

**Discovery Public School
126 - 8th Street N.W.
Faribault, MN 55021
Regular Meeting
May 20, 2021 @ 4:30pm**

We believe all children can learn.

We believe a trusting, caring, and nurturing environment must pervade the entire school.

We believe in including as many children as possible in all of the learning opportunities.

We believe all of our actions should be consistent with our purpose and vision.

We believe students should be taught “how” to think, not “what” to think.

We believe the primary purpose of education is to teach children “how” to learn.

We believe children must take responsibility for and be actively involved in their learning.

1. **Call to Order and Roll Call:** *The meeting was called to order at 4:30 p.m. by Russ Kennedy. Russ Kennedy (Chair), Jim Severson (Vice-Chair), S. Sam Macklay (Secretary), Cody Hanson, Dan Weisser (Ex-Officio), and Sharon Hansen were present. Kari-Ann Schmidt attended remotely, via “Google Meet”. Nalani McCutcheon (Osprey Wilds Associate Director of Charter School Authorizing) was also present.*
2. **Approval of the Agenda:** *Jim S. made a motion to approve the agenda. The motion was seconded by Cody H. The motion carried (6-0).*
3. **Approval of the April 15, 2021 minutes:** *Sharon H. made a motion to approve the April 15, 2021 minutes. The motion was seconded by Sam M. The motion carried (6-0).*
4. **Monthly Financial Statement:** *The financial statement was reviewed by the board. There was a question about the projected fund balance that was forwarded to Brenda Kes. Jim S. made a motion to accept the [As of] April 30, 2021 Financial Statements, as submitted in the meeting packet. The motion was seconded by Sharon H. The motion carried (6-0).*
5. **Citizen Participation:** *Nalani M. was in attendance to observe the meeting.*
6. **Reports:**

6.1 Director’s Report: Cash on Hand: \$190,864.35 Enrollment: 50

- DPS returned to full time in person learning on 4/12/21.
- 2nd OW Site Visit was on 4/27/21 (Erin Anderson). Erin met with the staff (not students) virtually.
- Adopt a Highway was scheduled for 5/20/21 (Seniors). Due to rain this event will be rescheduled.
- DPS Graduation will take place at the school this year, and will be a small ceremony. 4 students are expected to graduate, one is choosing not to attend the ceremony. The ceremony will take place on Friday June 4th at 5 PM. We are planning to have a former DPS graduate speak at graduation.
- DPS is planning to offer 2 sessions of Summer School (1 in June, 1 in July). The Academic Committee is encouraging students that are not on track to graduate on time to enroll in Summer School.
- DPS has had several families tour the school and turn in registration paperwork for next year.

6.2 Community: (Dan W.) No report.

6.3 Finance: (Russ K., Jim S., Dan W.) Dan and Russ met with Brenda Kes. We are in good shape financially, thanks to the federal PPP loan. We do need to use the PPP money within 24 weeks. BerganKDV is taking care of submitting the “loan forgiveness” paperwork. We are using our second round of ESSR money for COVID-19 related expenses, technology upgrades, remedial teaching and curriculum. Enrollment numbers look promising for next year. Our Proposed Adopted Budget for fiscal year 2021-22 is based upon enrollment of 55 students.

6.4 Academic Committee: (Dan W., Jim S., Sharon H.)

NWEA Testing and MCA testing is almost complete. We will give a full update on our progress towards our goals at our next meeting. ACT results have been received. Our students did not do well this year.

6.5 Environmental Education: (Alli P., Jim S., Sharon H.)

Students have revised their Environmental Research Essays and completed their presentation projects for our Environmental Literacy Plan. Results are pending on the presentation projects, but we have reached our goal for the Research Essay. We will provide full results at the next meeting.

7. Discussion Items:

7.1 School Board Training: None

7.2 MDH COVID-19 Guidance: Data for K-12 Schools: 14-day COVID-19 Case Rate by County. The latest data showed Rice County at an infection rate of 23/10,000.

7.3 PTO Policy (Maternity Leave): Our current policy is compliant with the law. The employee can take as much leave as the handbook currently allows, without fear of losing their position. Compensation is limited to 12 PTO days. The board will discuss possible revision of the policy at the June meeting.

7.4 DPS Staff Wages: The Board reviewed and discussed proposed wages and salaries for the next fiscal year (printed in the meeting packet). Tying raises to successful completion of a performance improvement plan was also discussed.

7.5 School Van: Dan reported that the school van is becoming more and more unreliable, especially on long trips. The Board agreed that he should keep an eye out for an upgraded vehicle.

8. Action Items:

8.1 DPS School Board Elections (Jim, Sharon, Sam): Cody H. and Russ K. counted the votes and verified the ballots submitted. Jim Severson, Sharon Hansen, and Sam Macklay were all reelected (each with ten votes) as directors of the board of Discovery Public School. All three agreed to serve on the Board for another term. *Russ K. made a motion that we certify the results of the School Board Election. The motion was seconded by Cody H. The motion carried (3-0). Jim, Sharon and Sam abstained.*

8.2 Revised Budget FY 2020-21: The Board reviewed a printed summary of the revised budget that was prepared by Brenda Kes. Since the fund balance has increased substantially (~\$100,000, due to COVID relief funds) the challenge will be to make decisions with the money that will strengthen our educational programs and grow our school. *Jim S. made a motion to accept the Revised Budget Fiscal Year 2020-21 Based on 54 ADM's, 65.6 Pupil units. The motion was seconded by Sam M. The motion carried (6-0).*

8.3 Proposed Adopted Budget FY 2021-22: The Long-range Budget Projection Model was printed in the meeting packet. The Board reviewed a printed summary of the proposed adopted budget that was prepared by Brenda Kes. *Sharon H. made a motion to accept the Proposed Adopted Budget Fiscal Year 2021-22 Based on 55 ADM's, 65 Pupil units. The motion was seconded by Cody H. The motion carried (6-0).*

8.4 Dan Weisser Summer School Contract (Session 1): The Board reviewed the contract (printed in the meeting packet). *Cody H. made a motion that Discovery Public School of Faribault enter into a contract with Dan Weisser to teach Session One of summer school in the year 2021, contingent on enrollment of students. The motion was seconded by Sam M. The motion carried (6-0).*

8.5 Sharon Hansen Summer School Contract (Session 1): The Board reviewed the contract (printed in the meeting packet). *Cody H. made a motion that Discovery Public School of Faribault enter into a contract with Sharon Hansen to teach Session Two of summer school in the year 2021, contingent on enrollment of students. The motion was seconded by Sam M. The motion carried (5-0). Sharon H. abstained.*

8.6 Occupational Therapy Contract: The Board reviewed Agreement #10307 (printed in the meeting packet). *Jim S. made a motion that Discovery Public School of Faribault enter into an agreement with Strategic Staffing Solutions to provide Occupational Therapy Services to the school from July 1, 2021 through June 30, 2022. The motion was seconded by Cody H. The motion carried (6-0).*

8.7 OHD Physical/Health/Disabilities Contract: The Board reviewed the Contract for Services Provided (printed in the meeting packet). *Sharon H. made a motion that Discovery Public School of Faribault enter into an agreement with Kristen Pecha to provide P/HD/OHD/TBI CONSULTATIVE services and evaluation as identified by the IEP team and documented in the student's IEP, from September 1, 2021 through June 30, 2022. The motion was seconded by Jim S. The motion carried (6-0).*

8.8 Speech Therapy Contract: The Board reviewed Agreement #10507 (printed in the meeting packet). *Jim S. made a motion that Discovery Public School of Faribault enter into an agreement with Strategic Staffing Solutions to provide a Licensed Speech Language Pathologist for service to students identified, from July 1, 2021 through June 30, 2022. The motion was seconded by Sam M. The motion carried (6-0).*

8.9 School Psychologist Contract/Gayle Reuvers: The Board reviewed the School Psychologist Contract (printed in the meeting packet). *Cody H. made a motion that Discovery Public School of Faribault enter into an agreement with Gayle Reuvers, School Psychologist, to provide services and evaluation as identified by the Child Study and IEP teams, from August 15, 2021 through June 15, 2022. The motion was seconded by Jim S. The motion carried (6-0).*

8.10 Nurse/Navigate Care Consulting: Dan explained that we require the services of a licensed school nurse for staff training and consultation, mainly for the care of some students with chronic health issues. This will be the second year with this company. The Board reviewed the Licensed School Nurse Consultant Agreement (printed in the meeting packet). *Jim S. made a motion that Discovery Public School of Faribault enter into an agreement with Navigate Care Consulting to perform health consultation services in accordance with applicable state and federal law, from July 1, 2021 through June 30, 2022. The motion was seconded by Sharon H. The motion carried (6-0).*

8.11 Third Party Billing/A Chance To Grow: This is required by law for insurance billing for special education services. The Board reviewed the Contract for 3rd Party Reimbursement Services (printed in the meeting packet). *Sharon H. made a motion that Discovery Public School of Faribault enter into an agreement with A Chance To Grow, Inc. to provide third party reimbursement services to eligible students, from July 1, 2021 through June 30, 2022. The motion was seconded by Cody H. The motion carried (6-0).*

8.12 DPS-Faribault Public Schools (ISD 656) Agreement for Vended Meals SY 2021-22: ISD 656 provided all the meals for our students this year. Dan and Cody (lunch guys) reported that this vendor was much easier (and cheaper) to work with than the previous provider. They felt the quality of the food was fine. The price will increase 8¢ per lunch. The Board reviewed the School Nutrition Programs Agreement for Vended Meals Provided by a School Food Authority (printed in the meeting packet). *Cody H. made a motion that Discovery Public School of Faribault contract with ISD 656 to provide the SNP meals, from July 1, 2021 through June 30, 2022. The motion was seconded by Sharon H. The motion carried (6-0).*

8.13 School Calendar/SY 2021-22: The proposed calendar aligns with the Faribault High School calendar (because we share bus transportation and food service) except for September 24th. We chose a date in the fall that might be homecoming and will revise the calendar when we know the scheduled date for homecoming. On the day of the FHS Homecoming we will have a “no students/staff development day” so that our students can attend the festivities. *Sam M. made a motion that we approve the Discovery Public School 2021-2022 School Calendar, as printed in the meeting packet. The motion was seconded by Cody H. The motion carried (6-0).*

9. Adjournment: Board members were reminded that our next Regular Board Meeting is scheduled for June 17, 2021 at 4:30pm. *Russ K. made a motion to adjourn the meeting. The motion was seconded by Cody H. The motion carried (6-0).*

Respectfully submitted: Sam Macklay, Secretary