

**Discovery Public School of Faribault
School Board Meeting Minutes
February 22, 2018 at 4:30 p.m.**

We believe all children can learn.

We believe a trusting, caring, and nurturing environment must pervade the entire school.

We believe in including as many children as possible in all of the learning opportunities.

We believe all of our actions should be consistent with our purpose and vision.

We believe students should be taught “how” to think, not “what” to think.

We believe the primary purpose of education is to teach children “how” to learn.

We believe children must take responsibility for and be actively involved in their learning.

The Board of Education of Discovery Public School of Faribault met for its regular board meeting at 4:30 p.m. on January 18, 2018 in the Discovery Public School of Faribault’s cafeteria.

The meeting was called to order at 4:30 p.m. by Russ Kennedy-Chair

01-01 **ROLL CALL** by Russ Kennedy-Chair:

Members Present: Russ Kennedy-Chair; Dan Weisser-Vice-Chair; Steven (Sam) Macklay; Debby Whitehead, Kay Hammer; Jim Severson- Ex-Officio

Authorizer: N/A

Guests: N/A

01-02 **APPROVAL OF THE AGENDA:** A motion was made by Sam Macklay to approve the agenda. The motion was seconded by Kay Hammer. Motion passed unanimously.

01-03 **APPROVAL OF THE MINUTES:** A motion was made by Sam Macklay to approve the minutes from January 18, 2018 School Board Meeting. The motion was seconded by Dan Weisser. Motion passed unanimously.

01-04 **ANALYSIS OF THE BILLS:** Question asked to why there were no journal entries? Question regarding \$1,300.00 check to Strategic Staffing on January 30, 2018. Dan will ask Karen, Office Manager or Brenda from BerganKDV.

01-05 **CITIZEN PARTICIPATION:** N/A

01-06 **REPORTS:**

06.1 Director’s Report:

- 1.) Current Enrollment is 66 students: 15 Middle Schooler’s and 51 High Schoolers.
- 2.) Parent/Teacher Conferences were on Thursday, February 15th. We had a good turnout. Parents for 21 students signed in at conferences.
- 3.) Cash on hand is \$154,559.00.
- 4.) ACNW will be visiting in the afternoon on Thursday, March 15th and will be at the School Board Meeting.

06.2 Community: BA Volleyball Coach was dismissed.

06.3 Finance: (Russ Kennedy, Jim Severson, Sheila Karn) Discussion regarding the Free and Reduced Lunch Application process. Parents refusing to fill out form or just not returning them. Money is being lost.

06.4 Academic Committee: (Dan Weisser, Dirk Wells and Jim Severson)-ACT prep materials have been distributed to teachers and juniors and seniors are being prepared to take the test on April 3rd. Testing is in the areas of English, Math, Science, and Reading. Dan is also doing Learning Walk Observations in classrooms. He is observing the teaching staff and providing feedback.

06.5 Environmental Education: Data is being compiled from lunch waste project and Math classes are preparing spreadsheets. The preliminary numbers are very comparable to the National Average! After all information is compiled, students will be discussing in class, ways to reduce waste. Planning for a school-wide field trip to the Science Museum is in progress.

01-07 **DISCUSSION ITEMS:**

07.1 Board Member Statement of Assurance: Statements were signed by all board members present. Absent Board Members will be contacted to sign.

07.2 Building Security Update: School Board suggests getting the update done ASAP.

07.3 Schools Succession Plan: The School Board would like more templates and would also like to know if Rod Haenke has any ideas.

07.4 Parent-Teacher Handbook: Would like to see this completed before the Annual Meeting in June.

07.5 Standards for Effective Charter School Governance: A very thorough discussion covering all bullet points in the “Standards for Effective Charter School Governance” packet that was distributed. School Board Attendance and School Leadership/Succession Plans were topics that were highlighted during the discussions. The Directors evaluation procedure was also discussed.

01-08 **ACTION ITEMS:**

08.1 Executive Director’s Annual Review: A motion was made by Dan Weisser to approve the completed written review. The motion was seconded by Sam Macklay. Motion passed unanimously.

01-09 **ADJOURNMENT:**

Board members are reminded that our next board meeting is scheduled for March 15, 2018 at 4:30p.m. A motion was made by Russ Kennedy to adjourn. It was seconded by Sam Macklay. Motion carried unanimously.

Respectfully submitted: Dan Weisser, Vice-Chair.