

**Discovery Public School  
126 - 8th Street N.W.  
Faribault, MN 55021  
Regular Meeting  
July 23, 2020 @ 4:30pm**

We believe all children can learn.

We believe a trusting, caring, and nurturing environment must pervade the entire school.

We believe in including as many children as possible in all of the learning opportunities.

We believe all of our actions should be consistent with our purpose and vision.

We believe students should be taught “how” to think, not “what” to think.

We believe the primary purpose of education is to teach children “how” to learn.

We believe children must take responsibility for and be actively involved in their learning.

1. **Call to Order and Roll Call:** *The meeting was called to order at 4:30 p.m. by Jim Severson. Jim Severson (Vice-Chair), S. Sam Macklay (Secretary), Sharon Hansen, Cody Hanson, Kay Hammer and Dan Weisser (Ex-Officio), were present. Kari-Ann Schmidt attended by speaker phone. Russ Kennedy (Chair) arrived at 4:33 p.m.*
2. **Approval of the Agenda:** *Sam M. made a motion to approve the agenda. The motion was seconded by Sharon H. The motion carried (6-0).*
3. **Approval of the June 18, 2020 minutes:** *Sharon H. made a motion to approve the June 18, 2020 minutes. The motion was seconded by Cody H. The motion carried (6-0).*
4. **Monthly Financial Statement:** *The financial statement was reviewed by the board. Jim S. made a motion to accept the [As of] June 30, 2020 Financial Statements, as submitted in the school board packet. The motion was seconded by Sam M. The motion carried (7-0).*
5. **Citizen Participation:** None.
6. **Reports:**
  - 6.1 **Director’s Report:** Cash on Hand: \$ 129,010.05 Enrollment: 55

\*Announcement from MDE is expected next week regarding the 2020-2021 school year. We will need to plan from that point on.

\*Mask Mandate from July 22 will require all students and staff to wear masks if in-person learning takes place.

\*Moved back to Old Building July 6, construction continues, getting close. Still unpacking. Will need to get a Certificate of Occupancy and a Fire Inspection ASAP as soon as Mr. Lee is all finished.

\*Summer School Session 1 had 8 students enrolled. 4 Gained Credit, 2 can still make up Incompletes. We did have 1 student complete her Course work and Graduate!

\*6 new students have enrolled for the 2020-2021 school year

\*Fareway™ Foods has agreed to let DPS advertise for free by handing out flyers with all groceries that are bagged. We will look to do this next week.

\* The finish construction in the school appears to be of poor quality and of a “slap-dash” nature. Mr. Lee has been informed.

**6.2 Community:** (Dan W.) S.D. #656 is considering a calendar change. Whether this will affect our school calendar depends upon the reopening strategy (that is yet to be determined). The advertising flyers have been printed but we are waiting a week before distributing them because the school is not in “parent tour” shape quite yet.

**6.3 Finance:** (Russ K., Jim S., Dan W.) The committee did not officially meet but Dan has been in contact with Brenda Kes. She does not see any “red flags” and did assure him that the purchase of 18 new Chromebooks® was covered in the adopted budget.

**6.4 Academic Committee:** (Dan W., Jim S., Sharon H.)

We have been exploring online options to support our distance and hybrid learning models. We recently met with a representative from Edgenuity® to discuss options. Edgenuity® is the program FHS will be using to offer online courses to some students. We will discuss the details of our meeting with the rep in discussion item **7.2 COVID-19 Strategies**, later in the meeting.

**6.5 Environmental Education:** (Alli P., Jim S., Sharon H.) Allison Peterson (science teacher) has agreed to replace Sam Macklay on the Environmental Education Committee. We received information from Osprey Wilds on updating our ELP for next year. We plan to include all staff in the process to spread the responsibility around. We will increase our focus on environmental literacy next year to make sure we meet our goals even if we are using distance learning for large portions of the year.

## **7. Discussion Items:**

**7.1 School Board Training:** None

**7.2 COVID-19 Strategy (3 Models):** If we have in-person learning, face masks, face shields, and social distancing will be required at all times. In the case of a hybrid model or 100% distance learning, our academic committee is researching Edgenuity®. This online education company offers complete course curriculum, in all academic areas, aligned with MDE Standards. This platform will allow flexibility for teachers (in choosing sections that are appropriate for their students) and decrease the time they need to gather learning activities from the internet. Edgenuity® also offers elective courses (such as foreign languages) that we cannot currently offer. The committee explained the various packages and costs that are available. For \$8500 (plus additional money for Professional Development training for teachers) we can purchase a “comprehensive” package for grades 6-12. For \$6500 (+ P.D. costs) we can purchase a “comprehensive” package for grades 9-12. The “core curriculum” package for grades 9-12 costs \$5000 (+ P.D. costs). Edgenuity® also offers a “license” for individual students at a cost of \$90/student (which would be useful for independent study and credit recovery). There is grant money available to cover these costs.

The Academic Committee sought Board input on the various scenarios for the fall. We discussed that we will probably be required to offer distance-only to anyone that wants it. We also recognize the advantages of in-person learning. Distance-only learning should include teacher office hours where students could meet with teachers in a safe manner. A hybrid model would probably involve grades 9 and 11 attending one week with grades 10 and 12 attending the next week, alternating. Middle school students could attend every week. Dan thinks a hybrid model will require a 4-day school week with one day a week for teacher prep.

The Board wants to poll the students’ parents about their hopes and plans for the school year.

**7.3 Insurance Claim:** Dan explained the Statement of Loss that was included in the School Board Meeting Packet. He has worked very diligently with the adjuster throughout this ordeal. Because we did not leave the temporary building until the second week of July, the \$7000 Refundable Security Deposit will be reduced by ~\$2400.

## **8. Action Items:**

**8.1 DPS Website - DPS of Faribault Privacy Policy:** We are required by law to post our privacy policy on our website. The policy was included in the School Board Meeting Packet. *Jim S. made a motion that we approve the Privacy Policy of Discovery Public School of Faribault. The motion was seconded by Kay H. The motion carried (7-0).*

**8.2 DPS of Faribault Website Terms and Conditions:** We are not required by law to post the terms and conditions for use of our website, but feel it is a good idea. The terms and conditions were included in the School Board Meeting Packet. *Sam M. made a motion to approve the Terms and Conditions (for use of our website) for Discovery Public School of Faribault. The motion was seconded by Cody H. The motion carried (7-0).*

**8.3 Cody Hanson Contract (Health/PE/Art):** The Board reviewed the contract. *Sam M. made a motion to approve The Teacher Contract between Cody Hanson and Discovery Public School of Faribault, for the 2020-2021 school year. The motion was seconded by Sharon H. The motion carried (6-0), Cody abstained.*

**8.4 Sharon Hansen Contract (Math/Instructional Leader):** The Board reviewed the contract. *Jim S. made a motion to approve The Teacher Contract between Sharon Hansen and Discovery Public School of Faribault, for the 2020-2021 school year. The motion was seconded by Cody H. The motion carried (6-0), Sharon abstained.*

**8.5 Allie Luthe Contract (Social Studies):** The Board reviewed the contract. *Jim S. made a motion to approve The Teacher Contract between Alexandra Luthe and Discovery Public School of Faribault, for the 2020-2021 school year. The motion was seconded by Sharon H. The motion carried (7-0).*

**8.6 Alli Peterson Contract (Science):** The Board reviewed the contract. *Sharon H. made a motion to approve The Teacher Contract between Allison Peterson and Discovery Public School of Faribault, for the 2020-2021 school year. The motion was seconded by Sam M. The motion carried (7-0).*

**8.7 Pam Hanson Contract (English):** The Board reviewed the contract. This contract is pending approval of an out of field permission application. *Jim S. made a motion to approve The Teacher Contract between Pamela Hanson and Discovery Public School of Faribault, for the 2020-2021 school year. The motion was seconded by Cody H. The motion carried (7-0).*

**8.8 Michele Horak Contract (SPED):** The Board reviewed the contract. *Cody H. made a motion to approve The Teacher Contract between Michele Horak and Discovery Public School of Faribault, for the 2020-2021 school year. The motion was seconded by Sharon H. The motion carried (7-0).*

**8.9 Maria Palmer Contract (SPED):** Dan was very pleased to have an applicant for this position. Both he and the Special Education Director felt that Maria will be a good fit for our school. The Board reviewed the contract. This contract shall only be accepted after approval of a Tier I License Application. *Russ K. made a motion to approve The Teacher Contract between Maria Palmer and Discovery Public School of Faribault, for the 2020-2021 school year. The motion was seconded by Sharon H. The motion carried (7-0).*

**8.10 COVID-19 Planning Committee (Sharon Hansen, Dan Weisser):** MDE is requiring that our COVID-19 plan be submitted in writing, in excruciating detail. This is going to require many hours of extra work, above and beyond the employee contracts. *Jim S. made a motion that we appoint Sharon Hansen and Dan Weisser as the DPS COVID-19 Planning Committee and that they will each receive a stipend of \$1000 after submission of the completed plan to MDE. The motion was seconded by Cody H. The motion carried (6-0), Sharon abstained.*

**8.11 Licensed School Nurse Contract (Kristen M. Gerber):** The Board previously determined that we need the (limited) services of a Licensed School Nurse to reduce our liability and better service our students with special medical needs. The nurse will be utilized for staff training, medical records review, and on-call consultation. The Board reviewed the contract with Navigate Care Consulting. *Sharon H. made a motion that we approve the Licensed School Nurse Consultant Agreement for the 2020-2021 school year. The motion was seconded by Sharon H. The motion carried (7-0).*

**9. Adjournment:** Board members were reminded that our next Regular Board Meeting is scheduled for August 20, 2020 at 4:30pm. *Jim S. made a motion to adjourn the meeting. The motion was seconded by Russ K. The motion carried (7-0).*

***Respectfully submitted: Sam Macklay, Secretary***