Foods again
  - Emphasize in our advertising that we are a charter school, NOT an ALC
  - Make yard signs and offer them to parents to help advertise/recruit for DPS
  - Focus on retention of current students as well – develop a recruitment and retention committee on our school board
  - Possibly spread the word in local support groups for parents of special needs students

*Sharon H. made a motion to add these ideas our 3-year strategic plan/academic improvement plan. The motion was seconded by Sarah H. The motion carried (5-0).*

**4.3. Board Member Conflict of Interest Forms:** All board members who were present signed Conflict of Interest Forms. Board members not in attendance will sign at the first available time. It was also discussed that for next year's Annual Meeting, we will separate the agenda into Discussion and Action items. *Sarah H. made a motion to accept the Conflict of Interest Forms. The motion was seconded by Cody H. The motion carried (5-0).*

**4.4. DPS COVID-19 Plan Discussion 2022-23 SY:** We received information recently that our current Safe Learning Plans should continue to be viable for next year, with a few updates. The board agreed that Dan and Sharon will update our currently plan for the following year, and will not require stipends going forward. *Sharon H. made a motion that Dan and Sharon will update our Covid-19 plan as needed for the 2022-23 school year. The motion was seconded by Cody H. The motion carried (5-0).*

**5. Adjournment:** Board members were reminded that our next Regular Board Meeting is scheduled for July 21, 2022 at 4:30 pm, and our next Annual Meeting is scheduled for June 15, 2023 at 6:00 pm. *Russ K. made a motion to adjourn the meeting. The motion was seconded by Jim S. The motion carried (5-0).*

***Respectfully submitted: Sharon Hansen***