

**Discovery Public School
126 Eighth Street NW
Faribault, MN 55021
Regular Meeting Minutes
June 20, 2019**

We believe all children can learn.

We believe a trusting, caring, and nurturing environment must pervade the entire school.

We believe in including as many children as possible in all of the learning opportunities.

We believe all of our actions should be consistent with our purpose and vision.

We believe students should be taught “how” to think, not “what” to think.

We believe the primary purpose of education is to teach children “how” to learn.

We believe children must take responsibility for and be actively involved in their learning.

1. **Call to Order and Roll Call:** *The meeting was called to order at 4:30 p.m. by Russ Kennedy. Russ Kennedy (Chair), Jim Severson (Vice-Chair), Sharon Hansen, Kay Hammer, Cody Hanson, Dan Weisser (Ex-Officio) were present. Brenda Kes from Bergan KDV - Guest*
2. **Approval of the Agenda:** *Jim S. made a motion to approve the agenda. The motion was seconded by Cody H. The motion carried (5-0).*
3. **Approval of the Minutes:** *Jim S. made a motion to approve the May 16, 2019 minutes. The motion was seconded by Kay H. The motion carried (5-0).*
4. **Monthly Financial Statement:** *Russ K. made a motion to accept the May 2019 Financial Statements, as submitted in the school board packet. The motion was seconded by Jim S. The motion carried (5-0).*
5. **Citizen Participation:** None.
6. **Reports:**

6.1 Director’s Report: Cash on Hand: \$77,927.86

Enrollment – 58

Male - 36 Female - 22

Updates

*Summer School Session 1 – 10 Students enrolled. (1 new to DPS) 7 or 8 students will receive credit.

*Successful Graduation on May 31, 2019 with 6 graduates.

6.2 Community: (Dan W.) Heritage Days; parade was cancelled.

6.3 Finance: (Russ K., Jim S., Dan W.) Financial training given by Brenda Kes from BerganKDV.

6.4 Academic Committee: (Dan W., Jim S., Sharon H.) No updates.

6.5 Environmental Education: (Sam M., Jim S., Sharon H.) Sharon Hansen will be taking over the EE Coordinator position for the 2019-2020 school year and Sam Macklay will remain on the EE Committee. Sam, Sharon, and Dan met with Nalani by phone to discuss the school’s 2019-2020 Environmental Literacy Plan and actions going forward.

7. Discussion Items:

7.1 School Board Training: Brenda - Financials.

8. Action Items:

8.1 Executive Director's Evaluation: The Executive Director's Evaluation was completed during this meeting by the School Board with Dan W. excusing himself during the process. The evaluation was reviewed with Dan W. at the conclusion of the meeting. *Jim S. made a motion that we approve the evaluation. The motion was seconded by Russ K. The motion carried (5-0).*

8.2 ACNW-DPS Renewal Contract: Reviewed and discussed. *Jim S. made a motion that we approve the renewal contract with ACNW as written. The motion was seconded by Cody H. The motion carried (5-0).*

8.3 2018-2019 Revised Budget: *Kay H. made a motion to approve the 2018-2019 revised budget as presented. The motion was seconded by Sharon H. The motion carried (5-0).*

8.4 2019-2020 Proposed Budget: *Jim S. made a motion to approve the 2019-2020 proposed budget as presented. The motion was seconded by Cody H. The motion carried (5-0).*

8.5 Indigo Education Sped 2019-2020 Director's Contract: The board reviewed and discussed the new contract which includes a slight increase. *Sharon H. made a motion to approve the 2019-2020 Director's Contract as presented. The motion was seconded by Cody H. The motion carried (5-0).*

8.6 2019-2020 Lancer Dining Service Contract: The board discussed their performance and the slight increase in cost. *Jim S. made a motion to approve the contract with Lancer Dining Service as presented. The motion was seconded by Kay H. The motion carried (5-0).*

8.7 2019-2020 SY Occupational Therapist Contract/Robin Riley: Discussion regarding the anticipated need for these services for the upcoming school year. *Kay H. made a motion to approve the contract as presented. The motion was seconded by Sharon H. The motion carried (5-0).*

8.8 2019-2020 Physically Impaired Consultant Contract/Kristen Pecha: Discussion regarding the anticipated need for these services for the upcoming school year. *Jim S. made a motion to approve the contract as presented. The motion was seconded by Cody H. The motion carried (5-0)*

8.9 2019 Session 2 Summer School Contract/Sharon Hansen: *Jim S. made a motion to approve the session 2 summer school contract as presented; replacing the former session 2 contract signed by Dan W. The motion was seconded by Kay H. The motion carried (4-0).*

8.10 2019-2020 Math Teacher Contract/Sharon Hansen: *Jim S. made a motion to approve the Math Teacher Contract as presented. The motion was seconded by Cody H. The motion carried (4-0).*

8.11 2019-2020 Director's Contract/Dan Weisser: Kay H. discussed that in the future, pay increases should be brought to the School Board to discuss prior to the Finance Meeting. *Cody H. made a motion to approve the Director's Contract as presented. The motion was seconded by Sharon H. The motion carried (5-0).*

8.12 2019-2020 Social Studies Teacher Contract/Ally Luthé: Will only be teaching Social Studies this coming school year. *Kay H. made a motion to approve the Social Studies' Teacher Contract with as presented. The motion was seconded by Sharon H. The motion carried (5-0).*

8.13 2019-2020 Health/PhyEd Teacher Contract/Cody Hanson: *Jim S. made a motion to approve the Health/PhyEd Teacher Contract as presented including his new duties of Lunch Supervision and Sports Club Coordinator. The motion was seconded by Sharon H. The motion carried (4-0).*

8.14 Office Manager's Hourly Rate/Karen Natole: *Kay H. made a motion to approve the Office Manager's hourly rate of pay from \$22.50 to \$23.50 per hour. The motion was seconded by Cody H. The motion carried (5-0).*

8.15 2019-2020 School Board Meeting Calendar: *Jim S. made a motion to approve the School Board Meeting Calendar for the 2019-2020 School Year. The motion was seconded by Cody H. The motion carried (5-0).*

9. Adjournment: Board members are reminded that our next Regular Board Meeting is scheduled for July 18th, 2019 at 4:30pm. *Jim S. made a motion to adjourn the meeting. The motion was seconded by Cody H. The motion carried (5-0).*

Respectfully submitted: Sharon Hansen