

**Discovery Public School of Faribault
School Board Meeting Minutes
May 18, 2017 at 4:30 p.m.**

The Board of Education of Discovery Public School of Faribault met for its regular board meeting at 4:30 p.m. on March 18, 2017 in the Discovery Public School of Faribault's cafeteria.

01-01 Call to order and Roll Call

Members Present: Russ Kennedy-Chair; Dan Weisser-Vice-Chair; Dirk Wells; Sheila Karn- Treasurer; Steven (Sam) Macklay; Debby Whitehead, Jim Severson- Ex-Officio

Authorizer: N/A

Guests: N/A

01-02 Approval of the Agenda- *Russ Kennedy and Jim Severson met last Friday to review the agenda for today. A motion was made by Dirk Wells to approve the May 18, 2017 agenda. The motion was seconded by Debby Whitehead. Motion carried.*

01-03 Approval of the Minutes- *A motion was made by Steven Macklay to approve the April 20, 2017 School Board Meeting minutes. The motion was seconded by Dirk Wells. Motion carried.*

01-04 Analysis of the Bills: The School Board had no questions.

01-05 Citizen Participation: N/A

01-06 Director's Report: Our cash balance is \$153,081 with a total enrollment of 62 students. Graduation is scheduled for May 31, 2017 at Paradise Center of the Arts at 5 p.m. 9 students will be walking this year. Session 1 of Summer School begins June 12, 2017. Our annual meeting is scheduled for June 15, 2017 at 6 p.m.

01-07 Committee Updates:

07.1 Community: N/A

07.2 Finance: The finance committee did not meet due to BKDA was at a different Charter School.

07.3 Academic Committee: (Dan Weisser, Dirk Wells and Jim Severson)- The students just finished NWEA testing. 24/58 scored higher than last time. Only 8 students didn't improve from the fall. 6-8 students should be on medication and are not, while some have other personal issues that hurt them during the testing. Over all there was a 15-point improvement. They were pretty successful and improvement in the Math & Reading areas. We expect to see much growth when

we run the report. Dan ran a 3-year ACT test result and averaged them out. While looking at the report, every year the students improved. The MCA tests are not finalized, but when they are, we will get the results. Students did better this year due to having specific test preps for each section, while also emphasizing the importance of them. The teachers also made more changes in the environment when taking the tests. This helped the students care and behave more. They also received Dairy Queen for their hard work.

07.4 **Environmental Education:** Sam is working on the year report to show what goals were achieved in environmental education and the ones we started or didn't achieve this year. The 10th-12th graders will be learning about electric and power generation next week. They will see how it could improve the infrastructure of the city for environmental safety. The students have also been working on the garden, it is looking good. Each student is assigned a plant. In order to pass, the students plant must stay alive.

8. Discussion Items:

8.1 **Adopt-A-Highway:** Due to weather, the Sport's Club will be going on this Tuesday May 23, 2017 to the School's adoption area to pick up trash. A letter went out to parents letting them know of the change with the new permission slips.

8.2 **Wellness Policy Update:** This committee will have its first meeting before the end of the school year.

8.3 **Parent/Student Handbook Update:** The board members are asked to print the handbook from their email that was sent to each of them. The Board members are asked to go over the handbook before the June meeting and highlight/circle what they feel needs to be changed, so that we can get the changes done over the summer. Russ, Dan and Jim will meet before June to go over the handbook before the meeting.

9. Action Items:

9.1 **2017 School Board Election:** Debby Whitehead and Dirk Wells were the judges in tallying the votes for the election. Kay Hammer had 12 votes, Sheila Karn had 10 and Jaycee Applegate (a write in) received 5 votes. Kay Hammer and Sheila Karn won the School Board Election of 2017. Kay Hammer accepted the election results for being on the school board and Sheila Karn accepted as well. There was a discussion about how we advertise for the election and the board was notified that per law we let all parents and students know what election is being held and that anyone who is interested may run. A motion was made by Steven Macklay to approve the election results. It was seconded by Dan Weisser. Motion carried.

9.2 **2017-2018 School Calendar:** The 2017-2018 calendar is pretty similar to this year, but we had to add an extra work day. There is now 4 workshop days in August 2017 instead of 3. This gives 167 days of Instructional Days, 4 days Staff Workshop days with a total of 171 school days. A motion was made by Dan Weisser to approve the 2017-2018 School Calendar. It was seconded by Sheila Karn. Motion carried.

9.3 **Building Lease Contract:** A motion was made by Dirk Wells to approve the Building Lease Contract from Hoa Nguyen. It was seconded by Debby Whitehead. Motion carried.

9.4 **Sharon (King) Hansen 2017-2018 Math Teacher Contract:** The board was notified that Mr. Darkow is retiring at the end of this year. Sharon Hansen applied for the Math Teacher/ Graduation position. A motion was made by Dan Weisser to approve Sharon (King) Hansen, Math Teacher for the 2017-2018 school year. It was seconded by Sheila Karn. Motion carried.

9.5 **Jim Severson's 2017 Summer School Contracts:** This contract is contingent with if the students show up. A motion was made by Dan Weisser to approve Jim Severson's 2017 Summer School Contracts. It was seconded by Dirk Wells. Motion carried.

01-10 **Adjournment:**

Board members are reminded that after the regular School Board Meeting next month, our Annual Meeting will follow at 6 p.m. A motion was made by Russ Kennedy to adjourn. It was seconded by Steven Macklay. Motion carried.

Respectfully submitted: Sheila Karn, Treasurer and Board Member.