

**Discovery Public School of Faribault  
School Board Meeting Minutes  
October 25, 2018 at 4:30 p.m.**

We believe all children can learn.

We believe a trusting, caring, and nurturing environment must pervade the entire school.

We believe in including as many children as possible in all of the learning opportunities.

We believe all of our actions should be consistent with our purpose and vision.

We believe students should be taught “how” to think, not “what” to think.

We believe the primary purpose of education is to teach children “how” to learn.

We believe children must take responsibility for and be actively involved in their learning.

The Board of Education of Discovery Public School of Faribault met for its regular board meeting at 4:30 p.m. on October 25, 2018 in the Discovery Public School of Faribault’s cafeteria.

1. The meeting was called to order at 4:30 p.m. by Russ Kennedy, Chair.

**Roll call was called by Russ Kennedy; School Board Chair:**

**Members Present:** Russ Kennedy (Chair), Jim Severson (Vice-Chair),  
S. Sam Macklay (Secretary/Treasurer), Kay Hammer, Sharon Hansen,  
Debby Whitehead, Dan Weisser (Ex-Officio).

**Authorizer:** None

**Guests:** None

2. **Approval of the Agenda:** *A motion was made by Jim Severson to approve the agenda. The motion was seconded by Sam Macklay. Motion carried.*
3. **Approval of the Minutes:** *A motion was made by Jim Severson to approve the September 13<sup>th</sup>, 2018 minutes. The motion was seconded by Kay Hammer. Motion carried.*
4. **Analysis of the Bills:** No questions or concerns.
5. **Citizen Participation:** None.
6. **Reports:**
  - 6.1 **Director’s Report:**  
Dan Weisser reported that 54 students are currently enrolled. Current Cash on Hand is \$106,113.34. Dan will be attending the Leaders Retreat on November 10<sup>th</sup>. Seniors are throwing a Halloween Party for the students in the afternoon on October 31<sup>st</sup>.

**6.2 Community:**

None.

**6.3 Finance:** (Russ Kennedy, Jim Severson, Dan Weisser)

The finance team met with Brenda from Bergan KDV. The audit is almost complete. The legal fees are projected to reduce the fund balance to 8.5%. The board discussed using credit as an option, but it was determined that is not a feasible. Discovery Public School received the 2018 School Finance Award from MDE.

**6.4 Academic Committee:** (Dan Weisser and Jim Severson)

NWEA testing is complete for the fall. Dan and Sharon are meeting with all students to develop academic goals, in terms of test scores, and post-graduation plans.

**6.5 Environmental Education:** (Sam Macklay and Jim Severson)

The board discussed using chrome books at school board meetings versus paper packets. Two members want paper, the others will use chrome books at the next meeting. All members will be supplied with a paper agenda.

## **7. Discussion Items:**

**7.1 Adopt-A-Highway:** On October 4<sup>th</sup>, 10 seniors participated as part of a service project.

**7.2 ACNW FY19 Budget Approval:** The letter was received and reviewed by the Board of Directors.

**7.3 ACNW Oversight & Monitoring Activities Schedule:** The letter was received and reviewed by the Board of Directors.

**7.4 DPS Prioritized under WBWF for Support:** The school is receiving support from MDE to improve our standardized test scores. Dan reported that MDE is hosting a webinar and providing a contact person. The school improvement plan is due in the spring.

**7.5 John Garvey Resignation:** John resigned without a proper notice. Dan is interviewing applicants for the position. The board discussed that we should not call our employment agreements with teachers “contracts”. Instead they should be called “letters of agreement”.

## **8. Action Items:**

**8.1 Approve the 2017-2018 Annual Report:** *Motion was made by Jim Severson to approve the report (which all members received two weeks prior to this meeting for review). Motion seconded by Debby Whitehead. Motion carried.*

**8.2 Annual Charter School Assurances:** *Motion was made by Sam Macklay to approve the Annual Charter School Assurances for MDE. Motion seconded by Jim Severson. Motion carried.*

**8.3 School Leader Qualifications (Revise/Update):** *The board reviewed the document and made no revisions.*

**8.4 School Leader Job Description(Revise/Update):** *The board reviewed the document and made no revisions.*

**8.5 English Learner Plan of Service (Revise/Update):** *The board reviewed the document and made no revisions.*

**8.6 School Discipline Policy (Revise/Update):** *The board reviewed the document and made no revisions.*

**8.7 Contract for Consulting Services (SpecEd PD: Physically Impaired):** *Board members discussed the financial impact and benefits. A motion was made by Kay Hammer to approve the contract. Motion seconded by Sharon Hansen. Motion Carried.*

## **9. Adjournment:**

Board members are reminded that our next board meeting is scheduled for November 15, 2018 at 4:30p.m. *A motion was made by Russ Kennedy to adjourn. It was seconded by Jim Severson. The motion passed.*

**Respectfully submitted: Sam Macklay, Secretary/Treasurer.**