

**Discovery Public School  
126 - 8th Street N.W.  
Faribault, MN 55021  
Regular Meeting  
February 24, 2022 @ 4:30pm**

We believe all children can learn.  
We believe a trusting, caring, and nurturing environment must pervade the entire school.  
We believe in including as many children as possible in all of the learning opportunities.  
We believe all of our actions should be consistent with our purpose and vision.  
We believe students should be taught "how" to think, not "what" to think.  
We believe the primary purpose of education is to teach children "how" to learn.  
We believe children must take responsibility for and be actively involved in their learning.

Per Statute 13D.021 subdivision 1.1:

"The DPS Board Chair has determined that an in-person meeting is not practical or prudent because of a health pandemic."

**1. Call to Order and Roll Call –**

\_\_\_ Russ Kennedy, Chair  
\_\_\_ Jim Severson, Vice-Chair  
\_\_\_ Kay Hammer  
\_\_\_ Authorizer (Osprey Wilds):  
\_\_\_ Guest(s): Brenda Kes; Bergan KDV

\_\_\_ Steven (Sam) Macklay, Clerk/Treasurer  
\_\_\_ Cody Hanson  
\_\_\_ Sharon Hansen  
\_\_\_ Kari-Ann Schmidt  
\_\_\_ Dan Weisser, Ex-Officio

**2. Approval of the Agenda-**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: \_\_\_\_\_ Failed: \_\_\_\_\_ Abstain: \_\_\_\_\_

**3. Approval of the January 20, 2022 Minutes-**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: \_\_\_\_\_ Failed: \_\_\_\_\_ Abstain: \_\_\_\_\_

**4. Monthly Financial Statement –**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: \_\_\_\_\_ Failed: \_\_\_\_\_ Abstain: \_\_\_\_\_

**5. Citizen Participation –**

**6. REPORTS –**

1. Director's Report –
2. Community – (Dan Weisser)
3. Finance – (Russ Kennedy, Jim Severson, Dan Weisser)
4. Academic Committee – (Dan Weisser, Jim Severson, Sharon Hansen)
5. Environmental Education - (Allie Peterson, Jim Severson, Sharon Hansen)

## **7. DISCUSSION ITEMS:**

**7.1 SCHOOL BOARD TRAINING:** Finance/Brenda Kes; Bergan KDV

**7.2 COVID-19 UPDATE -**

**7.3 DPS FACE MASK REQUIREMENT -**

## **8. ACTION ITEMS:**

**8.1 SOUTH WEST CENTRAL SERVICE COOPERATIVE CONTRACT 2022-2023  
(Behavioral Analyst) -**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: \_\_\_\_\_ Failed: \_\_\_\_\_ Abstain: \_\_\_\_\_

Our next meeting is scheduled for **March 17<sup>th</sup>, 2022 at 4:30.**

### ***Agenda items:***

Board members are requested to check their schedules to confirm this date and time prior to Adjournment today.

## **9. ADJOURNMENT:**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: \_\_\_\_\_ Failed: \_\_\_\_\_ Abstain: \_\_\_\_\_

**Discovery Public School  
126 - 8th Street N.W.  
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Regular Meeting  
January 20, 2022 @ 4:30pm**

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Per MN statute 13D.021 subdivision 1.1: "The DPS Board Chair has determined that an in-person meeting is not practical or prudent because of a health pandemic."

1. **Call to Order and Roll Call:** *The meeting was called to order at 4:30 p.m. by Russ Kennedy. Russ Kennedy (Chair) and Dan Weisser (Ex-Officio) were present. Jim Severson (Vice-Chair), Sharon Hansen, Cody Hanson, Kay Hammer, Kari-Ann Schmidt, and Steven (Sam) Macklay (Clerk/Treasurer) joined via Google Meet.*
2. **Approval of the Agenda:** *Sam M. made a motion to approve the agenda. The motion was seconded by Cody H. The motion carried (7-0).*
3. **Approval of the December 16, 2021 minutes:** *Sam M. made a motion to approve the December 16, 2021 minutes. The motion was seconded by Sharon H. The motion carried (7-0).*
4. **Monthly Financial Statement:** *The financial statement was reviewed by the board. A question was asked about a payment to SOAR Learning, Inc. Dan explained that this was a one time curriculum expense for Special Education. Sam M. made a motion to accept the [As of] December 31, 2021 Financial Statements, as submitted in the school board packet. The motion was seconded by Sharon H. The motion carried (7-0).*
5. **Citizen Participation:** None.
6. **Reports:**

**6.1 Director's Report:** Cash on Hand: Healthy, did not receive report from Bergan KDV before meeting  
Enrollment: 51

\*Enrollment is stable at this time. We have applications from two students, a junior and a senior, who could be starting soon

\*DPS has been in Distance Learning for the past two weeks due to staff and student illness. Case rates are high in this area, and many schools have done this as well. These will count as Instructional Days because of our Provisional Online Provider status.

\*Staff has reported pretty good communication virtually with students, and most are holding some online classes.

**6.2 Community:** (Dan W.) Our co-op with BA is going well. The student is communicating with the coach and participating in practice as expected.

**6.3 Finance:** (Russ K., Jim S., Dan W.) Finance committee did not meet. They will meet in February and go over whether or not we need to update our budget.

**6.4 Academic Committee:** (Dan W., Jim S., Sharon H.)

Since the last board meeting we have only seen students in-person for about a week, so there are few updates. I did meet with nearly all of the high school students to set goals for the school year, including NWEA goals. I went over their past NWEA scores as well as their transcripts and credits. Next month I will give an update on how many students are still on track to graduate on time.

**6.5 Environmental Education:** (Alli P., Jim S., Sharon H.)

No report this month.

## **7. Discussion Items:**

**7.1 School Board Training:** None

### **7.2 COVID-19 UPDATE**

We have been in distance learning for the past two weeks. It is beneficial to have our provisional online provider status, as we have used distance learning more than we expected. We will not have to make up these days in the spring; they will be counted as instructional days.

### **7.3 Foster Care Transportation Agreement**

We have a student who was placed in foster care in Lonsdale. We are legally required to provide transportation. For now the transportation will be covered by Faribault Transportation. If ESSA (Every Student Succeeds Act) funds run out, we may have to cover half of the cost. Rice County would cover the other half. We have a signed contract with Rice County to cover this.

## **8. Action Items:**

**8.1 DPS 2022 Mileage Reimbursement Rate:** The 2022 IRS mileage rate is \$0.585 per mile. The current rate DPS pays is \$0.51. *Russ K. made a motion keep the current mileage reimbursement rate of \$0.51. The motion was seconded by Sam M. The motion carried (7-0).*

**8.2 Strategic Staffing Contract Amendment:** The wrong Strategic Staffing contract was included in the packet. The correct one (for Occupational Therapy not Speech Therapy) was shared by Dan at the meeting. Hours we will require from Strategic Staffing for Occupational Therapy has increased due to special requirements for Sped students. This is a Sped expense and is reimbursable. *Sharon H. made a motion to accept the amended contract with a new maximum of \$5000. The motion was seconded by Cody H. The motion carried (7-0).*

**9. Adjournment:** Board members were reminded that our next Regular Board Meeting is scheduled for February 24, 2025 at 4:30pm. *Russ K. made a motion to adjourn the meeting. The motion was seconded by Jim S. The motion carried (7-0).*

***Respectfully submitted: Sharon Hansen***



**Discovery Public School of Faribault #4081**  
**Faribault, MN**

**Financial Statements**

**As of January 31, 2022**

*Prepared by:*  
Travis Berends  
Outsourced Controller,  
School Services

# Discovery Public School of Faribault

January 2022

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***Management has elected to omit substantially all disclosures, government-wide financial statements and required supplementary information.***

***No CPA provides any assurance on these financial statements***

**Discovery Public School of Faribault  
Faribault, Minnesota  
January 2022 Financial Statements  
Executive Summary**

**Summary of Key Financial Indicators**

- \* Average Daily Membership (ADM) Overview –
  - Original Budget: 55 ADM
  - Revised Budget: TBD
  - Actual: 48 ADM
- \* The School's budgeted surplus for the year is \$6,880. A projected cumulative fund balance of \$256,660 or 27.3% of expenditures at fiscal year-end.
- \* Projected Days Cash on Hand for the projected fiscal year-end is 78 days. Above 30 days meets best practices.

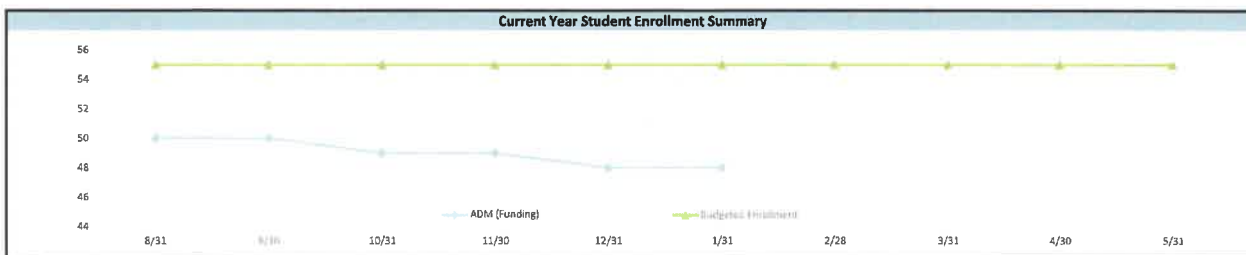
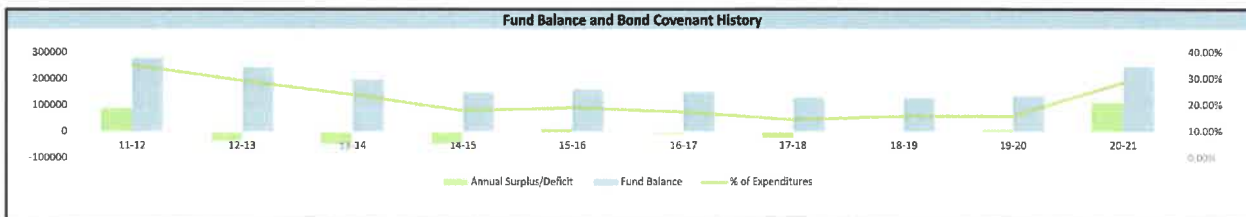
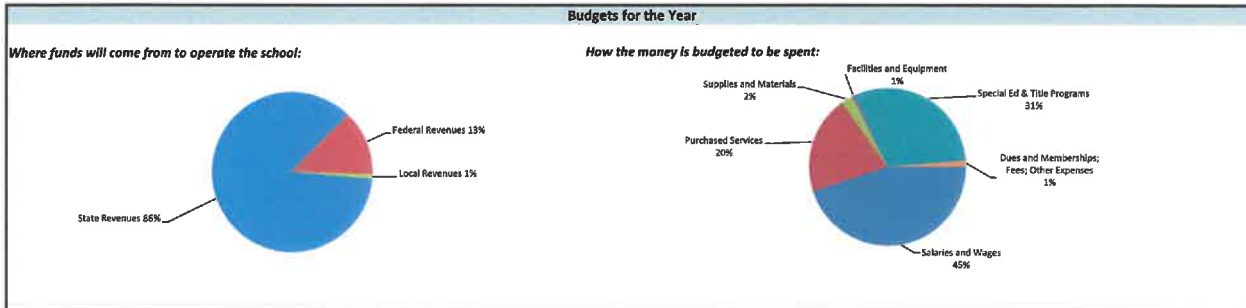
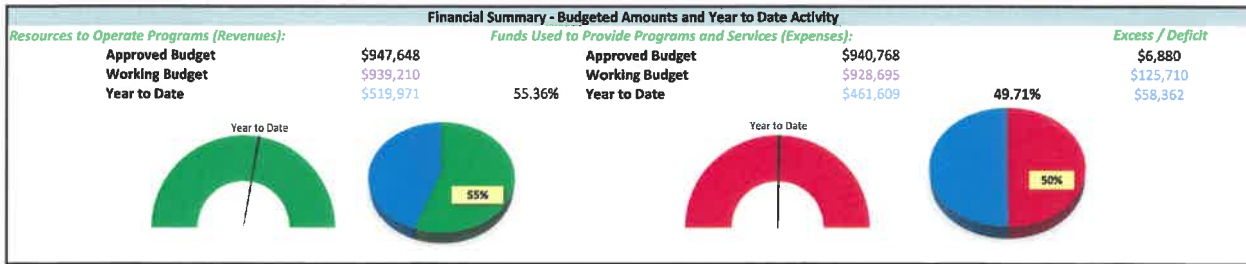
**Financial Statement Key Points**

- \* As of month-end, 58% of the year was complete.
- \* Cash Balance as of the reporting period is \$210,798 up slightly from the previous month of \$209,753.
- \* Prior year holdback balance is \$8,669 as of the reporting period. Amounts will be paid back during the Spring and final payments will be made as MDE finalizes their review of annual entitlements.
- \* Revenues received at end of the reporting period - 55%
- \* Expenditures disbursed at end of the reporting period - 50%
- \* Nothing significant to mention on the Revenues and Expenditures this month, all is on track currently when comparing budget to actual.

**Other Items**

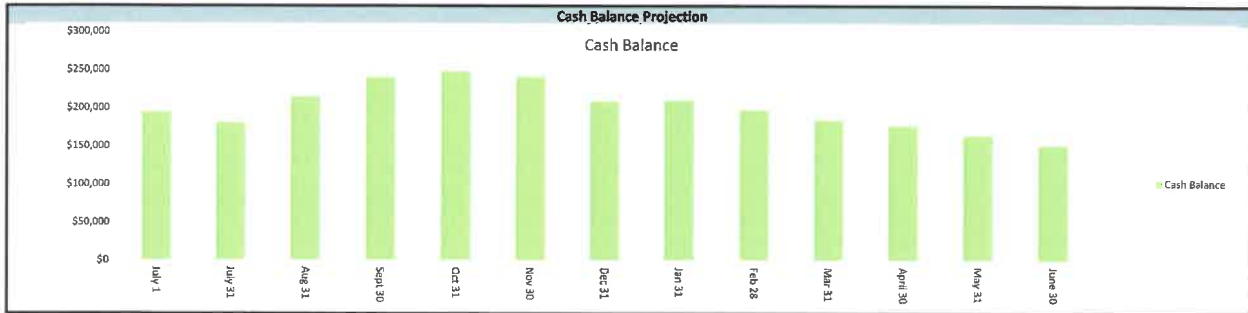
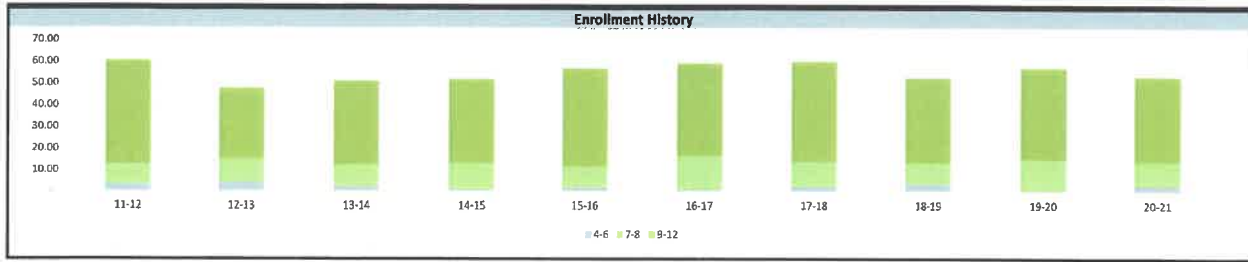
- \* Supplemental information is provided, that shows checks that were written during the month, receipts that were posted this month, journal entries that were completed, payroll check history for the month and FY21 projected cashflow.

Discovery Public School of Faribault  
Faribault MN  
Financial Statements Dashboard  
As of January 31, 2021





Discovery Public School of Faribault  
Faribault MN  
Financial Statements Dashboard  
As of January 31, 2021



**Discovery Public School of Faribault  
Faribault MN**

**January 31, 2022**

	<b>Audited Balance June 30, 2021</b>	<b>Ending Balance January 31, 2022</b>
<b><u>Assets</u></b>		
<b>Current Assets</b>		
Cash and Investments	194,904	210,798
Accounts Receivable	3,148	2,203
MDE/State Aids Receivable/(Deferred Rev.) 20-21	74,453	8,669
MDE/State Aids Receivable balance 21-22	0	60,908
Federal Aids Receivable	33,250	32,456
Prepaid Expenses and Deposits	21,213	-
<b>Total Current Assets</b>	<b>326,968</b>	<b>315,035</b>
<b>Total All Assets</b>	<b>326,968</b>	<b>315,035</b>
<b><u>Liabilities and Fund Balance</u></b>		
<b>Current Liabilities</b>		
Salaries and Wages Payable, fy 2020-21	36,673	7,408
Accounts Payable	10,424	0
Payroll Deductions and Contributions	30,372	(232)
Deferred Revenue	65	65
<b>Total Current Liabilities</b>	<b>77,534</b>	<b>7,240</b>
<b>Fund Balance</b>		
Audited Fund Balance 6-30-2021	249,433	249,433
Net Income fy 20-21 & fy 21-22		58,362
<b>Total Fund Balance</b>	<b>249,433</b>	<b>307,795</b>
<b>Total Liabilities and Fund Balance</b>	<b>326,968</b>	<b>315,035</b>
		-

0

**Discovery Public School of Faribault  
Faribault MN**

**Statement of Revenues and Expenditures  
January 31, 2022**

			Number of Months	7	58.3%
	FY 20-21 Audited 51 ADM 12.14.21	FY 21-22 Adopted Budget 55 ADM, 64.9 pu as of 6-18-21	FY 21-22 Working Budget 12.14.21	Year to Date Activity 48 ADM	% of Budget
<b>General Fund - 01</b>					
<b>Revenues</b>					
<b>State Revenues</b>					
General Education Aid	510,994	548,714	548,714	330,339	60.2%
Charter School Lease Aid	66,240	66,241	66,241	23,184	35.0%
Long-Term Facilities Maintenance	9,124	8,571	8,571	3,653	42.6%
Special Education Aid	191,889	191,984	191,984	57,630	30.0%
Estimated State Aid fyd 2021-22	0	0	0	60,908	0.0%
Prioryear - Over/under	(346)	0	0	0	0.0%
<b>Total State Revenues</b>	<b>777,900</b>	<b>815,510</b>	<b>815,510</b>	<b>475,714</b>	<b>58.3%</b>
<b>Federal Revenues</b>					
Title Programs, I & II	27,519	31,127	31,127	15,771	50.7%
Special Education Aid, F419 & 425	17,399	14,971	14,971	14,599	97.5%
CARES Funds, GEER & ESSER	9,070	52,505	52,505	5,585	10.6%
CRF, Coronavirus Relief Funds	16,213			0	0.0%
PPP Loan Revenues	115,973			0	0.0%
REAP Funds	9,962	16,323	16,323	2,190	13.4%
<b>Total Federal Revenues</b>	<b>196,137</b>	<b>114,926</b>	<b>114,926</b>	<b>38,146</b>	<b>33.2%</b>
<b>Local Revenues</b>					
Donations & Contributions	6,316	6,000	6,000	6,026	100.4%
Miscellaneous local Revenues, snack fund	489	2,774	2,774	85	3.1%
<b>Total Local Revenues</b>	<b>6,805</b>	<b>8,774</b>	<b>8,774</b>	<b>6,111</b>	<b>69.7%</b>
<b>Total Revenues</b>	<b>980,842</b>	<b>939,210</b>	<b>939,210</b>	<b>519,971</b>	<b>52.5%</b>
<b>Working Budget adjustments</b>					
<b>Expenditures</b>					
Salaries and Benefits not including special ed	397,009	419,807	419,807	193,840	47.9%
Contracted Services	62,541	64,605	64,605	41,947	64.9%
Legal fees	1,248	3,212	3,212	0	0.0%
Communications Services	4,182	3,577	3,577	2,752	76.9%
Postage	647	517	517	232	44.9%
Utilities	14,296	14,000	14,000	9,333	66.7%
Property and Liability Insurance	9,150	10,450	10,450	8,113	77.6%
Repairs and Maintenance, mowing and plowing	2,040	5,459	5,459	985	0.0%
Contracted Transportation	0	360	360	277	77.0%
Entry Fees/Student Travel	0	881	881	0	0.0%
Travel, Conferences, and Staff Training	55	200	200	0	0.0%
Building Lease	75,654	73,601	73,601	49,067	66.7%
Other Rentals and Operating Leases	4,283	3,734	3,734	2,214	59.3%
Supplies - Non Instructional	7,060	7,389	7,389	6,284	85.1%
Supplies - Bldg Maint	2,305	2,500	2,500	0	0.0%
Computer Software License (SMART Finance & google)	5,449	5,376	5,376	3,786	70.4%
Instructional Supplies	2,916	4,868	4,868	2,997	61.6%
Textbooks & Media resources	1,716	1,515	1,515	364	24.1%
Fuel	71	186	186	0	0.0%
Equipment & Technology Equipment	416	7,267	7,267	0	0.0%
Dues and Memberships; Fees	6,784	8,550	8,550	3,829	44.8%
Other Expenses	0	2,691	2,691	0	0.0%
Misc. Expenses				0	
State Special Ed	202,288	202,088	202,088	91,890	45.5%
Title Programs - Federal	27,519	38,050	38,050	15,771	41.5%
Federal Special Ed, Director and Specialists	17,399	14,972	14,972	14,599	97.5%
CRF, Coronavirus Relief Funds	16,213			0	0.0%
CARES Federal Funds,	9,070	32,505	32,505	5,585	17.2%
<b>Subtotal Expenditures</b>	<b>870,310</b>	<b>928,360</b>	<b>928,360</b>	<b>461,275</b>	<b>49.7%</b>
<b>Transfers to Other Funds</b>	<b>0</b>	<b>3,970</b>	<b>3,970</b>	<b>0</b>	
<b>Total Expenditures</b>	<b>870,310</b>	<b>932,330</b>	<b>932,330</b>	<b>461,275</b>	<b>52.0%</b>
<b>Expenditures Working Budget adjustments</b>					
<b>General Fund Net Income</b>	<b>110,532</b>	<b>6,880</b>	<b>6,880</b>	<b>58,695</b>	

**Statement of Revenues and Expenditures**  
**January 31, 2022**

Number of Months **7** 58.3%

	FY 20-21 Audited S1 ADM 12.14.21	FY 21-22 Adopted Budget 55 ADM, 64.9 pu as of 6-18-21	FY 21-22 Working Budget 12.14.21	Year to Date Activity 48 ADM	PercePt of Budget
<b>Food Services Fund - 02</b>					
<b>Revenues</b>					
State Revenues	0	0	0	0	0.0%
Federal Revenues	1,049	8,438	0	0	0.0%
Sale of Lunches and Other Local Revenues	505	0	0	0	0.0%
Transfer from General Fund	0	3,970	0	0	0.0%
<b>Total Revenues</b>	<b>1,554</b>	<b>12,408</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Expenditures</b>					
Salaries and Wages	0	2,400	0	0	0.0%
Employee Benefits	0	0	0	0	0.0%
Purchased Services, Food & Milk, 490 & 495	1,049	10,008	0	0	0.0%
Supplies and Materials	0	0	335	334	0.0%
Equipment	0	0	0	0	0.0%
Dues and Memberships	0	0	0	0	0.0%
<b>Total Expenditures</b>	<b>1,049</b>	<b>12,408</b>	<b>335</b>	<b>334</b>	<b>2.8%</b>
<b>Food Services Fund Net Income</b>	<b>505</b>	<b>0</b>	<b>(335)</b>	<b>(334)</b>	
<b>Total All Funds</b>					
<b>Revenues</b>					
State Revenues	777,900	815,510	815,510	475,714	58.3%
Federal Revenues	197,186	123,364	114,926	38,146	33.2%
Local Revenues	7,309	8,774	8,774	6,111	69.7%
<b>Transfers</b>					
<b>Total Revenues</b>	<b>982,396</b>	<b>947,648</b>	<b>939,210</b>	<b>519,971</b>	<b>55.4%</b>
<b>Expenditures</b>					
Salaries and Benefits	397,009	422,207	419,807	201,248	47.9%
Purchased Services	175,145	190,604	180,596	114,920	63.6%
Supplies and Materials	19,516	21,834	22,169	13,766	62.1%
Equipment	416	7,267	7,267	0	0.0%
Other (Fundraising, Special Ed, Dues, etc.)	279,274	298,856	298,856	131,675	44.1%
<b>Total Expenditures</b>	<b>871,359</b>	<b>940,768</b>	<b>928,695</b>	<b>461,609</b>	<b>49.7%</b>
<b>Total Revenues All Funds</b>	<b>982,396</b>	<b>947,648</b>	<b>939,210</b>	<b>519,971</b>	<b>55.4%</b>
<b>Total Expenditures All Funds</b>	<b>871,359</b>	<b>940,768</b>	<b>928,695</b>	<b>461,609</b>	<b>49.7%</b>
<b>Net Income - All Funds</b>	<b>111,036</b>	<b>6,880</b>	<b>6,545</b>	<b>58,362</b>	
per budget model					
<b>Net working budget adjustments revenue less expense</b>					
<b>Fund Balance, All Funds as of June 30, 2021</b>	<b>138,397</b>	<b>249,433</b>	<b>249,433</b>		
<b>Projected Fund Balance, All Funds, June 30, 2022</b>	<b>249,433</b>	<b>256,313</b>	<b>255,978</b>		
	<b>28.6%</b>	<b>27.2%</b>	<b>27.6%</b>		

## Check History

Calendar	Ck Date	Gross Pay	Taxes				Before Tax			After Tax			Net Pay
			FIT-EIC	SIT	OASDI	Medicare	Retire	TSA	DEFCOMP	FLEX	Other	Other	
Ackmann, Yvonne Marie													
S202213-0	01/14/2022	511.00	14.86	ID 31 8.51 MN	31.68	7.41	33.22 PERA						415.32
S202214-0	01/31/2022	1,277.50	83.20	46.07 MN	79.21	18.52	83.04 PERA						967.46
		1,788.50		54.58		25.93		0.00		0.00		0.00	
			98.06		110.89		116.26		0.00		0.00		1,382.78
Clark, Michelle													
S202214-0	01/31/2022	208.35	0.00	ID 71 0.00 MN	12.92	3.02	15.63 TRA						176.78
		208.35		0.00		3.02		0.00		0.00		0.00	
			0.00		12.92		15.63		0.00		0.00		176.78
Flores, Sonia													
S202213-0	01/14/2022	539.00	17.48	ID 37 9.91 MN	33.42	7.82	35.04 PERA						435.33
S202214-0	01/31/2022	1,347.50	90.56	49.57 MN	83.54	19.53	87.59 PERA						1,016.71
		1,886.50		59.48		27.35		0.00		0.00		0.00	
			108.04		116.96		122.63		0.00		0.00		1,452.04
Hansen, Sharon Marie													
S202213-0	01/14/2022	2,208.33	155.06	ID 53 76.97 MN	130.47	30.51	165.62 TRA			103.99			1,545.71
S202214-0	01/31/2022	2,208.33	150.52	75.97 MN	130.47	30.52	165.62 TRA			103.99			1,551.24
		4,416.66		152.94		61.03		0.00		207.98		0.00	
			305.58		260.94		331.24		0.00		0.00		3,096.95
Hanson, Cody A													
S202213-0	01/14/2022	1,791.67	141.32	ID 54 68.54 MN	106.95	25.01	134.38 TRA			66.75			1,248.72
S202214-0	01/31/2022	1,791.67	139.05	67.25 MN	106.94	25.01	134.38 TRA			66.75			1,252.29
		3,583.34		135.79		50.02		0.00		133.50		0.00	
			280.37		213.89		268.76		0.00		0.00		2,501.01
Hanson, Pamela A													
S202213-0	01/14/2022	1,791.67	0.00	ID 66 0.00 MN	105.44	24.66	134.38 TRA			91.08			1,436.11
S202214-0	01/31/2022	1,791.67	0.00	0.00 MN	105.43	24.66	134.38 TRA			91.08			1,436.12
		3,583.34		0.00		49.32		0.00		182.16		0.00	
			0.00		210.87		268.76		0.00		0.00		2,872.23

Calendar	Ck Date	Gross Pay	Taxes				Before Tax			After Tax		Net Pay
			FIT-EIC	SIT	OASDI	Medicare	Retire	TSA DEFCOMP	FLEX	Other	Other	
Horak, Michele D												
S202213-0	01/14/2022	2,041.67	87.25	ID 64 65.91 MN	116.87	27.33	153.13 TRA		156.63		1,434.55	
S202214-0	01/31/2022	2,041.67	83.19	64.90 MN	116.87	27.34	153.13 TRA		156.63		1,439.61	
		4,083.34		130.81		54.67		0.00	313.26	0.00		
			170.44		233.74		306.26	0.00		0.00	2,874.16	
Johnson, Lawrence												
S202213-0	01/14/2022	130.50	0.00	ID 72 0.00 MN	8.09	1.89	8.48 PERA				112.04	
S202214-0	01/31/2022	247.50	0.00	0.00 MN	15.35	3.59	16.09 PERA				212.47	
		378.00		0.00		5.48		0.00	0.00	0.00		
			0.00		23.44		24.57	0.00	0.00		324.51	
Luthe, Alexandra F												
S202213-0	01/14/2022	1,833.33	147.27	ID 59 71.91 MN	110.21	25.78	137.50 TRA		55.74		1,284.92	
S202214-0	01/31/2022	1,958.34	157.17	77.13 MN	117.96	27.58	146.88 TRA		55.74		1,375.88	
		3,791.67		149.04		53.36		0.00	111.48	0.00		
			304.44		228.17		284.38	0.00		0.00	2,660.80	
Natole, Karen T.												
S202213-0	01/14/2022	2,000.00	139.08	ID 35 91.78 MN	116.62	27.27	130.00 PERA		119.01	19.10	1,357.14	
S202214-0	01/31/2022	1,975.00	134.00	89.18 MN	115.07	26.92	128.38 PERA		119.01	19.10	1,343.34	
		3,975.00		180.96		54.19		0.00	238.02	38.20		
			273.08		231.69		258.38	0.00		0.00	2,700.48	
Palmer, Maria												
S202213-0	01/14/2022	1,331.57	82.25	ID 69 58.57 MN	82.56	19.31	99.87 TRA				989.01	
S202214-0	01/31/2022	1,331.57	80.15	57.67 MN	82.55	19.31	99.87 TRA				992.02	
		2,663.14		116.24		38.62		0.00	0.00	0.00		
			162.40		165.11		199.74	0.00		0.00	1,981.03	
Peterson, Allison L												
S202213-0	01/14/2022	1,708.33	90.54	ID 65 57.79 MN	105.92	24.77	128.12 TRA				1,301.19	
S202214-0	01/31/2022	1,708.33	86.00	56.79 MN	105.91	24.77	128.12 TRA				1,306.74	
		3,416.66		114.58		49.54		0.00	0.00	0.00		
			176.54		211.83		256.24	0.00		0.00	2,607.93	

Calendar	Ck Date	Gross Pay	Taxes				Before Tax			After Tax		Net Pay	
			FIT-EIC	SIT	OASDI	Medicare	Retire	TSA	DEFCOMP	FLEX	Other		Other
VanErp, Madison													
S202213-0	01/14/2022	462.00	0.00	ID 67 6.06 MN	28.64	6.70	30.03 PERA						390.57
S202214-0	01/31/2022	1,134.38	0.00	38.91 MN	70.34	16.45	73.73 PERA						934.95
		1,596.38		44.97		23.15		0.00		0.00		0.00	
			0.00		98.98		103.76		0.00		0.00		1,325.52
Weisser, Dan R.													
S202213-0	01/14/2022	2,625.00	192.29	ID 8 94.74 MN	162.75	38.06	196.88 TRA					17.90	1,922.38
S202214-0	01/31/2022	2,625.00	187.75	92.43 MN	162.75	38.07	196.88 TRA					17.90	1,929.22
		5,250.00		187.17		76.13		0.00		0.00		35.80	
			380.04		325.50		393.76		0.00		0.00		3,851.60
Employee Count	14												
Totals:		40,620.88	2,258.99	1,326.56	2,444.93	571.81	2,950.37	0.00		1,186.40		74.00	29,807.82

# Discovery Public School of Faribault

## Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1972	4081	WF	CR0122													
Bank Deposit: 01.12.22																
		2058	Credit	A	01/12/22			Check	1	Misc.						
				4081	R	01 005 000 000 000 096				Donation from Hoa Nguyen					6,000.00	0.00
														Receipt Total:	\$6,000.00	\$0.00
														Deposit Total:	\$6,000.00	\$0.00
1973	4081	WF	CR0122													
IDEAS Payment: 01.14.22																
		2059	Credit	A	01/14/22			Check	1	CFL MN Dept. of Education						
				4081	R	01 005 000 000 000 211				FY22 General Education-Char					29,574.27	0.00
														Receipt Total:	\$29,574.27	\$0.00
														Deposit Total:	\$29,574.27	\$0.00
1974	4081	WF	CR0122													
IDEAS Payment: 01.28.22																
		2060	Credit	A	01/31/22			Check	1	CFL MN Dept. of Education						
				4081	B	01 121 000				FY21 General Education-Char					13.36	0.00
				4081	B	01 121 000				FY21 Special Education-Charl					4,048.12	0.00
				4081	B	01 121 000				FY21 Charter School Lease					1,324.80	0.00
				4081	R	01 005 000 000 000 211				FY22 General Education-Char					29,503.36	0.00
														Receipt Total:	\$34,889.64	\$0.00
														Deposit Total:	\$34,889.64	\$0.00
														Report Total:	\$70,463.91	\$0.00



Discovery Public School of Faribault  
Journal Entry Listing

JE Cd	Period	Date	St	Src	Ref	Description	Detail Desc	L	Fd	Org	Pro	Crs	Fin	O/S	Account Description	Debit Amount	Credit Amount
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Discovery Public School of Faribault  
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
WF		8971		Wire	1	1007	MN DEPT OF REVENUE - WIRE TRSF		No	Yes	No	01/14/2022	610.69
WF		8972		Wire	1	1054	TEACHERS RETIREMENT ASSOCIATIO		No	Yes	No	01/14/2022	2,428.54
WF		8973		Wire	1	1074	PUBLIC EMPLOYEES RETIREMENT AS		No	Yes	No	01/14/2022	509.97
WF		8974		Wire	1	1143	IRS - WIRE TRANSFER		No	Yes	No	01/14/2022	3,879.68
WF		8975		BP	1	1016	REGION V COMPUTER SERVICES		No	Yes	No	01/18/2022	1,084.50
WF		8976		BP	1	1060	QUILL		No	Yes	No	01/18/2022	163.44
WF		8977		BP	1	1060	QUILL		No	Yes	No	01/18/2022	226.45
WF		8978		BP	1	1060	QUILL		No	Yes	No	01/18/2022	109.02
WF		8979		BP	1	1064	JOSTEN'S		No	Yes	No	01/18/2022	19.25
WF		8980		BP	1	1190	Wells Fargo Business Card		No	Yes	No	01/18/2022	207.00
WF		8981		BP	1	1231	Syand Corporation		No	Yes	No	01/18/2022	157.50
WF		8982		BP	1	1348	Consolidated Communications		No	Yes	No	01/18/2022	390.70
WF		8983		BP	1	1353	Strategic Staffing Solutions, LLC	Ind/Sole Proprietor	No	Yes	No	01/18/2022	693.75
WF		8984		BP	1	1409	Filan Lawn Service LLC	Ind/Sole Proprietor	No	Yes	No	01/18/2022	420.00
WF		8985		BP	1	1410	West Metro Learning Connections Inc.		No	Yes	No	01/18/2022	862.50
WF		8986		Wire	1	1190	Wells Fargo Business Card		No	Yes	No	01/19/2022	74.80
WF		8987		Wire	1	1190	Wells Fargo Business Card		No	Yes	No	01/19/2022	25.00
WF		8988		Wire	1	1197	Medica		No	Yes	No	01/19/2022	6,164.29
WF		8989		Wire	1	1392	Bill.com		No	Yes	No	01/19/2022	79.84
WF		8990		Wire	1	1240	Wells Fargo Bank-Business Acct		No	Yes	No	01/15/2022	69.32
WF		8991		BP	1	1180	AFLAC		No	Yes	No	01/26/2022	74.00
WF		8992		BP	1	1192	Hillyard / Hutchinson, Inc.		No	Yes	No	01/26/2022	374.40
WF		8993		BP	1	1372	BerganKDV Outsourced Services LLC		No	Yes	No	01/26/2022	3,375.00
WF		8994		BP	1	1375	Culligan of Faribault		No	Yes	No	01/26/2022	39.00
WF		8995		BP	1	1397	Navigate Care Consulting	Ind/Sole Proprietor	No	Yes	No	01/26/2022	1,161.80
WF		8996		BP	1	1399	Reuvers Psych Consulting LLC	S Corporation	No	Yes	No	01/26/2022	540.00
WF		8997		BP	1	1406	1DAPE LLC	LLC - C Corp	No	Yes	No	01/26/2022	92.67
WF		8998		BP	1	1186	Hoa D. Nguyen		No	Yes	No	01/31/2022	7,300.00
WF		8999		Wire	1	1007	MN DEPT OF REVENUE - WIRE TRSF		No	No	No	01/31/2022	715.87
WF		9000		Wire	1	1054	TEACHERS RETIREMENT ASSOCIATIO		No	No	No	01/31/2022	2,481.36
WF		9001		Wire	1	1074	PUBLIC EMPLOYEES RETIREMENT AS		No	No	No	01/31/2022	837.47
WF		9002		Wire	1	1143	IRS - WIRE TRANSFER		No	No	No	01/31/2022	4,412.79
WF		9008		Wire	1	1007	MN DEPT OF REVENUE - WIRE TRSF		No	Yes	No	01/05/2022	5.00
WF		8970	14834	Check	1	1278	State of Minnesota		Yes	Yes	No	01/03/2022	25.00
Bank Total:												\$39,610.60	
Report Total:												\$39,610.60	

**Discovery Public School of Faribault**  
**Cash Flow Projection Summary**  
**2021-22 School Year**

Period Ending	Cash Inflows (Revenues)					Cash Outflows (Expenditures)			
	State Aid Payments	Federal Aid Payments	Other Receipts	Prior Year State/Federal Holdback	Total Receipts	Salaries and Benefits	Other Expenditures	Rent	Total Expenditures
July 31	58,200		296		58,496	25,428	31,857	14,600	71,885
Aug 31	58,215		24	41,208	99,446	24,689	33,400	7,300	65,388
Sept 30	67,869	9,962	311	22,902	101,045	31,585	36,703	7,300	75,588
Oct 31	60,757	-	-	19,582	80,339	31,641	33,887	7,300	72,828
Nov 30	61,437	3,690	430	(6)	65,550	31,203	33,657	7,300	72,160
Dec 31	49,251	2,000	-		51,251	30,537	45,590	7,300	83,427
Jan 31	59,078	-	6,000	5,386	70,464	29,808	32,311	7,300	69,418
Feb 28	63,831	19,075	343		83,248	32,983	59,991	3,040	96,015
Mar 31	63,831	19,075	343		83,248	32,983	59,991	3,040	96,015
April 30	63,831	19,075	343	5,195	88,444	32,983	59,991	3,040	96,015
May 31	63,831	19,075	343		83,248	32,983	59,991	3,040	96,015
June 30	63,831	19,075	343		83,248	32,983	59,991	3,040	96,015
Projected Totals	733,959	111,028	8,774	94,266	948,027	369,807	547,360	73,601	990,768
	733,959	111,028	8,774	94,266	948,027	369,807	547,360	73,601	990,768

Cash Balance	\$ 194,904
	181,514
	215,572
	241,029
	248,539
	241,929
	209,753
	210,798
	198,032
	185,266
	177,695
	164,929
	152,162

Assumptions: 10% State Aid Holdback

Management has elected to omit substantially all disclosures, government-wide financial statements, and required supplementary information. No CPA provides any



Education &amp; Administrative Resources

1420 East College Drive  
Marshall, MN 56258  
Phone: 507-537-2240  
FAX: 507-537-6868

This agreement, made and entered into this 13<sup>th</sup> day of September, 2021, by and between SWWC Service Cooperative, hereinafter referred to as "SC", and Discovery Public School of Faribault hereinafter referred to as "contracting agency", witnesseth that for good and valuable consideration of the premises, mutual terms, covenants, provisions and conditions hereinafter set forth, it is agreed by and between the parties, as follows:

WHEREAS, SC has been engaged to furnish services noted below. Whereas, contracting agency desires and agrees to pay for said services in the amount and manner set forth herein. IT IS HEREBY STIPULATED AND AGREED that SC shall furnish the following services to contracting agency:

SERVICE

Package A – 30 hours of Behavior Analytic Services

AMOUNT

\$4,414.00

**TOTAL CONTRACT****\$4,414.00**

1. That said services shall be performed between September 13, 2021, and June 30, 2022, for the total service package cost noted above. The dates and times for the furnishing of the services and materials at issue shall be arranged in advance by mutual agreement between the parties.
2. That all payments due SC by Contracting Agency shall be paid in four installments during said term, on or before August 15, 2021, November 15, 2021, February 15, 2022 and July 15, 2022. The Contracting Agency further agrees to pay a late payment charge at the rate of one and one half (1 1/2) percent per month, or at the maximum late payment charge permitted by applicable law, whichever is less, on any unpaid amount for each calendar month (or fraction thereof) that such payment is late.
3. That SC agrees to provide all necessary personnel (contingent upon availability), materials, or equipment required to fulfill its obligations without causing the Contracting Agency to incur costs or charges in excess of the TOTAL CONTRACT. Specialized equipment for student use is not included. SC further agrees to pay all transportation expenses for required service personnel without additional cost or charge to the Contracting Agency.
4. That SC will exercise its best efforts to provide to the Contracting Agency the services of those professionals specifically contracted for. However, the Contracting Agency recognizes that the availability of required SC personnel may change.
5. That all performance reviews of required service personnel shall be conducted by a SC administrator and shall be in accordance with the policies and procedures established by SC.
6. **Indemnification by Contracting Agency.** The contracting agency shall indemnify and hold SC harmless from any and all loss, damage, liability, cost or expense (including reasonable attorneys' fees and expenses) which SC may incur or suffer as a result of any claim of any kind whatsoever arising out of any act or omission by contracting agency or any of contracting agency's agents or employees which violates this Agreement; any claim for breach of warranty based upon any warranty or representation given or purportedly given by contracting agency, contracting agency's agents or employees which is different from or in addition to written warranties and representations given by SC, as amended by from time to time; third party claim for personal injury, damage, economic loss or other damage, caused by or arising out of the use, creation or production of any products proximately caused by or resulting from the negligence of contracting agency, or the contracting agency's agents or employees; any claim for breach of warranty based upon a defect caused by any act or omission by the contracting agency, or the contracting agency's employees or agents; or any claim or demand arising from the employment for engagement by contracting agency of any person or entity.
7. **Termination.** Notwithstanding any provision in this Agreement to the contrary, this Agreement may be terminated prior to the expiration of the Initial Term or any Extended Term pursuant to any of the following provisions:  
**Breach of Agreement.** Either party may terminate this Agreement by delivery of written notice to the other party if the other party breaches any of the terms and conditions of this Agreement; provided, however, if the breach is curable such notice shall not be effective unless and until such breach remains uncured for a period of thirty (30) days after

delivery of such notice. If the breach is nonpayment by the Contracting agency of monies due to SC the cure period shall be ten (10) days, not thirty (30) days.

**Effect of Termination.** Except as specifically set forth herein, no withdrawal or termination of this Agreement by the Contracting agency, whether before or after the Effective Date hereof, and whether voluntary or involuntary, shall relieve the Contracting agency of its obligation to pay the full amount due hereunder, including any amounts due pursuant to any attached addenda, nor shall such withdrawal or termination, whether before or after the Effective Date hereof, result in or entitle the Contracting agency to the return of any monies previously paid to SC for any services subscribed to whether or not such services have been provided or delivered. A breach of this Agreement by SC shall entitle the Contracting agency to reimbursement of a prorated share of any Additional Service that would remain unused if 1/12 of the service fee were used by SC during each month of each Term hereof.

IN WITNESS WHEREOF, parties hereto have executed this agreement the day and year first above written.

DISCOVERY PUBLIC SCHOOL

SWWC SERVICE COOPERATIVE

Dan Weisser

FS Ed

Dan Weisser (Sep 17, 2021 08:35 CDT)

Authorized Signature

Authorized Signature

Dan Weisser

Date

Date

COPY



Education &amp; Administrative Resources

1420 East College Drive  
Marshall, MN 56258  
Phone: 507-537-2240  
FAX: 507-537-6868

COPY

This agreement, made and entered into this 1<sup>st</sup> day of February, 2022, by and between SWWC Service Cooperative, hereinafter referred to as "SC", and Discovery Public School of Faribault hereinafter referred to as "contracting agency", witnesseth that for good and valuable consideration of the premises, mutual terms, covenants, provisions and conditions hereinafter set forth, it is agreed by and between the parties, as follows:

WHEREAS, SC has been engaged to furnish services noted below. Whereas, contracting agency desires and agrees to pay for said services in the amount and manner set forth herein. IT IS HEREBY STIPULATED AND AGREED that SC shall furnish the following services to contracting agency:

SERVICE

Package A – 30 hours of Behavior Analytic Services

**TOTAL CONTRACT**AMOUNT

\$4,500.00

**\$4,500.00**

COPY

1. That said services shall be performed between July 1, 2022, and June 30, 2023, for the total service package cost noted above. The dates and times for the furnishing of the services and materials at issue shall be arranged in advance by mutual agreement between the parties.
2. That all payments due SC by Contracting Agency shall be paid in four installments during said term, on or before August 15, 2022, November 15, 2022, February 15, 2023 and July 15, 2023. The Contracting Agency further agrees to pay a late payment charge at the rate of one and one half (1 1/2) percent per month, or at the maximum late payment charge permitted by applicable law, whichever is less, on any unpaid amount for each calendar month (or fraction thereof) that such payment is late.
3. That SC agrees to provide all necessary personnel (contingent upon availability), materials, or equipment required to fulfill its obligations without causing the Contracting Agency to incur costs or charges in excess of the TOTAL CONTRACT. Specialized equipment for student use is not included. SC further agrees to pay all transportation expenses for required service personnel without additional cost or charge to the Contracting Agency.
4. That SC will exercise its best efforts to provide to the Contracting Agency the services of those professionals specifically contracted for. However, the Contracting Agency recognizes that the availability of required SC personnel may change.
5. That all performance reviews of required service personnel shall be conducted by a SC administrator and shall be in accordance with the policies and procedures established by SC.
6. **Indemnification by Contracting Agency.** The contracting agency shall indemnify and hold SC harmless from any and all loss, damage, liability, cost or expense (including reasonable attorneys' fees and expenses) which SC may incur or suffer as a result of any claim of any kind whatsoever arising out of any act or omission by contracting agency or any of contracting agency's agents or employees which violates this Agreement; any claim for breach of warranty based upon any warranty or representation given or purportedly given by contracting agency, contracting agency's agents or employees which is different from or in addition to written warranties and representations given by SC, as amended by from time to time; third party claim for personal injury, damage, economic loss or other damage, caused by or arising out of the use, creation or production of any products proximately caused by or resulting from the negligence of contracting agency, or the contracting agency's agents or employees; any claim for breach of warranty based upon a defect caused by any act or omission by the contracting agency, or the contracting agency's employees or agents; or any claim or demand arising from the employment for engagement by contracting agency of any person or entity.
7. **Termination.** Notwithstanding any provision in this Agreement to the contrary, this Agreement may be terminated prior to the expiration of the Initial Term or any Extended Term pursuant to any of the following provisions:  
**Breach of Agreement.** Either party may terminate this Agreement by delivery of written notice to the other party if the other party breaches any of the terms and conditions of this Agreement; provided, however, if the breach is curable such notice shall not be effective unless and until such breach remains uncured for a period of thirty (30) days after

delivery of such notice. If the breach is nonpayment by the Contracting agency of monies due to SC the cure period shall be ten (10) days, not thirty (30) days.

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IN WITNESS WHEREOF, parties hereto have executed this agreement the day and year first above written.

DISCOVERY PUBLIC SCHOOL

SWWC SERVICE COOPERATIVE

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Authorized Signature

COPY