

**Discovery Public School
126 - 8th Street N.W.
Faribault, MN 55021
Regular Meeting
May 19, 2022 @ 4:30pm**

The mission of Discovery Public School of Faribault is to meet the current and future needs of middle and high school students by providing a stable and consistent environment in which each student builds necessary social, academic, personal, and career skills for a satisfying and productive life.

Per MN statute 13D.021 subdivision 1.1: “The DPS Board Chair has determined that an in-person meeting is not practical or prudent because of a health pandemic.”

1. **Call to Order and Roll Call:** *The meeting was called to order at 4:30 p.m. by Russ Kennedy. Russ Kennedy (Chair), S. Sam Macklay (Secretary), Dan Weisser (Ex-Officio), Cody Hanson, and Sharon Hansen were present. Jim Severson (Vice-Chair) and Kari-Ann Schmidt attended remotely, via “Google Meet”.*
2. **Approval of the Agenda:** *Russ K. asked for a motion to approve the agenda. Sharon H. made a motion to amend the agenda, changing the order of action items so that 8.4 and 8.5 would be presented first. The motion was seconded by Cody H. The motion carried (6-0). Sharon H. then made a motion to approve the amended agenda. The motion was seconded by Cody H. The motion carried (6-0).*
3. **Approval of the April 21, 2022 Minutes:** *Sharon H. made a motion to approve the April 21, 2022 minutes. The motion was seconded by Sam M. The motion carried (6-0).*
4. **Monthly Financial Statement:** *The financial statement was reviewed and discussed by the board. There was a question about other expenditures (p.13) projected to be very high in May and June. Brenda Kes said she thought that was a mistake in the report and would research it. Sam M. made a motion to accept the [As of] April 30, 2022 Financial Statements, with the question addressed, as printed in the meeting packet. The motion was seconded by Sharon H. The motion carried (6-0).*
5. **Citizen Participation:** *Nalani McCutcheon, our liaison from Osprey Wilds, was present at the meeting to observe. Brenda Kes, from BerganKDV, attended remotely, via “Google Meet”, to present the revised working budget and the proposed budget to the Board.*

6. **Reports:**

6.1 Director’s Report: Cash on Hand: \$ 172,077.64 Enrollment: 48

- DPS had a Site Visit from Osprey Wilds on 5/12/22. Visit went well, a 2 year contract extension is planned.
- DPS Juniors and Seniors took a College Visit yesterday (5/18) to Mankato State University and SCTC – Mankato Branch. Trip went well and was very informative. We will hopefully continue to do this in the future.

- DPS Graduation will take place at the Paradise Center for the Arts at 5 PM on May 26th. (5 students are expected to walk.)

6.2 Community: No report.

6.3 Finance: (Russ K., Jim S., Dan W.) This report will be covered in agenda items 8.1 and 8.2.

6.4 Academic Committee: (Dan W., Jim S., Sharon H.)

NWEA Testing is completed.

Reading Growth

Goal: From FY20 to FY21, the aggregate percentage of students in grades 6-12 who meet their fall to spring NWEA RIT expected growth target as measured by the NWEA MAP Reading assessment will be at least 50%.

Results: 48.8% of students (20/41) met their expected growth target. Although our goal was not met, 104.0% of our projected growth was met, meaning the students who met their goal exceeded, and many students who did not meet their goal still showed growth.

Math Growth

Goal: From FY19 to FY21, the aggregate percentage of students in grades 6-12 who meet their fall to spring NWEA RIT expected growth target as measured by the NWEA MAP Math assessment will be at least 50%.

Results: 57.5% of students (23/40) met their expected growth target. In addition, 105.9% of projected growth was met.

Science Growth

Goal: From FY19 to FY21, the aggregate percentage of students in grades 6-12 who meet their fall to spring NWEA RIT expected growth target as measured by the NWEA MAP Science assessment will be at least 50%.

Results: 60.0% of students in 6th -10th grade (18/30) met their expected growth target, and 131.5% of projected growth was met. NWEA does not project goals for students in 11th and 12th grade. When calculated with an expected growth of 2 RIT points for those students, 55.0% of students (22/40) met their expected growth.

6.5 Environmental Education: (Alli P., Jim S., Sharon H.)

We are compiling data for our Environmental Literacy Plan, and it looks as if we will meet all of our goals. We are putting together our final results for the EE Survey for Osprey Wilds, and will share the results next month. A framed wildlife photo (taken by a local naturalist) was donated to the school and is now on display in the lobby.

7. Discussion Items:

7.1 School Board Training: None

7.2 Teacher Salaries: The Board reviewed the proposed salaries and wages for returning employees. The spread sheet included in the meeting packet has been slightly revised from the one presented last month. Ally Luthe will have \$1000 added to her salary for completing her master's degree and both Cody Hanson and Sharon Hansen will have \$500 added to their salaries for extra duties they are expected to perform.

7.3 Summer School: Because there will only be one or two students in attendance this summer, Dan has volunteered to teach/supervise them at no additional cost to the school. This will allow for more flexibility in the student contact hours and free up some funds for staff salary increases.

8. Action Items:

- 7. 8.1 Revised Budget FY 2021-2022:** Brenda Kes went over the Statement of Revenues and Expenditures with the Board, with emphasis on Working Budget Changes from Adopted. The actual document that we reviewed was revised since the financial statement was printed in the meeting packet. The bottom line was that the year should end with a 26.2% fund balance. *Sam M. made a motion to approve the FY 21-22 Working Budget, based on 48 ADM, as presented by Brenda. The motion was seconded by Cody H. The motion carried (6-0).*
- 8.2 Proposed Budget FY 2022-2023:** Brenda Kes presented the DPS Long-range Budget Projection Model to the Board. This document was emailed to the Board members and hard copies were available at the meeting. The budget proposed for next year is based upon enrollment of 52 students (62.22 Pupil Units). Points of emphasis were as follows: Compensatory Revenue will be down nearly \$37,000. ESSER funds will help fill the shortfall for the next two years. Higher enrollment can stretch ESSER funds to the following year. Every eligible family needs to make an Application for Benefits, as this number greatly affects our funding. Next year we will be responsible for administering the Nutrition Program. The bottom line of this budget model is that we should end FY 22-23 with a 25.7% fund balance. *Sam M. made a motion that we adopt the FY 2022-2023 Projected Budget Model, as presented by Brenda. The motion was seconded by Sharon H. The motion carried (6-0).*
- 8.3 Kay Hammer Resignation from School Board:** Kay has taken a job in Charleston, SC, and is no longer eligible to serve on the DPS Board of Directors. Her letter of resignation is printed in the meeting packet. *Sharon H. made a motion that we accept the resignation of Kay Hammer from the DPS Board of Directors. The motion was seconded by Cody H. The motion carried (6-0).*
- 8.4 DPS School Board Election:** Sharon H. read the ballots and Sam M. tallied the votes. Twelve ballots were cast. Russ Kennedy received eleven votes, Kari-Ann Schmidt received seven votes, and Sarah Hammer received five write-in votes. *Sharon H. made a motion to certify the election of Russ Kennedy and Kari-Ann Schmidt to the DPS Board of Directors. The motion was seconded by Cody H. The motion carried (6-0).*
- 8.4(b) Appointment to the School Board:** The Board members discussed appointing Sarah Hammer to the Board of Directors. She had previously expressed interest in the position. *Sharon H. made a motion to appoint Sarah Hammer to the DPS Board of Directors. The motion was seconded by Cody H. The motion carried (6-0).*
- 8.5 DPS / Osprey Wilds Contract Extension:** The Board reviewed the amendments to the contract that were printed in the meeting packet. *Cody H. made a motion to approve the CHARTER SCHOOL CONTRACT AMENDMENT between Osprey Wilds Environmental Learning Center and Discovery Public School. The motion was seconded by Sharon H. The motion carried (6-0).*
- 8.6 DPS / Faribault Public Schools (ISD 656) Agreement for Vended Meals SY 2022-2023:** The Board reviewed the Agreement (printed in the meeting packet). *Sam M. made a motion that we sign the School Nutrition Programs Agreement for Vended Meals Provided by a School Food Authority. The School Food Authority is Discovery Public School of Faribault and the Vendor is Faribault Public Schools, ISD 656. The motion was seconded by Sharon H. The motion carried (6-0).*
- 9. Adjournment:** The next Regular Board Meeting is scheduled for June 16, 2022 at 4:30pm. *Russ K. made a motion to adjourn the meeting. The motion was seconded by Sharon H. The motion carried (6-0).*

Respectfully submitted: Sam Macklay, Secretary