

**Discovery Public School**  
**126 - 8th Street N.W.**  
**Faribault, MN 55021**  
**Regular Meeting**  
**October 22, 2020 @ 4:30pm**

We believe all children can learn.

We believe a trusting, caring, and nurturing environment must pervade the entire school.

We believe in including as many children as possible in all of the learning opportunities.

We believe all of our actions should be consistent with our purpose and vision.

We believe students should be taught “how” to think, not “what” to think.

We believe the primary purpose of education is to teach children “how” to learn.

We believe children must take responsibility for and be actively involved in their learning.

1. **Call to Order and Roll Call:** *The meeting was called to order at 4:30 p.m. by Jim Severson. Jim Severson (Vice-Chair), Sharon Hansen, Cody Hanson, Kay Hammer, Kari-Ann Schmidt (via Google Meet), and Dan Weisser (Ex-Officio), were present. Russ Kennedy (Chair) arrived at 4:35 p.m.*
2. **Approval of the Agenda:** *Cody H. made a motion to approve the agenda. The motion was seconded by Sharon H. The motion carried (5-0).*
3. **Approval of the September 17, 2020 minutes:** *Sharon H. made a motion to approve the September 17, 2020 minutes. The motion was seconded by Kay H. The motion carried (5-0).*
4. **Monthly Financial Statement:** *The financial statement was reviewed by the board. Dan shared that he is looking into how partnering with Faribault Public Schools to provide free meals this fall will affect our budget for Free/Reduced lunches. Jim S. made a motion to accept the [As of] September 31, 2020 Financial Statements, as submitted in the school board packet. The motion was seconded by Cody H. The motion carried (6-0).*
5. **Citizen Participation:** None.
6. **Reports:**

**6.1 Director’s Report:**                      Cash on Hand: \$169,259.88                      Enrollment: 57

\* Cash on Hand: \$166,743.89

\*Enrollment: 55 (Oct. 1 enrollment was 57)

\*DPS continues to be in the Hybrid Learning Model based on MDE’s formula for Positive COVID-19 cases. (Officially 22.5 of today)

\*Faribault Public Schools did send out a message saying that they are preparing for the possibility of moving to Distance Learning.

\*DPS does allow students to come in on Fridays to get in person help. They can use this time to get caught up on school work, or just for a quiet area to work on school work.

\*DPS has no confirmed positive tests for COVID-19, although other schools in the community have had some.

\*Class sizes are much smaller, DPS should be very safe. We expect that distance learning will be coming within the next month.

\*15 students are enrolled in full time Distance Learning

**6.2 Community:** (Dan W.) COVID-19 cases in Rice County have been increasing. We will continue to monitor numbers closely.

**6.3 Finance:** (Russ K., Jim S., Dan W.) Dan met with Brenda Kes. Everything looks good except that our Lease Aid application is not yet approved. They requested additional documentation due to the fire. We have passed inspection and documentation has been submitted. The deadline is November 30, 2020.

**6.4 Academic Committee:** (Dan W., Jim S., Sharon H.)

NWEA Testing has been completed. Dan and Sharon met with all juniors and seniors, and Sharon has met with all middle school students to look at credits and set NWEA Growth goals and academic goals for the school year. We will be meeting with 9th and 10th grade students next week, as well as attempting to meet with distance learners via Google Meet.

**6.5 Environmental Education:** (Alli P., Jim S., Sharon H.)

Our Environmental Literacy Plan was revised and accepted by Osprey Wilds. Most of the units that we are using for evaluation have been started.

For **Indicator 1: Awareness**, 11th and 12th graders have begun their research project.

For **Indicator 2: Knowledge**, middle school students have completed the composting project and the life cycle unit. Pre and post tests have been completed, but data has not yet been analyzed.

For **Indicator 3: Attitudes**, students have been picking up trash on walks, and the juniors and seniors have responded to the survey question after. The younger students will complete the survey later in the year after they have spent more time walking in nature and picking up trash (as long as the snow melts again).

For **Indicator 4: Skills**, students will complete a presentation on an environmental issue later in the year.

For **Indicator 5: Action**, middle school students have begun learning about the environmental impact of different cultures around the world and will apply this understanding to develop an action plan to improve their own community. All students were also given the overall capacity survey for the beginning of the year. This survey will be administered at the end of the year as well to measure overall capacity.

Kay Hammer offered a \$50 cash prize to the best presentation for Indicator 4.

**7. Discussion Items:**

**7.1 School Board Training:**

**Conduct Financial Oversight #3: Fund Balance.** Every member of the Board completed the training on-line, prior to meeting. Dan is keeping the “certificates of completion” in the office.

**OW Sounding Board – Issue 17: Board Member Roles & Responsibilities.** The Board discussed the training and felt that the scenarios presented were very valuable for knowing how to respond in similar situations.

**7.2 MDH COVID19 GUIDANCE: Data for K-12 Schools: 14-day COVID-19 Case Rate by County.**

We are currently at 22.5 cases per 10,000 in Rice County. Dan recommends that we follow the lead of Faribault Public Schools regarding when to switch to our distance learning model.

**7.3 Adopt-a-Highway Update:** The juniors and seniors completed Adopt-a-Highway in two groups on September 22, 2020 and September 24, 2020. The weather was great and students had fun.

**7.4 Parking Lot Camera Quote (Flexcom):** Mr. Lee has already installed a parking lot camera, so no need to move forward with this quote.

**8. Action Items:**

**8.1 2019-20 Annual Report:** Sharon completed the 2019-20 Annual Report and WBWF Summary. *Jim S. made a motion to approve the 2019-2020 Annual Report. The motion was seconded by Cody H. The motion carried (6-0).*

**8.2 2020-21 Charter School Assurances:** The board accepted our annual charter school assurances. *Sharon H. made a motion to accept our 2020-21 Charter School Assurances. The motion was seconded by Cody H. The motion carried (6-0).*

**8.3 Discovery Public School's Discipline Policy:** The board reviewed our discipline policy and did not see a need to change anything. *Jim S. made a motion to accept DPS's Discipline Policy as is. The motion was seconded by Sharon H. The motion carried (6-0).*

**8.4 New Copier Proposals (2):** The board reviewed the new contract with Loeffler, our current provider, for a new machine and a proposal from Metro Sales. We decided to stay with Loeffler, and will receive a new, updated machine for about the same monthly cost. *Jim S. made a motion to accept the contract from Loeffler for a new copier. The motion was seconded by Cody H. The motion carried (6-0).*

**8.5 "A Chance to Grow" Contract (3<sup>rd</sup> Party Billing):** *Sharon H. made a motion to accept the contract with "A Chance to Grow" to provide 3<sup>rd</sup> party billing for special education services. The motion was seconded by Cody H. The motion carried (6-0).*

**9. Adjournment:** Board members were reminded that our next Regular Board Meeting is scheduled for November 19, 2020 at 4:30pm. *Russ K. made a motion to adjourn the meeting. The motion was seconded by Jim s. The motion carried (6-0).*

***Respectfully submitted: Sharon Hansen***