

**Discovery Public School of Faribault
School Board Meeting Minutes
August 16, 2018 at 4:30 p.m.**

We believe all children can learn.

We believe a trusting, caring, and nurturing environment must pervade the entire school.

We believe in including as many children as possible in all of the learning opportunities.

We believe all of our actions should be consistent with our purpose and vision.

We believe students should be taught “how” to think, not “what” to think.

We believe the primary purpose of education is to teach children “how” to learn.

We believe children must take responsibility for and be actively involved in their learning.

The Board of Education of Discovery Public School of Faribault met for its regular board meeting at 4:30 p.m. on June 21, 2018 in the Discovery Public School of Faribault’s cafeteria.

1. The meeting was called to order at 4:30 p.m. by Dan Weisser, Vice-Chair

Roll call was called by Dan Weisser, Vice-Chair:

Members Present: Russ Kennedy-Chair; Dan Weisser-Vice-Chair;
Debby Whitehead; Kay Hammer

Authorizer: None

Guests: None

2. **Approval of the Agenda:** *A motion was made by Kay Hammer to approve the agenda. The motion was seconded by Debby Whitehead. Motion passed unanimously.*

3. **Approval of the Minutes:** *A motion was made by Dan Weisser to approve the June 26, 2018 minutes. The motion was seconded by Kay Hammer. Motion passed unanimously.*

4. **Analysis of the Bills:** No Concerns at this time.

5. **Citizen Participation:** None

6. **Reports:**

- 6.1 **Director’s Report:**

Jim Severson Absent. Question about enrollment; Dan reported that Karen has received 9 applications for new students and 8 requests for records for former students.

- 6.2 **Community:**

None.

- 6.3 **Finance:** Brenda reported that the school currently has a healthy budget and there are no red flags. Brenda is helping Dan complete some of the finance questions for the school’s renewal with ACNW.

6.4 Academic Committee: (Dan Weisser, Dirk Wells and Jim Severson)- Dan gave a thorough update on the school's academic goals with ACNW and whether or not those goals were met for the 2017-2018 school year. The rough draft for the contract renewal with ACNW is almost completed. Dan and Rod have been working on it, and it should be completed by the end of August.

6.5 Environmental Education: Dan will meet with Sam to complete the environmental education contract renewal questions next week. For the new contract, DPS will develop an ELP (Environmental Literacy Plan), which is the different EE frame work for ACNW.

7. Discussion Items:

7.1 School Legal Fees: The Board discussed the school's use of the Legal Firm, Gray, Plant, and Mooty on several occasions over the summer.

7.2 Heather O'Leary Board Resignation: The board accepted her resignation.

7.3 Sheila Karn Board Resignation: The board accepted her resignation.

7.4 Secretary/Treasurer Nomination: *A motion was made by Dan Weisser to nominate Sam Macklay for the board office position of Secretary/Treasurer for which Sam Macklay accepted prior to the meeting. The motion was seconded by Debby Whitehead. Motion passed unanimously.*

8. Action Items:

8.1 Sharon Hansen – School Board Nomination: *A motion was made by Kay Hammer to nominate Sharon Hansen to the School Board Position previously held by Dirk Wells/ Heather O'Leary. The motion was seconded by Dan Weisser. Motion passed unanimously.*

8.2 Speech Therapist Contract: *A motion was made by Kay Hammer to accept the Speech Therapist contract with Keys to Communication, LLC for the 2018-2019 school year. The motion was seconded by Debbie Whitehead. Motion passed unanimously.*

8.3 Psychologist's Contract: *A motion was made by Dan Weisser to accept the contract with M.G. Psych Consulting for the 2018-2019 school year. The motion was seconded by Kay Hammer. Motion passed unanimously.*

8.4 2017-2018 Annual Meeting Minutes: *A motion was made by Dan Weisser to accept the 2018 Annual School Board Minutes. The motion was seconded by Russ Kennedy. Motion passed unanimously.*

- 8.5 Parent Student Handbook:** *A motion was made by Dan Weisser that the Board accept the 2018-2019 revised handbook. The motion was seconded by Debby Whitehead. Motion passed unanimously.*
- 8.6 2018-2019 Contract – Jean Volkmuth:** *A motion was made by Kay Hammer to accept Jean Volkmuth’s teaching contract for the 2018-2019 school year pending the approval of the application for a Tier II Minnesota License in the area of Special Education. The motion was seconded by Debby Whitehead. Motion passed unanimously.*
- 8.7 2018-2019 Contract – Alexandra Luthe:** *A motion was made by Kay Hammer to accept Alexandra Luthe’s teaching contract for the 2018-2019 school year pending the approval of The application for a Tier I Minnesota License in the area of Language Arts. The motion was seconded by Dan Weisser. Motion passed unanimously.*
- 8.8 2018-2019 Contract – John Garvey:** *A motion was made by Kay Hammer to accept John Garvey’s teaching contract for the 2018-2019 school year. The motion was seconded by Dan Weisser. Motion passed unanimously.*
- 8.9 2018-2019 Contract – Steven (Sam) Macklay’s Contract:** *A motion was made by Dan Weisser to accept Sam Macklay’s teaching contract for the 2018-2019 school year. The motion was seconded by Russ Kennedy. Motion passed unanimously.*
- 8.10 2018-2019 Contract – Sharon Hansen:** *A motion was made by Russ Kennedy to accept Sharon Hansen’s teaching contract for the 2018-2019 school year. The motion was seconded by Dan Weisser. Motion passed unanimously.*
- 8.11 2018-2019 Contract – Dirk Wells:** *A motion was made by Dan Weisser to accept Dirk Wells’ teaching contract for the 2018-2019 school year. The motion was seconded by Debby Whitehead. Motion passed unanimously.*
- 8.12 2018-2019 Contract – Cody Hanson:** *A motion was made by Dan Weisser to accept Cody Hanson’s teaching contract for the 2018-2019 school year. The motion was seconded by Russ Kennedy. Motion passed unanimously.*
- 8.13 Karen Natole’s Hourly Wage:** *A motion was made by Dan Weisser to give Karen Natole a \$1.50 an hour raise, bringing her hourly rate to \$22.50 an hour. The motion was seconded by Kay Hammer. Motion passed unanimously.*
- 8.14 Para-Professional’s Hourly Wage:** *A motion was made by Dan Weisser that we give Sonia Flores a \$1.50 an hour raise based on her translation services for the school and that we give Yvonne Ackmann a \$.50 per hour raise. The motion was seconded by Kay Hammer. Motion passed unanimously.*

8.15 2018-2019 Contract – Dan Weisser: *A motion was made by Russ Kennedy to accept Dan Weisser’s Executive Director’s contract for the 2018-2019 school year. The motion was seconded by Kay Hammer. The motion passed with Dan Weisser abstaining from voting.*

8.16 Dan Weisser’s School Board Position: *A motion was made by Russ Kennedy that Dan Weisser would resign the position of Vice Chair on the school Board and take over as the School Board’s Ex-Officio at the conclusion of this meeting. The motion was seconded by Kay Hammer. The motion passed with Dan Weisser abstaining from voting.*

8.17 2018-2019 Identified Official With Authority (IOWA): *A motion was made by Russ Kennedy to appoint Dan Weisser as the school’s IOWA. The motion was seconded by Debby Whitehead. The motion passed with Dan Weisser abstaining from voting.*

8.18 School’s Business Credit Cards: *A motion was made by Russ Kennedy that the school credit card with the larger credit limit be transferred to Dan Weisser’s name. The motion was seconded by Kay Hammer. The motion passed with Dan Weisser abstaining from voting.*

8.19 School Board Addition: *A motion was made by Russ Kennedy to appoint Jim Severson to the DPS School Board effective September 1st, 2018. (Jim Severson verbally agreed to join the school board prior to this meeting.) The motion was seconded by Debby Whitehead. Motion passed unanimously.*

9. Adjournment:

Board members are reminded that our next board meeting is scheduled for September 20, 2018 at 4:30p.m. A motion was made by Russ Kennedy to adjourn. It was seconded by Debby Whitehead. Motion passed unanimously.

Respectfully submitted: Dan Weisser, Vice-Chair.