

**Discovery Public School of Faribault  
School Board Meeting Minutes  
June 15, 2017, at 4:30 p.m.**

The Board of Education of Discovery Public School of Faribault met for its regular board meeting at 4:30 p.m. on June 15, 2017 in the Discovery Public School of Faribault's cafeteria.

01-01 **Call to order and Roll Call**

**Members Present:** Russ Kennedy-Chair; Dan Weisser-Vice-Chair; Dirk Wells; Steven (Sam) Macklay; Jim Severson- Ex-Officio

**Authorizer:** N/A

**Guests:** Brenda Kes - BKDA

01-02 **Approval of the Agenda** - *A motion was made by Sam Macklay to approve the June 15<sup>th</sup>, 2017 agenda with the addition of the BKDA 2017-2018 Contract. The motion was seconded by Dirk Wells. Motion carried.*

01-03 **Approval of the Minutes-** *A motion was made by Dan Weisser to approve the May 18<sup>th</sup>, 2017 School Board Meeting minutes. The motion was seconded by Dirk Wells. Motion carried.*

01-04 **Analysis of the Bills:** The School Board had no questions.

01-05 **Citizen Participation:** N/A

01-06 **Reports:**

06.1 **Director's Report:** There was a good turnout for Graduation. Nine (9) students walked. Enrollment at the end of the year was 60. Session one (1) of summer school started on June 12, 2017 with three (3) students enrolled. Cash on hand is \$155,988. State Aid posted on June 20, 2017. There will be a 2% increase per pupil unit for the 2017-2018 school year and a 2% increase in the 2018-2019 school year which was passed by legislation.

06.2 **Community:** Heritage Day Celebration is taking place in Faribault on June 14<sup>th</sup> – June 17<sup>th</sup>.

06.3 **Finance:** Jim and Russ met on Wednesday June 14, 2017.

06.4 **Academic Committee:** (Dan Weisser, Dirk Wells and Jim Severson) - We will be making schoolwide improvements for the 2017-2018 school year. Our focus will be technology and

overall student engagement. We will be purchasing 24 Chromebooks, stronger wireless access point to support the Chromebooks and charging table also being purchased, we will be upgrading several staff computers. We are still looking to hire an additional 2 new teachers to teach the areas of English, Health, PE, and Art. Interviews are currently being held.

06.5 **Environmental Education:** Sam is in the process of completing the 2017 Environmental Survey which is due June 30<sup>th</sup>. While completing the survey, we will be assessing whether we met our goals for the 2016-2017 school year. Sam Macklay will share those results with the School Board at the July meeting. Students planted watermelons in the school's garden before leaving for the school year. Several staff will be helping with the upkeep of the garden during the summer.

01-07 **Discussion Items:**

7.1 **Adopt-A-Highway:** The weather didn't cooperate. They did a River Trail Clean-up instead. They will do the highway cleanup first thing in the fall.

7.2 **Parent/Student Handbook Update:** Board members submitted possible changes to Dan which included additions/subtractions and wording changes. Dan will prepare a rough draft to present to the School Board at the July Meeting.

01-08 **Action Items:**

8.1 **2016-2017 Budget Revision:** Brenda from BKDA gave a very thorough finance report which included discussing the 2016-2017 budget revision. Some changes needed to be made because the school's ADM came in at 61 instead of the budgeted 64. The school's projected fund balance will be 15.3 percent with this budget. *A motion was made by Dirk Wells to approve the revised budget. Motion was seconded by Sam Macklay. Motion carried.*

8.2 **2017-2018 Proposed Budget:** During Brenda's finance report the proposed 2017-2018 Budget was also discussed. The budget is based on a projected 62 ADM for the upcoming school year. The projected fund balance is 15.1%. This Budget includes raises, staff turnover, new teacher salaries, and school wide improvements such as technology. *A motion was made by Sam Macklay to approve the 2017-2018 Proposed Budget. Motion was seconded by Dan Weisser. Motion carried.*

8.3 **2017-2018 School Board Calendar:** *A motion was made by Dan Weisser to approve the 2017-2018 proposed School Board meeting dates. It was seconded by Sam Macklay. Motion carried.*

8.4 **Director's 2017-2018 Contract:** *A motion was made by Russ Kennedy to approve Jim Severson's 2017-2018 Director's contract with no increase. Motion was seconded by Dirk Wells. Motion carried.*

8.5 **Office Manager's Hourly Wage:** *A motion was made by Sam Macklay to approve a \$2.50 Hourly wage increase for Karen Natole for the 2017-2018 school year. Motion was seconded by Dirk Wells. Motion carried.*

8.6 **Wellness Policy:** *A motion was made by Dirk Wells to accept the updated Wellness Policy for the 2017-2018 school year. Motion was seconded by Sam Macklay. Motion carried.*

8.7 **BKDA'S 2017-2018 Contract:** *A motion was made by Sam Macklay to accept the contract. Motion was seconded by Dirk Wells. Motion carried.*

01-09 **Adjournment:** *A motion was made by Russ Kennedy to adjourn. Motion was seconded by Dan Weisser. Motion carried.*

**Respectfully submitted: Dan Weisser, Vice Chair and Board Member.**