

**Discovery Public School
126 - 8th Street N.W.
Faribault, MN 55021
Regular Meeting
August 19, 2021 @ 4:30pm**

We believe all children can learn.

We believe a trusting, caring, and nurturing environment must pervade the entire school.

We believe in including as many children as possible in all of the learning opportunities.

We believe all of our actions should be consistent with our purpose and vision.

We believe students should be taught “how” to think, not “what” to think.

We believe the primary purpose of education is to teach children “how” to learn.

We believe children must take responsibility for and be actively involved in their learning.

Per MN statute 13D.021 subdivision 1.1 “The DPS Board Chair has determined that an in-person meeting is not practical or prudent because of a health pandemic.”

1. **Call to Order and Roll Call:** *The meeting was called to order at 4:30 p.m. by Cody Hanson. Russ Kennedy (Chair) (arrived at 4:45), Sharon Hansen, Cody Hanson, and Dan Weisser (Ex-Officio), were present. Kay Hammer and Kari-Ann Schmidt joined via Google Meet. Jim Severson (Vice-Chair) and Steven (Sam) Macklay (Clerk/Treasurer) were absent.*
2. **Approval of the Agenda:** *Sharon H. made a motion to approve the agenda. The motion was seconded by Cody H. The motion carried (4-0).*
3. **Approval of the January 21, 2021 minutes:** *Cody H. made a motion to approve the July 15, 2021 minutes. The motion was seconded by Sharon H. The motion carried (5-0).*
4. **Monthly Financial Statement:** *The financial statement was reviewed by the board. A board member asked why it appears that we paid our rent twice for the month of July. Dan will ask the question and share Brenda’s response at the next board meeting. Cody H. made a motion to accept the [as of] July 31, 2021 Financial Statements, as submitted in the school board packet. The motion was seconded by Sharon H. The motion carried (5-0).*
5. **Citizen Participation:** None.
6. **REPORTS:**
 - 6.1 **Director’s Report:** **Cash on Hand: \$172,957.22** **Enrollment: 50**
 - OW Virtual Leadership Retreat (August 18-19). Sharon Hansen and Dan Weisser both attended some sessions.
 - APPLYING REAL LIFE PROBLEMS AND DATA in Math, Science, and Social Studies Middle and High School Classrooms. Rod Haenke helped to coordinate this conference. Both Dan Weisser and Allie Peterson attended. Conference was 8/16 – 8/18 8 AM - 4 PM. Dan and Allie will share some ideas from the conference with DPS Staff during Workshop Week.

- Teacher Workshop Week 8/23 – 8/26. Rod Haenke (Academic Consultant) will provide some Professional Development for staff on Tuesday 8/24 in the areas of Cultural Competency and Formative Assessments.
- DPS Open House 8/26, 12 – 5 PM, welcome current and new students and families.

6.2 Community: (Dan W.) – No Report

6.3 Finance: (Russ K., Jim S., Dan W.) The committee met with Brenda. Enrollment is low at 50, but should be fine to start because cash on hand is enough to compensate. Brenda was also okay with offering stipends of \$1000 each for the Covid coordinators again this year. We can sell the van, but we should have a policy in place for dispersion of assets.

6.4 Academic Committee: (Dan W., Jim S., Sharon H.)

Sharon and Dan both attended the What Boards Need to Know About Academic Data session offered by Osprey Wilds. They learned a lot, but in particular they noted that the board should be approving our testing calendar. The testing calendar will be on the agenda next month.

6.5 Environmental Education: (Alli P., Jim S., Sharon H.)

Sharon participated in What Boards Need to Know About EE this morning. As a board, we talk a lot about our ELP (Environmental Literacy Plan), but not about the other three indicators that are part of our Environmental Education goals with OW. In particular, Indicators 7 and 8 especially apply to our board.

For Indicator 7, we need to complete at least four of the criteria Osprey Wilds looks at. The two we already do are allocating funds and monitoring of our EE program. Things we could do better are having discussions about our school's sustainability, such as our food service, energy efficiency, etc. OW looks at our minutes for these discussions. We could also provide EE training for our staff, and track our staff and leaders' progress in EE. One suggestion they made was to have an EE requirement in the director's professional development plan.

Indicator 8 is about operations. We could draft a sustainability policy for our school.

Indicator 6 includes three areas we could also address:

Curriculum and Instruction - we are already sharing the responsibility for our ELP with multiple classes

School Culture

Alignment to Mission or Community

7. DISCUSSION ITEMS:

7.1 School Board Training: *OW Sounding Board/Guidance for Charter School Boards During Emergencies*

While we are still considered in a pandemic, so we need to provide information with our meeting notice on how the public can join virtually.

7.2 Minnesota Department of Health (MDH) Fall Guidance: All just recommendations. To start the school year we will recommend masks, and will follow Faribault High School in the event of a change in policy.

8. ACTION ITEMS:

8.1 Covid-19 Program Coordinator/Secondary Coordinator (stipends): The board discussed and decided to appoint Dan and Sharon as the Program Coordinator and Secondary Coordinator, respectively, with a \$1000 stipend to each, to be paid on October 1, 2021. *Russ K. made a motion to appoint Dan Weisser as the Covid-19 Program Coordinator and Sharon Hansen as the Secondary Coordinator with a stipend of \$1000 to each. The motion was seconded by Cody H. The motion carried (4-0). Sharon H. abstained.*

8.2 Disposal of Capital Assets Policy: *Cody H. made a motion to accept the Disposal of Capital Assets Policy presented in the board packet. The motion was seconded by Kay H. The motion carried (5-0).*

8.3 DPS Return to School Safely Plan 2021-22: *Russ K. made a motion to accept the DPS Safe Return to School Plan for 2021-22. The motion was seconded by Cody H. The motion carried (5-0).*

8.4 Michele Horak 2021-22 Contract (Special Education Teacher): *Sharon H. made a motion to accept the contract for Michele Horak for the 2021-22 school year. The motion was seconded by Cody H. The motion carried (5-0).*

8.5 Paraprofessional Covid-19 PTO Pay: The board discussed the need to provide PTO to our 3 (maybe 4) paraprofessionals in the event of a Covid-related illness. *Russ K. made a motion to continue Covid-19 PTO for our paraprofessionals for the 2021-22 school year. The motion was seconded by Kay H. The motion carried (5-0).*

8.6 Designation of DPS' Identified Official with Authority (IOWA) for SY2021-22: *Sharon H. made a motion to designate Dan Weisser as our Identified Official with Authority (IOWA) for the MDE External User Access Recertification System. The motion was seconded by Cody H. The motion carried (5-0).*

9. ADJOURNMENT: Board members were reminded that our next Regular Board Meeting is scheduled for September 16, 2021 at 4:30pm. *Russ K. made a motion to adjourn the meeting. The motion was seconded by Cody H. The motion carried (5-0).*

Respectfully submitted: Sharon Hansen