

**Discovery Public School of Faribault
School Board Meeting Minutes
June 21, 2018 at 4:30 p.m.**

We believe all children can learn.

We believe a trusting, caring, and nurturing environment must pervade the entire school.

We believe in including as many children as possible in all of the learning opportunities.

We believe all of our actions should be consistent with our purpose and vision.

We believe students should be taught “how” to think, not “what” to think.

We believe the primary purpose of education is to teach children “how” to learn.

We believe children must take responsibility for and be actively involved in their learning.

The Board of Education of Discovery Public School of Faribault met for its regular board meeting at 4:30 p.m. on June 21, 2018 in the Discovery Public School of Faribault’s cafeteria.

1. The meeting was called to order at 4:30 p.m. by Dan Weisser, Vice-Chair

Roll call was called by Dan Weisser, Vice-Chair:

Members Present: Russ Kennedy-Chair; Dan Weisser-Vice-Chair;
Sheila Karn- Secretary/Treasurer; Steven (Sam) Macklay; Dirk Wells;
Debby Whitehead; Kay Hammer and Jim Severson- Ex-Officio

Authorizer: None

Guests: Brenda Kes, Bergan KDV

2. **Approval of the Agenda:** *A motion was made by Steven Macklay to approve the agenda. The motion was seconded by Dirk Wells. Motion passed unanimously.*
3. **Approval of the Minutes:** *A motion was made by Steven Macklay to approve the Minutes. The motion was seconded by Kay Hammer. Motion passed unanimously.*
4. **Analysis of the Bills:** no questions from Board Members.
5. **Citizen Participation:** No citizens.
6. **Reports:**
 - 6.1 **Director’s Report:**
 - 1.) 8 seniors graduated on May 31, 2018.
 - 2.) Year end enrollment is at 61 with 16 middle schooler’s and 45 High Schooler’s.
 - 3.) 4 students are attending the first session of Summer School.
 - 4.) The second session of Summer School will start on July 9, 2018.
 - 5.) Cash on hand as of June 21, 2018 is \$134,389.

6.2 Community:

- 1.) Faribault's Heritage fest was last week.
- 2.) Rice County Fair will be here in July 17-22, 2018.
- 3.) ALCU is suing the city of Faribault over Housing Rentals.

6.3 Finance: Jim Severson and Russ Kennedy met with Brenda on Thursday. Brenda will give her overview of the 2017-2018 Revised Budget and 2018-2019 Proposed Budget under the Action Items.

6.4 Academic Committee: (Dan Weisser, Dirk Wells and Jim Severson)- Dan informed the board that we only have preliminary reports in for the testing. ACT results were low this year, while MCA were better with most students making their math and reading goals. Upgrading our technology and how the school is focused on Reading and Math really helped. This is a very good positive for the students and Discovery School. Dan also suggested a course for the teachers on how to keep the students interested in learning. Rod Haenke and Dan are working on our renewal application for ACNW, which is due by September 15, 2018.

6.5 Environmental Education: Sam said that the students ended the year strong. Our compost is now 90% dirt. The Science class started it last year and this year they turned it over and were quite surprised. They used the older dirt that they made and tilled it into the garden, which they then planted watermelons. Sam asked about the workshop in August and who is going. The school also received the reimbursement from the science trip. Sam informed the board that the Middle School and 11th grade students have science class twice a day and he would like to add the Will Steger Curriculum for those two classes. The curriculum studies climate change, causes and what students could do to improve it. This might help each student connect more to the climate.

7. Discussion Items:

7.1 Adopt-A-Highway: The seniors completed 2018 highway clean up with the help of Sharon Hanson and Dan Weisser. Discovery Public renewed their contract for another 2 years. The seniors did a lot of volunteer hours that they can use on their resumes.

8. Action Items:

8.1 2017-2018 Revised Budget: Brenda went over the changes that were made to the 2017-2018 budget. She explained why keeping our student count at 61 or higher is important to the budget. Brenda also added The Academic Improvement to the budget. She went over a power point

presentation of the revisions. We had to change the student count by 1 and there also was a loss of \$3,769 in state aid. We ended 2018 with a fund balance of \$138,324 (15.4%). *A motion was made by Dan Weisser to accept the 2017-2018 Revised Budget. The motion was seconded by Sheila Karn. Motion passed unanimously.*

8.2 2018-2019 Proposed Budget: Brenda said she is budgeting us at 63 students, which we should cap at if not more. We have seen such an interest in our school so far this summer, but we as a school need to be more proactive with the free and reduced lunch program. We are losing \$26,077 in aid because parents are not filling out and returning applications. Our fund balance projected in the budget for 2018-2019: \$138,324 and ending at \$127,742 (14.2%). Over the next few years, Brenda sees a trend if we watch our spending and student ratio that by the 2019-2020 school year we will no longer be in a deficit. The school is growing gradually in a positive direction. *A motion was made by Sheila Karn to accept the 2018-2019 Proposed Budget. The motion was seconded by Dirk Wells. Motion passed unanimously.*

8.3 2018-2019 School Board Calendar: The new calendar is out for board meeting dates. Russ Kennedy has a conflict with the scheduled July 2018 meeting. He asks the board to see if we can change that board meeting date to the following Thursday, July 26, 2018. *A motion was made by Sam Macklay to accept the 2018-2019 School Board Calendar with changing next month's meeting from the 19th to July 26, 2018. The motion was seconded by Dirk Wells. Motion passed unanimously.*

8.4 2018-2019 Indigo Contract: *A motion was made by Sam Macklay to accept the 2018-2019 Indigo Contract with a change in Exhibit B (Compensation Schedule) Item 1. A to change from May 2019 to June 2019. The motion was seconded by Kay Hammer. Motion passed unanimously.*

8.5 2018-2019 Lancer Dining Services Contract: *A motion was made by Dirk Wells to accept the 2018-2019 Lancer Dining Services Contract with a 1.8% increase. The motion was seconded by Dan Weisser. Motion passed unanimously.*

8.6 Syand Server Upgrade: Dan Weisser informed the board that we are in need of a new server. We could ride it out until it breaks down and they come and fix it or we can replace it. We also could put off our purchases of the Chromebook too. With the Chromebook additions and a server replacement, the total is \$13,853.99. We are only budgeted for \$7,000. We can finance for \$453.03/month. *A motion was made by Sam Macklay to accept the Syand Server Upgrade proposal for financing at \$453.03/month. Sam says we as a board also need to know what the finance charge is. The motion was seconded by Sheila Karn. Motion passed unanimously.*

8.7 Director's Contract: *A motion was made by Dan Weisser to accept an addendum to James Severson's contract for employment. He will receive a stipend of \$11,216.67 for working July 1, 2018 through August 31, 2018. The motion was seconded by Sam Macklay. Motion passed unanimously.*

9. Adjournment:

Board members are reminded that our next board meeting is scheduled for **July 26, 2018** at 4:30p.m. *A motion was made by Russ Kennedy to adjourn. It was seconded by Sheila Karn. Motion carried unanimously.*

Respectfully submitted: Sheila Karn, Secretary/Treasurer.