

**Discovery Public School of Faribault**  
**ANNUAL SCHOOL BOARD MEETING MINUTES**  
June 16, 2016

The Board of Education of Discovery Public School met for its Annual board meeting at 6:00 p.m. June 16, 2016 in the Discovery Public Charter School cafeteria.

06-01 **Call to order and Roll Call**

Members Present: Russ Kennedy – Chairman, Dan Weisser – Vice Chair; Dirk Wells, Kay Hammer, and Jim Severson – Ex-Officio  
School Authorizer Present: None  
Guests: None

06-02 **Approval of the Agenda** – *A motion to approve the Annual Meeting Agenda was made by Kay Hammer. The motion was seconded by Dirk Wells. Motion carried.*

06-03 **Citizen Participation** – None

06-04 **Agenda Items:**

04-1 **Election of Officers:**

- a.) *A motion was made by Dan Weisser to re-elect Russ Kennedy as the School Board Chair for the 2016-2017 School Year at Discovery Public School. Motion was seconded by Kay Hammer. Motion carried.*
- b.) *A motion was made by Russ Kennedy to re-elect Dan Weisser as the School Board Vice-Chair for the 2016-2017 School Year at Discovery Public School. Motion was seconded Dirk Wells. Motion carried.*
- c.) *A motion was made by Dirk Wells to re-elect Sheila Karn as the School Board Secretary/Treasurer for the 2016-2017 School Year at Discovery Public School. Motion was seconded by Russ Kennedy. Motion carried.*

04-2 **Discuss 3 Year Strategic Plan/Academic Improvement Plan:**

The Board discussed the importance of taking the 3 year strategic plan for improving academic results at DPS seriously! Dirk Wells stated the importance of keeping in mind the schools high Special Ed count and the 80 – 20 rule during these plans!

04-3 **Legislation Policy Briefs FY 2016 -2017:**

Jim provided the Board with the following Legislature Briefs:

- 1.) Civics Education
- 2.) Physical Education
- 3.) Character Education

04-4 **Review/Revise School Policies/Handbooks:**

The Board revised the following:

Bylaws Article IV, section 8, page 4:

*A motion was made by Russ Kennedy to change the verbiage in this section from “must resign” to “may be asked to resign”. The motion was seconded by Kay Hammer. Motion carried.*

Employee Handbook/Health Coverage and PTO’s/Page 30 & 31:

*A motion was made by Dirk Wells to change the percent of health coverage from “90%” covered by Discovery Public School to “70%” and “10%” paid for by the employee to “30%” on page 30, and under “Licensed Full-Time Teaching Staff” on page 31 to change the reimbursable number of PTO’s at the end of the year from “10” unused PTO’s to “12” unused PTO’s. The motion was seconded by Dan Weisser. Motion carried.*

Fund Balance:

*A motion was made by Dan Weisser to change the verbiage of “maintaining a 20% - 30% fund balance” to “maintaining a 15% - 20% fund balance”. The motion was seconded by Kay Hammer. Motion Carried: 3 to 1 with Dirk Wells opposing this change.*

The board also discussed updating the Student/Parent Handbook before the next Annual Meeting which will be held on June 15, 2017.

04-5 **Building Remodeling:**

The current remodeling plans taking place this summer are refinishing the hardwood floors in the office and the PE room, painting the office and the 3<sup>rd</sup> floor hall walls, and possibly replacing the carpeting in the building.

06-05 **ADJOURNMENT:**

*A motion to adjourn was made by Russ Kennedy. Motion was seconded by Dan Weisser. Motion carried.*

**Respectfully submitted: Karen Natole, Discovery Public School Office Manager**