

**Discovery Public School of Faribault
School Board Meeting Minutes
March 15, 2018 at 4:30 p.m.**

We believe all children can learn.

We believe a trusting, caring, and nurturing environment must pervade the entire school.

We believe in including as many children as possible in all of the learning opportunities.

We believe all of our actions should be consistent with our purpose and vision.

We believe students should be taught “how” to think, not “what” to think.

We believe the primary purpose of education is to teach children “how” to learn.

We believe children must take responsibility for and be actively involved in their learning.

The Board of Education of Discovery Public School of Faribault met for its regular board meeting at 4:30 p.m. on March 15, 2018 in the Discovery Public School of Faribault’s cafeteria.

The meeting was called to order at 4:30 p.m. by Russ Kennedy-Chair

01-01 **ROLL CALL** by Russ Kennedy-Chair:

Members Present: Russ Kennedy-Chair; Dan Weisser-Vice-Chair;
Steven (Sam) Macklay; Dirk Wells, Kay Hammer;

Authorizer: Erin Anderson

Guests: Brenda Kes

01-02 **APPROVAL OF THE AGENDA:** A motion was made by Sam Macklay to approve the agenda. The motion was seconded by Kay Hammer. Motion passed unanimously.

01-03 **APPROVAL OF THE MINUTES:** A motion was made by Dan Weisser to approve the minutes from February 22, 2018 School Board Meeting. The motion was seconded by Sam Macklay. Motion passed unanimously.

01-04 **ANALYSIS OF THE BILLS:** Questions asked at the meeting and answered by Brenda Kes.

01-05 **CITIZEN PARTICIPATION:** Erin Anderson gave a summary of Academic Performance and contracted goals. Our score is 69.5%, which makes us eligible to renew with our Authorizer. The financial evaluation showed no concerns.

01-06 **REPORTS:**

06.1 Director’s Report:

- 1.) Current Enrollment is 63 students: 16 Middle Schooler’s and 47 High Schoolers.
- 2.) We are expecting 6 new enrollees for 4th Quarter.
- 3.) Cash on hand is \$144,599.00.
- 4.) An official notice was received stating Discovery Public School would no longer be under a “Notice of Concern” with Audubon Center of the North Woods, the school’s authorizer. The school “will continue” their remediation measures.

06.2 Community: N/A

06.3 Finance: (Russ Kennedy, Jim Severson, Sheila Karn) Finance committee did not meet prior to this School Board Meeting, but Brenda Kes gave a presentation under Discussion Item 07.1.

06.4 Academic Committee: (Dan Weisser, Dirk Wells and Jim Severson)-Dan and Dirk updated us on the upcoming testing schedule. It was also noted that Regular Ed teachers are contacting parents more often.

06.5 Environmental Education: Topics discussed were composting, sports club trip to the Reptile Amphibian Discovery Zoo, school garden, window farm and hydroponics garden, the mouse farm, and the Science Museum field trip on April 20th.

01-07 **DISCUSSION ITEMS:**

07.1 BerganKDV Financial Update: Presented a model of next year's budget. She explained that Discovery is going to lose \$30,000.00 in compensatory funding based on Free and Reduced Numbers this year. She also educated the School Board on a possible ADSIS Grant that could be applied for. The School Board discussed needs and expectations for the next school year. The finance committee will attempt to provide better numbers to fine tune the budget model for next year as this year comes to a close.

07.2 Building Security Update: Mr. Lee he scheduled two contractors for door frame, cameras and buzzers to be installed over spring break.

07.3 Schools Succession Plan: Dan showed us a chart that broke down the duties of the Director. School Board discussed how the Director's duties would be re-distributed if Jim retires and how they would implement succession. As an aside it was mentioned that we have a new substitute teacher who has passed her background check.

07.4 Parent-Teacher Handbook: Dan and Russ are meeting with Gray, Plant & Mooty tomorrow at 10:00am to finalize language.

07.5 Standards for Effective Charter School Governance: Per last month's discussion, attendance reports for the last two years of School Board Meetings were handed out. After discussion, it was decided Russ will gather policies from other School Boards to help us decide on revising our own policy at the next School Board Meeting.

07.6 Pennies For Patients Update: A Letter of Verified Donation was received, so we will have a pizza party and a teacher dare in May.

07.7 Revised Annual Report: FYI. Dan pointed out minor revisions regarding instructional leadership.

01-08 **ACTION ITEMS:**

08.1 Revised FY2017-2018 School Calendar: A motion was made by Sam Macklay to “ revise the school calendar by adding Friday, June 1st as a student contact day”. (To make up for a snow day). Motion was seconded by Dirk Wells. Motion passed unanimously.

01-09 **ADJOURNMENT:**

Board members are reminded that our next board meeting is scheduled for April 19, 2018 at 4:30p.m. A motion was made by Russ Kennedy to adjourn. It was seconded by Dan Weisser. Motion passed unanimously.

Respectfully submitted: Sam Macklay, Director.